

NORTH OGDEN CITY COUNCIL BUDGET RETREAT MEETING MINUTES

March 1, 2012

The North Ogden City Council convened in a budget retreat on March 1, 2012 at 8:00 am in the North Ogden City Council Chambers at 505 East 2600 North. Notice of time, place and agenda of the meeting was delivered to each member of the City Council, posted on the bulletin board at the municipal office and posted to the Utah State Website on February 28, 2012. Notice of the annual meeting schedule was published in the Standard-Examiner on January 16, 2012.

PRESENT:	Richard G. Harris	Mayor
	Kent Bailey	Council Member
	Wade Bigler	Council Member
	Justin Fawson	Council Member
	Dave Hulme	Temporary Council Member
	Cheryl Stoker	Council Member
STAFF PRESENT:	Annette Spendlove	City Recorder/HR Director
	Edward O. Dickie III	City Manager
	Debbie Cardenas	Finance Director
	Gary Kerr	Building Official
	Mel Blanchard	Public Works Director
	Craig Barker	Community Development Director
	Dave Nordquist	Community Services Director
	Polo Afuvai	Police Chief
	Julia LaSeure	Deputy City Recorder
	Jennifer Thomas	Deputy City Recorder
VISITORS:	Dale Swenson	Charles Van Ausdal
	Kevin Carpenter	Matt Hartvigsen
	Brandon Jones	Kent Jones

Mayor Harris called the meeting to order at 8:00 am and welcomed those in attendance. He offered the invocation and led the Council and audience in the Pledge of Allegiance.

ACTIVE AGENDA

1. **Public comments.**

There were no public comments.

2. **Jones & Associates (5-year Capital Plan).**

Kent Jones, City Engineer, introduced himself and stated a memo went out to staff explaining that his life is about to change because he and his wife will be leaving in June to go on a mission to Eastern Europe. He said he has been in transition for the last several years. He thanked North Ogden City for 28 great years and explained how he came to work for the City of North Ogden. He said they are still not a very big firm but they do represent 12 other communities. He said his son Brandon Jones is his interim. He introduced Matt Hartvigsen and explained he does most of the day-to-day work for the firm. He said they appreciate all of them. He turned the time over to Matt Hartvigsen and Brandon Jones.

Brandon Jones asked the Council Members to introduce themselves. He said the City Manager suggested they create something that would help the new Council Members know what they do and who they are. He reviewed the statement of professional services. He said their office is in South Ogden. He said they offer general civil engineer services and specialize in municipal services. He briefly explained the services their firm provides for the City and their areas of expertise. He restated that they serve as the City Engineer for 12 other communities. He said they work with the GIS system and they know Gary Kerr does a lot of the GIS for the City. He said with some of the communities they represent they do all of the GIS work and other communities they only do some of the work. He said they work with federal funded projects. They work with the Utah Department of Transportation and grant projects. They carry all the proper liability insurance as well. He said they have five professional engineers and one in training. He said they have two GIS technicians that are currently finishing up their education to become certified. They will be certified by the end of spring.

Brandon Jones went over the projects they completed for North Ogden City. He pointed out they have done 168 development reviews and stated that probably accounts for a large portion of development that was done in the City. He said they have seen North Ogden grow. He said the last section highlights their experience and the different projects they have worked on through the years. He said he knows they are currently working on a well and reservoirs in North Ogden.

Kent Jones added one of the things he feels good about with the services rendered is they come when they are needed and work on an hourly rate basis. It's a good arrangement because when there is a need they come and get paid, but when they are not needed they are not there. He said it is a smart arrangement and thinks it is good for the City. He asked if there were any questions about the firm. He said Matt Hartvigsen is going to provide a presentation on the 5-year Capital Improvement Plan (included as attachment A).

Matt Hartvigsen said they have divided up the work into about seven different divisions; Public Works, Road Maintenance, Water, Streets, Sewer, Storm Drain, and Parks. He said this is intended to be a 5-year plan, but he is aware they are trying to focus on this year's upcoming budget and the immediate needs. He asked if there is anything they want him to cover on the Public Works building right now. Edward O. Dickie III replied no but the City Council is always welcome to ask questions.

Matt Hartvigsen said under road maintenance Mel Blanchard has quite a list of roads that are in need of repair. He said most of the work is being funded by Class C Road Funds. He said there is about \$420,000 of Class C Road funding.

Council Member Bigler asked what Class C Road Funds are. Matt Hartvigsen explained they are administered by the State and allocated to the cities mostly through gas tax. He said that is collected statewide and allocated to each city based on the miles of road.

Edward O. Dickie III explained the more roads a city has the more money it will receive, but the funds have dropped drastically over the years. He asked Debbie Cardenas how many funds they received three or four years ago. Debbie Cardenas stated they lost about \$100,000 but the funds are starting to come back again.

Edward O. Dickie III said this is a big part of Mel Blanchard's budget; to update the roads and keep them maintained.

Council Member Hulme asked what makes it go down. Mayor Harris said people buying less gas plus the funds are distributed by a formula and as more cities add roads everyone gets a smaller slice of the pie. Edward O. Dickie III said it's one of the things the State looks at to take a little from to balance their

budget. He said it is a very important revenue source for them and it cannot be used for anything other than the roads and the administration for the roads.

Matt Hartvigsen referred to a chart Mel Blanchard created. He said the roads highlighted are those that are being resurfaced and other work for this year. He said they help prepare estimates on the Class C Funds so Mel Blanchard knows how much he will be able to get done. He said there are rules that apply with those funds; the City has to advertise and do certain things. The City Engineer helps Public Works administer those funds appropriately. He said there is a lot of roads to maintain and it takes a lot of effort every year to make those dollars stretch.

Edward O. Dickie III said the City is hoping for a big grant this year; Green Acres. He referred the Council to the top of the document. He said it is one of the Community Development Building Grants. Council Member Hulme asked what happens if they don't get that money, is it a high priority repair. Edward O. Dickie III said Mel Blanchard would need to decide how to budget Class C Funds and if they don't get it they have to budget for it next year.

Mel Blanchard said when they get into the street portion of the budget one of the things cut out in this year's budget is in the past five to seven years Public Works has tried to add \$100,000 to Class C Road Funds so they can expand that work, but they have not been able to do that in order to balance the budget. He said they have always had problems with chip seal, but there is a new chip out now. He said they are going to put that on 1700 North. He said all the brand new asphalt has to have something that binds the asphalt. They are going to try the new Chip Seal on 1700 North and if that works they will use that throughout their City.

Edward O. Dickie III said to follow up, the amount budgeted is not nearly enough. He said every year Mel Blanchard requests the money and they have to keep cutting because this money comes out of the General Fund not an Enterprise Fund.

Mayor Harris said most of the road construction occurs as developments go forward. He said part of the developer's requirements is to build the subdivision roads. He said it leaves chunks of ground in between the developments that need road and Monroe Boulevard is a good example of that. He said the City has been trying to get some General Fund money to do its own construction but they have not been successful with that. He said sooner or later they will have to bite the bullet and build the roads themselves rather than have the developers do it. He said Public Works has a computerized road management system called iWorks and they use that to prioritize those projects.

Matt Hartvigsen said what generally happens is there is not quite enough money to keep things maintained as much as they would like to. He said it is cost effective to maintain the roads, but if there is not money they have to let them get worse and replace them later. He said he thinks Mel Blanchard is doing ok, but it would be nice to have some extra funds there. He pointed out the other projects that Mel Blanchard would like to get done in the future. He suggested the Council keep the list and refer to it later. Mel Blanchard said in 2013 he put \$50,000 in there. He said the big one for next year would be the Ben Lomond Estates. He explained this area is where they have had a lot of water line replacements and water line leaks. The road is being cut up and patched regularly. He said if you look down in the water line section there is a project where they would like to replace the water lines, patch the road, and do a nice overlay. He said they don't want to do a lot of work until they know they have the water line replaced. He said they would like to replace the waterline in the spring and then put the resurfacing on the street after July 1st when it is hot. He said it will go down better then.

Edward O. Dickie III stated there will be a water main break at Ben Lomond Estates and then there will be a couple more. He said they work continuously to play catch up and patch them. He said it has

something to do with the soils and things rotting. He said that is why it will cost a lot of money. He said they need to go through and redo the whole street.

Matt Hartvigsen said between the water and the street resurfacing project it is going to cost approximately \$800,000 to \$900,000. He said it is a big expense and you're obviously not going to get that money from the Class C Road Funds. He stated this is something they need to look at in the future.

