

MEMORANDUM

To: Annette Spendlove

For: Mayor and City Council

From: Craig C. Barker, Planning Commission Staff

Subject: Letter from Planning Commission Chair to City Council regarding Administrative Court as the Appeal Authority

Date: August 8, 2012

A letter has been prepared for the City Council regarding the Planning Commission's recommendation regarding the issue of reconstituting the Board of Adjustment vs. keeping the Administrative Court Judge as the Appeal Authority. The Letter gives a synopsis of the Planning Commission's discussion which resulted in a unanimous recommendation to keep the Administrative Court Judge as the Appeal Authority.

The recommendation of the Planning Commission is required when a proposed change is being considered to the city zoning ordinance. The Minutes of this meeting are not yet ready for review.

Please feel free to contact me if you have any questions. Chairman Kiser will attend the city council meeting to present the letter and answer any questions about the Planning Commission's discussion. I understand that Commissioner Residori will also be in attendance.