

Memorandum

To: Mayor and City Council

From: Gary R. Kerr

Date: 6/20/2013

Re: Conditional Acceptance for Orton Farms Subdivision

Xpert Enterprises Inc. has completed all subdivision improvement for Orton Farms Subdivision. Bruce Higley our Public Works Inspector, has inspected this subdivision and has found all improvement items completed and in good condition. It is my recommendation we give Conditional Acceptances Subdivision approval for the above reference subdivision.

Conditional Acceptance will start the one-year conditional guarantee period for the subdivision improvements.