Matt Hartvigsen said there was talk about putting in a round-about on 2100 North, but he doesn't really know where that stands. He said in order to construct a round-about they need to purchase existing property to accommodate the size or they could do a street realignment. He said that is the same as the Washington Boulevard project.

Matt Hartvigsen moved down to the road maintenance. He said the subtotal is \$2.6 million.

Matt Hartvigsen moved to Section Three. He explained they are in the process of looking for additional water. He said there is some urgency because the City has a water right that will expire. He said the City needs to put a new well in production to show it can use the water or the City will lose the water. He pointed out that water is not easy to come by. He said they have been trying to find a new source of water for years. He said it takes years to develop the well. Once you find the water you have to develop the well itself, install a pump, and construct a building. He said those are some of the projects the Council will see. He said there are also some minor water projects. Chlorination equipment is needed. He said the water line on 3300 North needs to be replaced. He said Mel has also put some GIS money in most of the divisions. He said Public Works can help Gary Kerr because he has a lot going on and the staff can help there.

Edward O. Dickie III asked Matt Hartvigsen to go back up to the Public Works Building and change B to \$3 or \$6 million. He said he knows they got the price down to \$4.9 million, but that range would be better.

Matt Hartvigsen said as people have comments he can make changes and send that back out. Edward O. Dickie III suggested between \$3 and \$6 million would be best to put in for the Public Works Complex.

Mayor Harris said this is not the place to do this, but in the next month or two he would like Jones and Associates to come to one of the Council meetings and make a presentation on the water. He asked that the presentation include the water rights, charts that show the demands, how they have developed through the years and how they need to develop for the future.

Edward O. Dickie III said the wells cost quite a bit but they save the City so much money not having to buy the water from Weber Basin.

Matt Hartvigsen said right now the City produces its own water and the only cost to produce the water is the cost of maintenance and electricity. He said the City does have springs that run year-round that do need chlorination. He said if you had to purchase water it is an ongoing yearly cost. He said the City can build a well every five years for the cost it would pay Weber Basin.

Brandon Jones said some of the other cities he works with have chosen not to develop their own water, but to purchase it from Weber Basin. He said those that do are at their mercy, not that they intentionally raise their water rates. As Weber Basin has to develop new sources because of increase demand, they have to raise their rate. He said they have no choice. He said he thinks North Ogden is very wise in their decision to develop wells.

Matt Hartvigsen referred to the streets and sidewalk section. He explained these are sidewalk replacement projects. He said the Weber County School District has a program or interest in providing sidewalk to some of the same schools. He said he isn't sure where they stand with that.

Mel Blanchard replied that he hasn't heard anything yet. Mayor Harris said the City does not construct sidewalk. The maintenance money is used to fix safety hazards. He said the policy and agreement they have is North Ogden City does not construct sidewalk. The maintenance money is to fix the sidewalks. The Weber School District has a safe sidewalk route that they designate. He said the entire sidewalk constructed on 2700 North near and up to North Ogden Elementary was constructed under that program.

Matt Hartvigsen said Jim Wells has an ongoing sewer maintenance program where he inspects all the lines. He said when you have a sewer line failure it can be pretty dramatic. He said video shows that some of the sewer lines need maintenance. He explained how those lines can be fixed below the ground. He explained that method helps the City save money on road maintenance. He stated once you cut the road it ends up falling apart. He said this year they are still working on the area above the cemetery. He said next year Mel has some other areas he wants to replace. The areas are planned out for the next few years. He said Mel also asked for \$50,000 to replace the manholes. There are some manholes made out of mortar and brick rather than the concrete ones. He said some of the covers need to be replaced. That is what the money is for.

Edward O. Dickie III said hopefully there will be some cooperation between the City and the canal company so the cost will be shared.

Matt Hartvigsen said there is a new State requirement. They met with the North Ogden Canal Company last year, and they are required by law to have their system surveyed and to identify points of concern. They need to notify residents of the dangers about living around canals. The City has to participate. He said as a City they are required to work with the canal company.

Council Member Bigler said in regards to the 1700 North drainage, a resident called him and had Blue Stakes marking things. Matt Hartvigsen said that is a storm drain channel but also carries flows off the mountain. Council Member Bigler asked if we are going to enclose that. Edward O. Dickie III said we would love to but it is not on our five year plan. He said some people still use it. Mel Blanchard said we went and looked at it to see if it would be cost effective. He said that canal varies in depth and width. He said some homeowners have dirt that flows through it. He said they measured to see if it would be cost effective to fight that with a 36 inch pipe. He said the problem they are going to have with that is all the utilities that run through the canal. He said Pineview runs through it and the gas line runs through it. He said that was an area that was flooded. He said a couple of homes got flooded because of that canal. He said that is when they went out to measure it.

Edward O. Dickie III said one of the problems is the canals are perpendicular to the lots and it is the homeowners' responsibility to keep those ditches clean on their property. He said a lot of times they neglect it and then it will flood. He said the City will get the call and they will call Pineview and they will say it's the City's responsibility. Council Member Bigler said when the water is flowing it brings all the debris with it. He said the only reason why he inquired is because he was told the City was out measuring to do that and didn't see that expense included. Mayor Harris said that should probably be put on the plan. He said a good reason for the five year action plan is so when they do have opportunities they have the documentation needed for grants and funding. He said they probably need to put that on there because that is something they have had concerns about.

Matt Hartvigsen said one of the hardest things to do with a five year plan is to prioritize the City's needs. Matt Hartvigsen said he will put it as item f. He said it will be a similar project to 2550 North.

Council Member Bailey asked if Mel Blanchard has an estimate from when he went out and looked at it. Mel Blanchard said they broke it down to the cost of pipes. He said they know they would have to pay to move the gas line. Matt Hartvigsen said one of the most expensive things would be to fill it in. He said you have to bring in a lot of dirt. There is a lot of imported material and you would have to transition all the landscape back.

Edward O. Dickie III said he has been concerned about the safety ever since he has been here. He said it is the canal close to Lee's Market Place toward Pleasant View. The canal is higher than the homes. If a little water comes through they have to patch it up. He said it can be a disaster there. He said that pipe is not being maintained and that is why the canal company cleaned it out. He said it helped but it is a band aid. He said it needs a new pipe and sooner or later it will breach.

Council Member Bailey asked if the canal company has any responsibility. Edward O. Dickie III said that is the battle. We are working together. They don't have the money; the City doesn't have the money, but he said he sees it as a safety issue that needs to be done. He said the canal company is relying on the City to accept it, but he said he thinks they need to step-up and help pay.

Matt Hartvigsen said the canal company has to turn in something like an emergency plan. He said they are required to have that. They will identify the hazards. The City is required to supply the canal company with a lot of information as well. He said they will need to give them an estimation of how much water is going into the canal.

Council Member Hulme asked if there is a map anywhere showing what the canal company owns. Gary Kerr said he has a map. Mayor Harris said it is extensive; not only are there a lot of the major canals there are a lot of irrigation ditches that go down through residential back yards. He said it is a huge issue trying to keep them clean. He said the landowners call the City wanting it to fix them. It is important to get some sort of agreement between the landowners and the City so everyone knows what they are supposed to take care of. Gary Kerr said on a lot of these canals only part of the property is owned by the canal company. He said the landowners are the owners of the canal; the canal company just has an easement.

Mayor Harris said another problem they have is driveways that run across canals and ditches. He said many times people install those without talking to the City or the canal company. They end up putting in a pipe that is way too small. He said there are some things to work out.

Matt Hartvigsen referred to the parks section. He said the Council should be very grateful for their Parks and Recreation Department. Dave Nordquist operates a pretty tight ship. He said a lot of the money spent by their department comes from grants. He said their department is constantly applying for them. He said they have a big wish list but they are still able to get a lot done through grants.

Dave Nordquist said they didn't have any City money and they had to do some quick grant writing. He said he was apologetic to the City Council because it should be on the five year plan. He said they have added some things and the list is not complete. He said he hopes the Council will give him input anytime. He said their Parks and Trails Committee is working hard and they have asked to have some things put on there. He said this is a process. He said they did receive most of the grants they applied for. He said they have a nice relationship with the grant people. They like the way they write them and they are able to determine what a good grant is and what is not. He said the Community Services Department received \$69,000 this year in grants. He said they need to start looking at some of the bigger projects like Barker Park. He said they have drawn up many plans but there has not been any money.

