

Memorandum

To: Mayor and City Council
From: Gary R. Kerr
Date: 4/19/2012
Re: Final Acceptance Sleepy Hollow Subdivision Phase I & II

Jed McCormick has completed all subdivision improvements for the Sleepy Hollow Subdivision Phase I & II. Bruce Higley, our Public Works Inspector, has inspected this subdivision and found all subdivision improvement items completed and in good condition. Mat Hartvigsen, our City Engineer, has also signed it off. It is my recommendation we give final Subdivision approval for the above-referenced subdivision.

Final Acceptance will release all escrow funds to the developer and give the City the responsibility to maintain street improvements.