

To: Mayor Harris and the City Council
Fr: Ron Chandler
Dt: June 19, 2013
Re: Discussion and/or action to amend titles 1 and 11 of the North Ogden Municipal Code creating an administrative hearing officer and appointment of an administrative hearing officer.

Attached, please find 1) changes to Titles 1 and 11 of the North Ogden Municipal code; 2) minutes from the Planning Commission ; 3) a proposal by Chris Allred and David Wilson; and, 4) a contract with Chris Allred and David Wilson.

I recently met with Judge Lambert to discuss the administrative law duties. At issue were the length of time it may take to hear variances due to the Judges busy docket and some potential conflicts that were brought up by the Board of Justice Court Judges. We have been studying the use of an administrative hearing officer in place of an administrative law judge. An administrative hearing officer is someone who is appointed by the City to hear cases such as variances. They operate the same as the administrative law judge but don't have to be judges.

The Planning Commission recommended approval of the attached ordinance changes creating and allowing the use of an administrative law judge and/or an administrative hearing officer.

If the Council approves the recommended changes to the City code, we recommend the appointment of Chris Allred and David Wilson as administrative hearing officers.