Matt Hartvigsen said they have a Master Park Plan for the area by the stage at the amphitheater as well as the area on top with some cost for playground equipment, restroom facilities, etc. They talked about

having a dressing room behind the amphitheater. He said they could help with the GIS for the parks. He said there are a lot of planning tools. He said there are some trails; Green Acres and McGriff. Dave Nordquist mentioned those two trails are along detention basins. He said the one at Green Acres is an obstacle course because of the tree roots. He said they want to focus on those two trails. He said you cannot push a stroller on the Green Acres trail. He said they will have to dig out one section. He said if you were to overlay it they will have the same problem in a couple of years. He said those two trails are used a lot and that might be the focus point next year for the grants.

Council Member Hulme asked if they anticipate building any new parks or is that something the City will put on the developer. Mayor Harris said the City needs so much park space based on the population. Dave Nordquist said the City has exceeded this requirement. He said he has heard several things, such as parks are lacking on the West side of the City. He said he would think that would be an area for a park. He said there is a lot of open space that could be acquired, but it is expensive.

Council Member Hulme said he isn't sure if during some of the new subdivisions that are going up on the hill will be doing their own or if there is a way the City can cooperate with the developers to jointly purchase park space that is needed. He said if the City is going to double its population it will tax the lower parts of the City if they only build below the hill. Craig Barker responded stating the ordinance doesn't allow the City to require the developer to provide park space. They can encourage it as they did with The Cove. He said The Cove was going to do private parks, but are now talking with the City to take over one of those. He said they have one park that is up in there. The ordinance doesn't allow the City to mandate any space for parks. Council Member Hulme suggested approaching the developer for a compromise to build a public park.

Matt Hartvigsen said in relation to Roylance Farms there is that detention basin and a school plan. He said the City can work with the school district. Mayor Harris said this is all part of the General Plan and it needs to be updated. He said they probably won't update it this year although it needs to be done. The Council can look at it when they update it. Council Member Hulme said he knows the City has trails running through those areas that connect.

Edward O. Dickie III asked Craig Barker if City Council really wants a park down there, is it bound. He said that person was willing to donate some land for parks. He said at the time the City wasn't interested because it didn't have the manpower to take care of it, but that's a thought.

Matt Hartvigsen said they want to be able to provide City Council with good information so if they have any questions they are available and do a lot of on-the-spot estimates. He said they are able to turn things around really quickly.

3. **Tecserv (IT needs).**

Charles VanAusdal and Kevin Carpenter, with TecServ explained they have been with North Ogden City since 2006. He said they go into small businesses and municipalities and act as the IT service providers, so they outsource the IT. He said they service 18 municipalities along the Wasatch Front. He explained that Kevin Carpenter has been with the City since 2007 and is very familiar with what has gone on in the last five years and the changing needs. He said with the economy the way it has been they have never raised their rates with North Ogden City and they won't again this year. He said the gas prices are hard on them. He referred to a list of equipment that they have identified that needs to be replaced. He said the Council can decide what is really important. Attachment B.

Kevin Carpenter said this year's budget is very small. Most of the major expenses were done last year and the year before. He said he was told the tablets were thrown out and that reduces the budget to below

\$10,000. He said there is not much to go over; only a few machine replacements and some reoccurring costs such as the spam filtering, antivirus, and firewalls.

Council Member Fawson asked about cost savings through Cloud services. Kevin Carpenter said Cloud is nothing new it is just a new word for Internet. It was rebranded so they could sell it. He said when you think of Cloud you probably think of Google. He said he has spent a lot of time researching. He said the biggest question is if it is cheaper to go with anybody other than Microsoft and the services in-house. He said really the answer is no. Charles VanAusdal said the other thing you need to look at now are the software packages for accounting; and if they are available. He said instead of having the application hosted internally it is hosted somewhere else. He said right now Caselle and other applications that the City uses are not available.

Annette Spendlove said the Federal Government won't use it for security reasons too.

Kevin Carpenter said he is using Google as an example but there are probably others. He said Google wants the data so they can search it because that is their bread and butter. He said it's not that he doesn't trust them, but they can change their licensing at any time. He said it really comes down to cost. Googledocs only replaces Microsoft Office and Microsoft Exchange and costs the same as Microsoft Office over five years. He said most organizations don't go five years they go seven years. So Microsoft is cheaper. Googledocs throws in email so it looks cheaper up front, but over time it ends up being much more.

Charles VanAusdal said they keep an eye on these things and if it makes sense they would recommend it. He said right now they could do some of that, but he isn't sure how much they would save because they would have to host internally. He said they will continue to monitor that every year for the City.

Kevin Carpenter said Google email doesn't include a lot of things. He said when you start adding things the cost goes up. He also mentioned that Google does not back up the data; they secure it on multiple servers. He said there are extra costs to back up the system, to archive it. These costs up front look cheaper but when you add in the additional features and problems it is expensive. He asked how you would manage all the different user accounts. They are all separate. He said the only place you could save money is through Open Office which works ok and is free, but you will have problems and lose the savings with additional IT support. He said instead of just coming in once a week he would have to spend extra time. He said he is not going to recommend something that has problems. He said it doesn't help their company to recommend something cheaper and that doesn't allow the business to flow. He said right now he receives very few phone calls. He said most of the issues come from Outlook and things people are doing externally.

Annette Spendlove explained the lists that were handed out are incorporated into each of the budgets. She said Tecserv will need to update some things like the firewall and the wireless router. She said they had to take some things out to balance the budget, but it is up to the City Council to make a decision whether to put those items back in.

Council Member Fawson asked why the flash drives for the police department cost so much. Kevin Carpenter replied that he did not know. Annette Spendlove said Polo Afuvai will explain that when they go over his budget. Polo Afuvai said it is for the video cameras in the vehicles. He said this is from the factory. He said the flash drives are used as evidence. Charles VanAusdal said they are probably so expensive because they are encrypted. Polo Afuvai said it has to do with the evidence.

Council Member Bailey asked about the tablets coming off the budget so the total will be below \$10,000. Kevin Carpenter replied they were for City Council and the Planning Commission.

Council Member Hulme asked what their contract with the City is. Charles VanAusdal replied the City pays them \$2,000 a month. Kevin Carpenter said he goes cheap where he can. He pointed out that two years ago he bought a refurbished tape drive that was approximately half the cost of a new one. He said he has spent years trying to find a smarter and cheaper option other than Microsoft. He said he hasn't been able to find anything that works.

Mayor Harris explained all of these items will be coming up again when they go over the individual budgets.

4. **Overall Goals.**

Edward O. Dickie III went over the overall goals. He said they have been working on this budget for quite some time. He said there have been many cuts and the departments will be presenting a balanced budget. He said they will meet the state mandate of 5% reserves. He said these numbers are always changing. He said Debbie Cardenas just informed him the 5% is much higher. He said the revenues have not been coming in and they have had to dip more into the reserves in the past. He said there were some new goals such as the new positions, Economic Development Director, and City Attorney. He said the departments will go over all the budgets and the changes. If there are any questions please ask right away. He said one of the main duties of the City Council is approving the budget. He said this is the first of many meetings. The City Council will give ideas and the Finance Director will make changes and bring it back. The first Council meeting in May is when the tentative budget is adopted and the last Council meeting in June is when the final budget is adopted. He said this will probably be the last year the City will be able to dip into the reserves. He said they have seen some revenues come up. He is hoping the economy changes and they see more building permits. They predict and have budgeted more conservatively, but are hoping to get more. He pointed out the little things people are doing to try and save money, such as making copies back-to-back, turning off lights, and they have not replaced people unless it is a mandatory position.

Mayor Harris informed the Council that the City Manager position closes today and as of last night they had eleven applications. He said he expects several more. He said he thinks they will have a good pool to choose from. Council Member Bigler asked if the salary was included in the advertisement. Mayor Harris replied yes.

A document was handed out from the Police Department, Attachment C.

5. **Address Expenditures versus Income.**

Debbie Cardenas, Finance Director, said the expenditures versus income document is in response to the questions from Council Member Hulme. She said it is impossible to show what revenues pay for what services. She said there is a format they use in the audit. She referred to attachment D. She said this is required by GASB, where they show the expenditures by activities by departments. She said they lump departments into groupings. She went over those groups. The specific revenue they get is outlined in the program revenue. She went over the amounts each department generated. She said those departments also bring in grants or contributions. She went over the business type groups and the charges for services and the grants or contributions they bring in. She said in almost every case governmental activities do not cover expenses. She said there are two enterprise funds where their revenues do not cover their expenses. She said the general revenue covers everything else.

Council Member Hulme asked if one of the enterprise funds is not making enough to cover their expenses should they be changing the fees. If one is over should they be cutting the fees? He asked if these numbers are reflecting what they just did. Debbie Cardenas said the one he has does not because it is from the audit report ending June 30, 2011. She said next year's audit report will. Council Member Hulme asked if it is anticipated those will go flat based on what they just approved. Debbie Cardenas replied no.

She said when they got the study they were projecting operating and capital improvements. She said the projects Kent Jones just went over are incorporated into the program study and are projected out five years. Council Member Hulme asked if all the numbers will be positive. Debbie Cardenas replied that they change every year depending on the operating expenses. Mayor Harris said the trend is to make it flat over seven years.

Council Member Bailey asked if the City could use those funds for other projects. He asked if they could borrow from it. Debbie Cardenas explained they have borrowed from it in the past, such as when they paid for the UV system for the swimming pool. They have to pay it back over a certain period of time. She said City Council has to approve it. She said if they can pay it back sooner they do. She said right now the only loan they have that is outstanding is for the property. Edward O. Dickie III said some cities use it to subsidize their general fund, but North Ogden never does and he doesn't recommend that. He said emergencies come up and you may have to borrow from it. Debbie Cardenas said you cannot do it without holding a public hearing and taking it before City Council.

Council Member Fawson said he wanted to raise his concerns about the rate increases for capital improvements. Mayor said it is more than an emergency it is an opportunity and it boils down to what is best for the City in the long run.

Debbie Cardenas discussed the impact of the rate increase. She said to them it was worth doing because it has minimal impact. Council Member Fawson said there is a concern among the residents. Debbie Cardenas said they are welcome to come in and talk to her. Mayor Harris said they are getting something for that money. The City got a great deal on the property. He said his take is that it will become a legacy.

Mayor Harris said they are not limited on reserves in the enterprise funds, but they are in the General Fund. He said they never know until the end of the fiscal year what that amount will be. He explained the City cannot be over 18% reserves in the General Fund. Council Member Fawson asked if they can take the excess money from the General Fund and put that towards enterprise funds. Mayor Harris replied yes and that is what they do. Council Member Hulme said his problem is the revenue source is not identical. One enterprise fund is funded by utilities and one is funded by property taxes. He said if someone who is not using their utilities but paying property taxes; are they being charged for the utilities if the money is being put into the General Fund. Mayor Harris said that money is used for streets or other improvements. Debbie Cardenas said it is used for general government not enterprise funds.

Council Member Bigler asked what business-type activities are. Debbie Cardenas said that is the difference between the revenues and expenses. She said water, sewer, and solid waste are business type activities. Mayor Harris said that is one prime reason for the rate increase. They do not want to dip into the reserves. Council Member Fawson said there has not been a rate increase for some time. He said it wasn't a huge increase but it was more than what it would have been if they would have raised it every year. He asked if they are planning to do it every year. Debbie Cardenas replied yes and pointed out the plan shows there is a projection to do a small rate increase for the next five years. Mayor Harris said all of that has to go through City Council, the process is the same.

Council Member Fawson asked about the public works complex and how they assess that building and all the buildings and what improvements need to be made. He asked if they have looked at how much money is needed. He said he is wondering how they do the assessments and he said he knows they look at equipment, but how do they look at the buildings and determine at what point will they need to do replacements. Debbie Cardenas said that is the problem with governmental funds because they do not have depreciation. She said they build the depreciation in the reserves. She said it is hard to save when you have to balance the budget each year.

Edward O. Dickie said two years ago they put aside money to save for the property, but it didn't last. He said he suggests putting money aside to start saving for the property.

Council Member Fawson said as far as depreciation is concerned they should know how long this building will last. He said he would like to know how far behind are they. He said when they do have a surplus how much will they need to allocate to catch up. He suggests looking 30 years out. Mayor Harris said that is difficult because they have new Councils coming on board. He suggested bonding instead of saving. Council Member Fawson said we could be like Farr West and save. Mayor Harris said they have a different situation, they have more income.

Council Member Hulme asked if they are limited with what they can save. Debbie Cardenas said that is correct they cannot have more than 18%. Council Member Bigler said the money could be designated for specific projects. Debbie Cardenas replied that is correct. She said the problem is they do not have enough funds to do that. She said even though they have over 18% they budget to spend that money. Council Member Fawson asked if it is because they have to spend it instead of earmarking it. Debbie Cardenas said they budget for 10% in the general fund. If revenues are lower than anticipated then they cut back on expenditures. She said the way they do that is by foregoing on capital purchases.

Council Member Fawson said in principal he would like to know what to replace, the cost, and know where they are at. He said they are not even tracking that.

Council Member Hulme said he would like to see the City determine how long the shelf life is for a building and determine how much it will cost to replace it. They could put that money into an enterprise fund for the next thirty years so it would be paid for in cash. He added that they would be saving money in interest. Council Member Fawson said he is not opposed to bonding if necessary. He would like to have a plan to save the money if there is a surplus.

Debbie Cardenas said they would have to bond for the public works complex right now. She said you would have to raise the rate for the bond plus you would have to save enough to replace the building in 30 years, which would mean raising the rate each year. She said that is where the hard decisions come in because Councils do not like to raise rates. Council Member Fawson said he feels residents would be willing to have a rate increase to save for future projects. Council Member Hulme said there was not an outcry for saving the \$100,000.

Council Member Bigler said if you are charging more and the Council approves that for new projects other Councils can use that money for projects they had no intent to use it for. He said that is forever a problem. He said you cannot bind future Councils but it would be great if you could designate certain money for certain projects. He said he doesn't see how they can do that.

Mayor Harris said the City has been saving a \$100,000 a year and that is a reason for the Capital Investment Plan. He said if they have a five year plan there is no reason they could not have a short-term and a long-term plan.

Council Member Bigler said they can designate funds for certain things and if the Council wanted to change it in the future they would be required to hold a public meeting. Council Member Hulme asked if they could pass an ordinance that states what the money is for. Council Member Bigler said as a Council Member he loves the idea of saving, but it is forever revolving and you can't guarantee what it will be used for. Council Member Fawson said he does not think that should be a reason not to do it. He said a Council can make poor choices in the future, but what he wants to do is try to make smart choices now. Council Member Bigler said that is the challenge because you increase it to save, but a project comes up and you have to bond anyway. He said you pay more now for a piece of property the City may not want

later. He asked if it is possible to tag it. Debbie Cardenas said they can tag the assigned and unassigned. She said she doesn't know if they can force a future Council to hold a public hearing.

Mayor Harris said the problem is does the future Council have enough integrity to point those things out to the public. Council Member Bigler said that is what he is saying they need to somehow make it so they need to point those things out. Mayor Harris said the place to do that is with the Capital Investment Plan. He said you have projects you put money into. He said he doesn't know whether you can earmark money for that and nothing else.

Council Member Bigler said they represent the residents and if Council had to openly change that and if residents did not like it they would have to hold the Council's feet to the fire. Mayor Harris said that doesn't always happen. Edward O. Dickie III said it would be hard for a future Council to change, especially if the money was for a building. Council Member Bigler said if it was done publically then it would be hard to do. Edward O. Dickie III said he wouldn't be too worried about a new Council changing it, unless it was a need everyone knew about.

Council Member Bailey said he saw a master plan for Barker Park that never happened because of budget constraints. The reality of making it work is great because they are making in theory, but the practicality is if a different Council was trying to balance the budget they have to come down to the hard decision.

Council Member Hulme said if they were to save for the public works complex for the next 30 years and in 15 years when the next bad economy hits people are going to question why their rates are being raised to keep the capital improvement rates where they are when they have a \$6 million surplus. He said that will be hard for the future Council to do. Council Member Fawson said if they had looked at the project 20 years ago there have been times they could have put the money aside. Council Member Hulme said if they had that money right now there would be people arguing not to raise the rates and put off the public works complex. Council Member Fawson said they have to do this. Council Member Hulme agreed and hopes future Councils will not be swayed by that argument. He said this is a need not a want.

Mayor Harris said the public works complex is designed for a 50 year life. The bonds would be paid off in 25 years. He said there is opportunity to do things in a good manner and still do what is best for the public in the long run. He said he isn't sure you can ever save six or seven million dollars. He said it would be a 20 to 30 year commitment. He said theoretically the Lewis Young study would have included the public works complex and they would have raised the rates \$11 a month instead of \$3.60 a month for the next 25 years. He said they would end up having \$8, \$10, or \$12 million in that fund to build a new building. He said that is what a lot of cities are faced with today. He said Ogden City is faced with tens of millions of dollars in repairs to their water system. He said they haven't planned or budgeted for it. He said they were trying to stay away from the rate increases.

Council Member Hulme said he likes the idea of having a 25 year bond for a 50 year building and then keeps the money coming in for 25 years. He said you wouldn't need much to replace the building after the bond is paid for. He said it has to be on the record somewhere that is their intention. He said meanwhile it will be enough to put towards repairs and upkeep. Mayor Harris said they are doing what Council Member Fawson is saying with respect to the infrastructure, but with the special projects like a new building it only happens every 50 years.

Council Member Fawson said they should have had the foresight. Debbie Cardenas said it's not that they did not have the foresight; it is the theory versus the practicality. She said Councils have a hard time raising rates. Council Member Fawson said even now where budgets are so tight if they could justify the rate increases with a plan to save for the future. He said with his personal finances he has to cut expenses or make more to set aside that money for purchases.

The meeting recessed at 10:21 am and reconvened at 10:30 am.

6. **Revenues.**

Debbie Cardenas reviewed the revenue budget draft documents. She said they are projecting a 2% increase in the General Fund revenues for the next year. She said the general tax total which includes property tax, sales tax, and fees isn't going to change much. She said they projected \$3,862,000 last year, \$3,856,000 this year, and \$3,877,000 for 2013. She said there is an increase in licenses and permits. Gary Kerr said they have already sold over the amount of permits they did last year. He said he also received calls from people who plan on getting building permits.

Debbie Cardenas said the Class C Road and liquor revenue will remain the same, flat. The services are projected to go up 11%.

Debbie Cardenas referred to the page showing the detail of the revenue. She explained the property taxes are down. She said she believed that is because the property values have dropped and the delinquencies are up 94%. She said although they projected \$982,000 they will only be able to receive \$885,000. She pointed out sales tax is up significantly. She said they projected they would have \$1,718,000 and they received \$1,730,000. She said this year they are projecting \$1,775,000. She said she received a report from the Utah League of Cities and Towns that sales tax is going up and they are seeing that in the revenue. They are projecting a 3% increase in the sales tax revenue. They are projecting a 2% increase in the utility tax. She said they were being conservative in thinking they would be receiving less, but they didn't and so they are going back to what they normally project. She said the fee in lieu of taxes is flat. Council Member Bailey asked what the fee in lieu of tax is. She explained it is the motor vehicle taxes. She said it is based on the property tax rate.

Debbie Cardenas went over the business licenses. She said they are projecting \$54,000 by the end of this year and that does include the disproportionate fees. Edward O. Dickie III asked if this amount includes the residential rental license. Debbie Cardenas replied yes it includes all the business licenses. Council Member Bigler asked if it includes the extra \$13 and he asked if they ever got to the bottom of that. Edward O. Dickie III explained that for residential rental licenses the fee is \$64.00 with an additional \$13 fee. Debbie Cardenas said that is for the additional administrative services.

Council Member Bigler asked if they do that with any of the other fees, such as adding an administrative fee on top of a dog license. Debbie Cardenas said that fee is directly related for Code Enforcement to go out and enforce the codes on rental units.

Council Member Bigler said his understanding is they lowered the fee because the \$64 is the justified amount and by law they couldn't charge more. He said they are tacking another fee on because they cannot charge more than \$64 because it would be against the law. Council Member Hulme said he believes the law allows them to charge it because it is a separate fee.

Council Member Bigler asked if they charge an additional amount to other businesses. Debbie Cardenas replied no and said they do not charge the additional amount to other businesses because they do not require the additional code enforcement. She said there is a base fee that all businesses are charged, which is \$64. She said some types of businesses require additional services from the Code Enforcement Department. Council Member Bigler asked what the additional services are. Council Member Hulme asked if Code Enforcement inspect rental properties. Gary Kerr said they work with the application and that type of thing, there is no inspection they do.

Edward O. Dickie III asked if there is anything over and beyond a normal resident as to why they implement that additional \$13 fee. Debbie Cardenas said they interviewed the previous Code Enforcement Officer on what she did for rental properties. She said Brandon Boydston does it now. Council Member Hulme said it should be clearly stated in the study because that is where that amount came from.

Mayor Harris asked if the amount is a onetime fee. Debbie Cardenas explained the fee is related to the rental units and is called a disproportionate fee that is related to the Code Enforcement services. She said when they first discussed this there was an additional \$10 for the Good Landlord Program. She said they took that \$10 off because they didn't implement that program. Edward O. Dickie III asked Gary Kerr if he sees them using Code Enforcement more for the rental units. Council Member Bigler said they are paying more than some of the businesses on Washington Boulevard. Debbie Cardenas suggested talking to Lewis Young. She said that fee is based on something. Council Member Hulme said he doesn't think they raised that fee to have Code Enforcement begin doing something, but it was because Code Enforcement was already doing something and they needed to recoup that cost. He agreed they talk to Lewis Young before they drop that fee. Debbie Cardenas said the fee was based on what Code Enforcement was doing. Debbie Cardenas said normally with rentals there would be two disproportionate fees one for Code Enforcement and one for the Police Department. She said they didn't include the fee for the Police services, but they did include the fee for Code Enforcement because at the time they were doing it. She stated that is something they will want to discuss at the March 27, 2012 meeting. Council Member Bigler asked if they would find out what the fee pays for.

Debbie Cardenas said the building permits are up from \$89,000 to \$95,000. She said the dog licenses are being held flat at \$20,000.

Council Member Hulme asked if the change in percentage is based on the original budget for 2011-2012, not year-end. Debbie Cardenas replied that is correct.

Debbie Cardenas went over the State road allotment. She said these are the Class C Funds. She said they are anticipating getting \$525,000 and \$13,800 for liquor licenses.

Debbie Cardenas briefly went over the charges for services. She explained the convenience credit card fee was approved last year. She said they anticipate receiving \$9,000. Council Member Fawson asked if that is a recuperation of the costs. Debbie Cardenas replied yes and explained they have the choice of whether they want to pay that fee or not. She said it is not mandatory. Council Member Hulme asked what the estimate is based on. Debbie Cardenas said that amount is based on what they saw last year.

Council Member Bigler asked if they plan on expanding credit card options to allow people to pay for dog licenses. He said because currently you cannot pay for dog licenses with credit cards. Annette Spendlove explained they do not allow people to pay for building permits with credit cards. She explained that they have to pay a percentage on some of those building permits. She said some of the building permits can be as much as \$16,000. Council Member Bigler said he doesn't mean anything like that. Edward O. Dickie III asked if he could come in today and pay for a dog license with his credit card. Annette Spendlove replied no, but they are working on getting set up for that. Council Member Fawson clarified that someone would need to come in and write a check for a building permit. Debbie Cardenas said that is correct and added that they get charged 2% to 3% on the amount and the fee is only \$2.50. They would not break even.

Debbie Cardenas went over the Aquatic Center fees. She said they anticipate \$70,000 in revenue. She said that is based on the increase of the fees to cover the credit cards. She said there are three places that show the credit card fees; recreation fees, Aquatic Center fees, and in the convenience credit card fees. She said

the reason is because they had to raise the rates in the recreation and the aquatic center to cover the credit card fees. She said the program that runs it did not have the option to include the credit card fees so they had to work it into the fees.

Debbie Cardenas pointed out they anticipated \$35,000 for Cherry Days and that is consistent with the past. She said last year was a good year for the court fines they received \$221,000, this year they are hoping to get \$175,000. She said it is down.

Council Member Bailey asked if there are other concession stands other than those at Cherry Days. Dave Nordquist explained there are concession stands at the Aquatic Center. Council Member Bailey asked about the one at Oaklawn Park. Dave Nordquist explained they are working on putting out an RFP and have a vendor do that. Council Member Bigler asked if the City receives any money right now. Dave Nordquist said the concession stand at Oaklawn only made \$231 total during football. Council Member Bigler said he got the wrong information. Dave Nordquist said that was the information he received. He said they may charge the vendor a percentage. He said the year Becka Godfrey did it they lost a lot of money. Council Member Bigler said his daughter did it one day and she received \$100 after the cost for food was taken out. He said it is not \$231 for the year. Edward O. Dickie said they will do it like the Aquatic Center and charge a percentage. Council Member Bigler suggested charging a straight fee. Dave Nordquist said they have looked at that and he said he isn't sure what that would be.

Council Member Hulme asked who is in charge of the upkeep on the stand. Dave Nordquist replied the City is responsible for the upkeep. He said one of his goals is to scrape that building and build a new one because it is a horrible building. He said that can be paid for with grant money. Council Member Hulme asked if there is any possibility to have a portable concession stand that can be moved when there are different events. He said they could contract that out. Council Member Bigler said that concession stand is a big deal. He said if a family is doing it that is wonderful. He said residents shouldn't have to pay for the electricity and the nachos. He said if they are not getting anything for it then it is costing the City money for them to make money. Dave Nordquist said he had some of the same questions about what they make and where are the records and accountability. He said there needs to be a contract. Council Member Bigler suggested charging a base fee to make things easier and it could cover any wear and tear to the building. Dave Nordquist said he is not looking at it to make a profit but to cover their expenses.

Council Member Hulme said a portable vendor would be great. He said they could be at the games and someone could make a lot of money. He said the City wouldn't have to worry about it if there was a contract. They would receive revenue off the top. He said the Aquatic Center sells a lot of food and is a good part of the revenue stream. He said he doesn't know why they can't potentially expand that.

Debbie Cardenas went over the miscellaneous revenue. She said the Youth Council has various projects that bring in revenue and the projected revenue is \$1,800 for the next year. She said the interest is going up and they are projecting \$50,000 for that. She said the tower rental is flat and so is everything else. Edward O. Dickie III explained they rent space for a cell phone tower near the Public Works Building and near the Green Waste Facility. There was a brief discussion regarding creating a policy requiring them to place the towers on City property.

Debbie Cardenas said the Police Department teaches traffic school for traffic violations. She said they have consistently brought in over \$40,000 each year and they are projecting the same amount for next year. She said the grant money is up and down every year, but they at least get \$35,000 and that is what she projects for the next year. She said she thinks they will bring in \$195,000.

Council Member Hulme asked if they have a fixed amount that is guaranteed every year. Debbie Cardenas said that one she puts into the Capital Budget. She said these are the ones the Police Department

gets. She said they are very proactive about going after grants. She added the Building Department has also been going after a lot of grants as well. Edward O. Dickie III said they have a good grant program that Debbie Cardenas oversees. He said they are actively pursuing grants. Council Member Fawson asked if those are all City employees. Edward O. Dickie III said they are from different departments in the City. He said they have the people downstairs, the Police Department, and Lorrie Frazier from Community Services. He said they are also on the email list server.

Debbie Cardenas went over the administrative services fee. She said that fee is what the General Fund charges the enterprise funds for water, sewer, and garbage. She explained they are the enterprise funds, but payroll is run through the General Fund, accounts payable is run through the General Fund, records keeping is run through the General Fund. She said all those expenses need to be paid for by the enterprise funds. Council Member Hulme asked why the amount is the same. Is it because they have had the same payroll for the last five year? Debbie Cardenas replied pretty much. She said it also depends on who is in the position. She said it evens out over the years so she keeps it consistent. She said they were thinking of looking at the numbers again this year to see if they want to change them. Council Member Hulme said he doesn't think it would need to be changed every year, but a lot has changed since 2008 and he would recommend looking at that.

Debbie Cardenas went over the fund balance appropriation. She said if there is a figure in red it means the expenditures exceeded the revenues by \$225,468 from the General Fund balance to balance the budget. She said they are anticipating using that amount to balance the budget this year. She said the estimated fund balances for June 30, 2013 are included in the packets. They anticipate they will be at 11.48% or \$634,718 in the General Fund. Mayor confirmed that includes the \$225,468 that will be used to balance the budget. Debbie Cardenas replied that is correct. She said the big reason for the increase is that when they adopted the previous budget they anticipated using \$297,716 from the General Fund. She said she thinks they will only use \$127,532. Council Member Bigler said they are close to June, so is that an accurate estimate. Debbie Cardenas said she feels confident with those numbers. Council Member Bigler asked if she thinks they will use \$100,000 more than the \$127,532 for the next year. Debbie Cardenas said you will see that when they go into all the expenditure budgets. The expenditures exceed the revenue. Edward O. Dickie III pointed out that amount is still \$70,000 less than what they budgeted for last year. Mayor Harris said you have to project two to three years together and they projected they would spend \$297,716 out of the General Fund last year, but they only spent \$127,532. He said the extra amount has been projected into the year they are talking about, so instead of 375,000 it is only \$275,000.

Council Member Hulme asked if the amount is lower because of the additional revenue that they did not anticipate. Council Member Bigler asked if the \$297,000 is already in there. Debbie Cardenas said it is still in there. They do not use that until the end of the year when they actually know what they have.

Debbie Cardenas said she feels confident in these figures because of the numbers she has seen. She said if something happens it may change things. Mayor Harris said they always project conservatively and that is one thing he always appreciates about Debbie's projections. Council Member Bailey asked if the \$225,000 would actually be \$150,000 higher than that if there were not enough to carry over. Debbie Cardenas replied no, it will still be \$225,468. She said the general funds would not be 8%.

Edward O. Dickie III explained they need to keep in mind that they always work in three years; last year 2010-2011, this year 2011-2012, and next year 2012-2013. He said they all work together. All three interact with each other.

Mayor Harris said although they will use the General Fund to balance the budget this year they will still have 11.48%. Debbie Cardenas said that is correct as long as they stick to the \$127, 532 in this year's budget. Council Member Hulme asked what that percentage is from. Debbie Cardenas said that is a

percentage of the total revenues. Council Member Hulme said they went over the 8% because they received more grant money than they anticipated. Mayor Harris said they didn't spend as much money. Debbie Cardenas clarified that the General Fund balance is based on revenues over expenditures. Edward O. Dickie III said the City has really good department heads that keeps a good eye on their budget.

Debbie Cardenas went over the general fund revenue and said this shows where they are coming from. The most significant part is sales tax, property tax, fee in lieu of tax, and the utility tax. She said they have the intergovernmental, which includes the Class C Funds and the liquor tax. That is 9% of the revenue sources. She said they have the transfers in from the enterprise funds, which makes up 4%. They have the fund balance appropriation. They have licenses and permits which is 3%, and miscellaneous revenue makes up 2%.

7. **Overall Budget.**

Debbie Cardenas read through the proposed budget highlights which are as follows:

- Balanced budget
- Overall revenues are up 2%
- Overall expenditures are up 1%
- Cut \$325,187 from budget
- Changes include:
 - Elimination of 3% 401k automatic contribution - \$53,874 in General Fund, \$10,254 in Enterprise Funds, \$1,769.54 in Motor Pool fund.
 - No Cherry Days Queen or Little Miss Pageant funds
 - Replace one Full Time position with two Part Time positions for Attorney and Economic Development Director
 - No COLA, no merit, no salary adjustments
 - Projected 10% increase in health
 - Projected 10% increase in dental
 - 2.27% increase in regular employee retirement
 - 3.99% increase in public safety employee retirement
 - Two new replacement vehicles for police dept. plus equipment
 - Increase in enterprise fund revenues due to rate increases including the Central Weber Sewer District pass through
- Decrease in home valuations – property taxes down 10%
- Increase in delinquencies – delinquent tax revenue up 94%

DEPARTMENT BUDGET PRESENTATIONS:

8. **Building & Grounds and Inspections.**

Gary Kerr, City Building Official, reviewed the budget requests for building and grounds and inspections and the organizational chart for his department. He explained the building and grounds includes the Police Department Building, the Municipal Building, and the Senior Citizen's Building. He said in the last eight years the only year they went over budget was when they had the sewer back-up in the Municipal Building.

He went over the Inspections Budget and explained they have four full time employees. He said they work together with the Planning Department. He said the Inspections Departments does building inspections, subdivision inspections, code enforcement, business licenses, and updates the maps with an

AutoCad System. He briefly explained the GIS system and the steps they are taking in making it an effective tool for the City. He said they have a complete inventory of the street signs, street lights, and land parcels.

Council Member Hulme asked if Weber County's GIS system is compatible with our GIS system. Gary Kerr said it doesn't automatically update on his GIS, but they can request the information. He said right now they have more information on the parcels. Council Member Bailey asked if our GIS map is publicly available. Gary Kerr said people can come in and request a map and he will print it for them. He added that a map of the City is available on the website, but not the GIS system. Edward O. Dickie III said eventually when the funds are available they can make it available on the website and people will be able to do inquiries. He added that they do not have the personnel to do the GIS. He said eventually you will want to have a full-time GIS manager who can keep it up to date.

Council Member Fawson asked how often they do bids on cleaning contracts. Gary Kerr answered every three years. He said the last time they did it they changed the terms of the contract and now employees clean their own areas; garbage, vacuuming offices, etc. The janitorial service takes care of the public areas.

Council Member Hulme requested that the revenues and expenditures be listed on the same page so the Council doesn't have to sift through all the different pages.

Council Member Bigler said it shows North Ogden pays out \$60,000 for the Senior Center. He asked how much Pleasant View pays toward the Senior Center. Mayor Harris replied he thinks they pay \$5,000. Council Member Bigler asked if they can talk to Pleasant View about paying more since they are also on the board and use it every bit as much as North Ogden. He said it seems it is not balanced proportionally. North Ogden is twice as big as Pleasant View and they use it as much as we do. Debbie Cardenas said they may argue that it is North Ogden's building. Mayor Harris said that is the difference, the \$5,000 they pay goes into the program not the maintenance of the building. Council Member Bigler asked if that goes towards the wear and tear of the building, lights, etc. Council Member Hulme asked if there is any benefit for having the building in North Ogden. Debbie Cardenas said they rent it out and they get about \$2,000 for it. Council Member Bigler said if Pleasant View is paying \$5,000 just for the program, they are on the board and have just as many representatives as North Ogden, but North Ogden is paying the lion share. He said they are using it, causing some of the wear and tear on the carpets and the electricity, but it seems they are not paying anything on that type of thing. He said he knows they use it heavily. He said they are paying for a program, but not the costs that go into it. He said there are all the usable costs like the utilities, but they are not paying very much for that. Council Member Hulme asked if they are the only city. Debbie Cardenas said they could always approach them. Mayor Harris said they have talked about that before and Pleasant View would just stop funding it but their citizens would continue to use it. Edward O. Dickie III stated they are lucky they get anything. Debbie Cardenas said the City doesn't run the program the senior citizens do. Council Member Bailey asked if we pay a program fee as well. Mayor Harris replied no, they pay half of the director's salary and the County pays the other half. Mayor Harris said they are not paying anything for the program.

Gary Kerr went over the Inspection's Budget. He explained there is an increase of 0.7%. He explained how important training is for his department. He said the Code changes every three years and the employees have to be educated on all the changes.

Debbie Cardenas mentioned they did not fund the motor pool from the General Fund. She said the Public Works Street's Budget and the Police Department are the only two that will have an amount in the motor pool.

The meeting recessed at 12:03 pm and reconvened at 12:15 pm.

9. Community Development, Planning.

Craig Barker explained that the Community Development Department is really only made up of 1.5 people. He discussed his professional experience and history with North Ogden City. He explained the duties and responsibilities of his department. He talked about the General Plan and the elements that make up that plan. He discussed the Economic Development Plan and the tasks they have completed. He explained they are close to having a final draft of a North Ogden City brochure to place in various places that would attract visitors.

Craig Barker discussed the General Plan. He said all cities in Utah are required to have a General Plan. He explained that it shows a plan for future growth. He said there is a map that shows where the commercial growth, residential growth, parks, and open spaces are located. He explained a General Plan is used for proposed development.

Craig Barker explained they are working on a Moderate Income Housing Plan. He explained that they have contracted with Weber County to complete this plan. He said one of the issues is there is a 400 unit deficit of low to moderate income housing in North Ogden.

Council Member Fawson asked if there is a significant cost savings to contract with Weber County on completing the plan. Craig Barker replied yes and said they hired a consultant and that is something we wouldn't have been able to do.

Council Member Hulme asked the penalty for not updating the Low to Moderate Income Housing Plan. Craig Barker replied there is no penalty. Gary Kerr explained some of the grants require the plan.

Council Member Fawson asked if RDAs are tied to this plan. Craig Barker said they could be. He said most RDAs are commercial and manufacturing.

Craig Barker went over the Transportation Plan and explained there are certain things the plan calls for each year, but money has been tight. Edward O. Dickie III said it is a good plan because it shows when to implement parts of the plan. He said if you can follow it and budget for it that would be great.

Craig Barker explained there are not a lot of changes in their budget. He said there is a decrease of 18.1% for his budget.

Council Member Fawson asked how they are decreasing the wages by \$3,000 and there is a significant decrease in employee benefits. Craig Barker explained they have taken out one full-time position and included two part-time positions. Edward O. Dickie III explained it is for a part-time attorney and a part-time Economic Development Director.

Council Member Fawson asked if the amount in office supplies is enough. Craig explained they had to add an additional \$500 this year. He said they may have to add another \$200 half-way through the year. Edward O. Dickie III explained each department pays their portion for toner, paper, etc. and that is mainly what is paid for out of that account.

Craig Barker explained there is a decrease in the Planning Commission/Board of Adjustment account because they no longer have a Board of Adjustment. Council Member Bailey asked if there is a cost associated with using the Administrative Law Judge. Edward O. Dickie III replied no.

Council Member Fawson said if there is any account that he would like to see go up is the Public Relations account, because he thinks it is important they market the City and have the sales tax revenue going up. Edward O. Dickie III said they can make those changes now. Council Member Hulme said his suggestion is if they are able to hire the position they need to ask them what they want to see and include that in the final budget. Debbie Cardenas said they can also reopen the budget.

Debbie Cardenas pointed out seven tablets were cut from the budget. Annette Spendlove explained they were waiting because Microsoft was coming out with a new tablet. She said the prices are dropping on the ones that are out now. Council Member Bailey asked if they could do part of the tablets now and part of them later because they currently share laptops. Mayor Harris said they could do that, but it is not practical to share tablets. Council Member Bigler said City Council does a lot of City business and it would be great to have the portability of a tablet. He asked if the Planning Commission needs the portability like a Council Member would. Council Member Hulme said no. He said the Planning Commission doesn't even have City emails. Council Member Stoker said some of the Planning Commissioners don't even use the laptops. Annette Spendlove said the tablets are in her budget and they can talk about it them. Mayor Harris explained the concept is to go paperless. He said the purpose of the laptops is so staff can stop printing the packets. Council Member Hulme said part of the reason people don't use the laptops is they are more trouble than they are worth. Council Member Fawson suggested an Android tablet instead of a Windows. Mayor Harris said they could leave the laptops with the Planning Commission and get the Council tablets.

10. **Community Services, Parks, Recreation, Aquatic Center.**

Dave Nordquist went over his presentation. He discussed the departments and his employees. He has close to 100 part-time people. This is the biggest department in terms of supervision. His department is 19% of the City budget. He said the Aquatic Center is 6%, the Recreational Center is 3%, Parks Department is 7%, and the Community Services Administration is 3%.

Dave Nordquist explained they went from a budget of \$75,000 to nothing for Cherry Days. He said it is getting harder and harder to get donations. He said the Council will need to decide what Cherry Days will look like. He went over all the activities they have had in the past. He explained there are two sections to Cherry Days, the activities during the day and the fireworks and concert at night.

Dave Nordquist went over the grants they received. He said they received closed to a million dollars in the past six years. He said recently they used the money for swings at North Ogden Park. He said they put security lights up at Wadman Park. He said they installed a new basketball court that is used a lot at North Ogden Park. He said they replaced some of the walking paths. He said they finished some of the dugouts. He went over the RAMP projects they completed in the past.

Dave Nordquist said every year they have an employee clean-up day. Council Member Fawson asked if they have community cleanup days. Dave Nordquist said North Ogden Junior High comes in the spring to volunteer.

Dave Nordquist said the Santa shack was completely renovated this year. An Eagle Scout group redid the house as one of their projects.

Dave Nordquist said the parade is safer because they do not throw the candy from the floats they throw it from the side to the curb. He said there has been a lot of community concern and they are working on it very hard. He said in order to accomplish these tasks we have been using more part-time employees and volunteers. He said the Youth Council has helped out.

Dave Nordquist discussed the volunteer program. He said they have had Orrin Hatch and Governor Huntsman come to give awards to their volunteers. He said this year they don't have a speaker yet because Governor Herbert declined. He said in April they will have a cool volunteer event. Council Member Bigler asked about a set date. Dave Nordquist said they gave him a two week window and he said he wasn't available. He discussed the different volunteer awards.

Dave Nordquist said the community garden was incredible. He explained they used RAMP grant money and they received another \$1,000 donation. He said they will double the boxes from 12 to 24. He said they have 11 already rented. He said last year staff did not have to do any clean up.

Dave Nordquist went over the Parks Department. He said they have about 100 acres of turf. He said most other cities contract out the weed and fertilizer, except Brigham City. He said they have 3 miles of side walk to clear of snow. He showed a complete inventory of the North Ogden parks. He said residents can reserve a bowery online. He went over the amount of rentals they had last year.

Council Member Bigler said three different residents told him they received a reprimand from the City for sleigh riding in the park. Dave Nordquist said they do not allow ice-blocking because it damages the grass. Council Member Bigler said one group was a young women's group. He said he wasn't sure if there wasn't enough snow and it would damage the grass, but it was in the winter.

Dave Nordquist said North Ogden Park is the most used and it is shared with North Ogden Elementary. Council Member Bigler asked if the Weber County School District helps with the maintenance. Dave Nordquist replied no. He said if they do an upgrade on it the PTA will help with it. He said the City made that agreement when they built that park. Mayor Harris said it is more than just money. He said the School District's original plan was to take three fourths of North Ogden Park and build a single-story building. He explained they came to an agreement. Council Member Bigler said the kids who use the park are from our City. Mayor Harris said it benefits everyone in our City, not just the school.

Council Member Bigler said they should give and take with the Weber School District; however that equipment is expensive to replace. He said there is an expense for the City Leagues to use the gym and they are being charged for that. He said why are they paying them money and they are not renting the park from us, he said it needs to go both ways. Dave Nordquist said there is no rental fee, but they pay for the custodian when they extend their hours. He said this type of negotiation is above him. He said if they want that to be done then they would have to have someone negotiate that with the District. Council Member Bigler said that would be someone from the City. Council Member Bigler said it's a common sense give and take. Edward O. Dickie III said they would need to know the additional costs for the wear and tear and the upkeep. Council Member Bigler said the wear and tear on these parks come from the elementary schools, by far.

Council Member Hulme said if they show the depreciation on the buildings they can show the expenditures and ask for their contribution to replace the equipment.

Dave Nordquist said the school district went half in on a score board and they put it up. He said this is an example of a win-win situation for the Weber County School District and the City. Council Member Fawson suggested making a comparison of the parks that are next to schools and those that are not. Council Member Hulme said they shouldn't demand it but tell them how they are struggling and ask for their help in contributions. Dave Nordquist said he agrees but he wants to make sure the relationship stays good. Mayor Harris said he was upset when he first became Mayor because people like Pineview didn't have to pay for a permit. He said he was unaware of all the things they were doing for the City free of charge. He said they get a pretty good deal out of these public entities.

Council Member Hulme suggested having a document showing what North Ogden gives and what we get back from other public entities. He said they are just trying to protect the public's money. They shouldn't divide it right down the middle he just suggests they keep track. He said he isn't suggesting they divide it equally, but that they keep track and be aware of it.

Council Member Bailey discussed the parking lot at the North Ogden Stake Center. Dave Nordquist said he knows there is an agreement with the City and the School District. He said they may need to find out what the agreement is. They can list costs and depreciation, but still maintain their integrity.

Dave Nordquist went over the new additions. Council Member Fawson said he would like to know what the agreement is on any shared property and would like to have that on file. Mayor Harris said they have agreements with McGriff and Barker Park. He said they have all of those and just need to ask Annette Spendlove for them.

Dave Nordquist went over what equipment they need to replace, such as the score boards. He said the Public Works Department has helped out with the Bicentennial Park. He said they have been a Tree City USA for 5 years. He said staff will be planting trees near the skate park to provide shade. Council Member Bigler said he thought they pulled the trees because of what they were doing to them. Gary Kerr said those were the trees at the library.

Dave Nordquist went over all the activities Becca Godfrey does. He said they just started the kindergarten basketball. He said they work with the AYSO people but they do not fund them. He went over the hard costs. He said he is working to increase the recreation program by 50%. They are almost there and are trying to get the revenue up to \$70,000. Council Member Hulme asked what the recreation program entails, the \$2,700 line item. Dave Nordquist said it is the miscellaneous programs, nature camps, snowshoeing, water camp, etc. Council Member Bigler asked him what the revenue versus actual expense is. Dave Nordquist said he is unsure; he has the figures on what was budgeted. Dave Nordquist said this is the cycle not the fiscal year. He said their fees are in line with other cities.

Council Member Bigler said if it wasn't they would have to do different things and it would show if there are one or two that are sucking money from us. Dave Nordquist said the recreation budget has only spent 52% as of February 17th. Dave Nordquist said Becca Godfrey never goes over budget. Council Member Hulme said this is good. He said they are contributing some of the revenues to the soft costs.

Council Member Fawson said they do not bring in enough revenue for the recreation programs. Dave Nordquist said you never will. Council Member Fawson asked if they need to increase the hard cost of running the program. Dave Nordquist said they changed all the fees to cover the credit card costs. He said they can look at the fees, but they don't want to get so high the kids cannot participate. Council Member Hulme pointed out that the figures are not accurate because they do not reflect the fees that were just raised.

Council Member Hulme said he would like to hold off and see the chart next year showing if the fee increase has helped.

Council Member Bigler said they previously talked about listing each program with the expenses and the revenue. He said in college sports men's basketball and football help fund all the other sports. He would like to see which sports are making money and which are not. He said he is sure some are costing way more than the others. He said he doesn't care about having City adult leagues unless they are completely self-sustaining. Dave Nordquist said the adult program; they do not have the facilities to do that. They don't need to supply that kind of venue. He said he would be surprised if there is a real loser in this group. Dave Nordquist said if they had adult sports it would be a big loser. He said they only do a 3 on 3 during

Cherry Days and they have a 5-K run. He said no one signs up for softball tournaments. He said he supports the youth. They would have to build a complex someplace. He said they will do the best they can with a minimum of adult programs and have more for kids.

The meeting recessed at 1:50 pm reconvened at 2:05 pm

Dave Nordquist went over the Aquatic Center budget. He said right now they do not have enough lifeguards, but they are working on it. He said at some point we will need to pay the lifeguards more money to get them to stay or give them a bonus or something. The guards only make \$7.50 an hour and Water Safety instructors make \$8.00 an hour. He said they have 60 kids that want the 7 cashier jobs and plenty of parks people. He explained that the Buildings and Grounds workers are responsible for cleaning the restrooms and that works out well and saves them money. We are getting to the point that if we don't have lifeguards we don't have a pool.

Debbie Cardenas said the lifeguards are required to get their certification up front and that is part of the problem. Dave Nordquist said to be a lifeguard it takes 40 hours of certification and a \$180 fee. He said we end up losing the guards in August because of school and other activities. He stated that to be a Water Safety instructor who is able to teach swimming lessons this is another 40 hours and to be a Lifeguard Instructor another 40 hours. Each course is equivalent to a 2-3 credit college course.

Council Member Bigler asked if the kids have to pay to recertify. Dave Nordquist said they have to be recertified in CPR every year and the lifeguards recertify every three years. Council Member Fawson asked if we have a Lifeguard Instructor where is the cost coming from. Dave Nordquist said Tiffany Staheli has taught one class and certified 15 kids. The Red Cross has moved out of Ogden to Las Vegas and it will cost \$2,000 more to use their name. He said they may not use the Red Cross name anymore; they could use their own. He said there are pros and cons but their swimming lessons may not be Red Cross anymore.

Council Member Hulme asked if the insurance will require the Red Cross name. Dave Nordquist said he doesn't know. Council Member Fawson said it is \$180 for lifeguard certification but if we have an instructor that can train, what costs are there. Dave Nordquist said Tiffany Staheli will do it for her salary but the kids have to buy books, masks and other supplies. He said Tiffany is only supposed to be part time. Dave Nordquist asked where the kids are that want to do this. We can teach them and certify them but we don't have the people who want to do it.

Council Member Hulme said he likes the idea of them working past August and giving them a bonus. Dave Nordquist said he thought about it and Lagoon does that. Council Member Bigler asked how many lifeguard applicants they have and how many they need. Dave Nordquist said they have 30 applicants and they need 50. He said you can't work the kids every day because they will burnout. Council Member Bigler asked if the 30 applicants are certified. Dave Nordquist said those are ones that have applied. He said they have a hard time having kids commit to the length of time and the cost. Dave Nordquist said it is hard asking for a raise for his lifeguards when the employees haven't had a raise in three years.

Council Member Bigler said it may be that this is just an off year age wise. Dave Nordquist said they are not getting the kids to stay because they can't make the tuition money for school. Council Member Hulme asked if rather than bonuses they offer a wage increase in August if they would stay. Dave Nordquist said they have it set up that the lifeguards have an increase of a quarter (\$.25) each year they stay. Council Member Hulme asked when the last time the minimum wage was increased. Annette Spendlove stated it was in 2010. Dave Nordquist said it is currently \$7.25.

Council Member Hulme said if you are making \$7.50, we are not outpacing minimum wage. Dave Nordquist said they are so far behind with their pay. Council Member Fawson asked could they cover the cost for the certification up front to increase the hiring if they commit to working all three months. They can take the certification with them if they stay. Dave Nordquist said if they pay on the front end they will take the certification and leave; you have to lock them in.

Dave Nordquist went over the rescues and said they went down by 30 because the guards are working on prevention; the guards are better trained. They had 1,928 swimming lessons. They took part in the world's largest swimming lesson and participated in Safe Kid's Day. They have a R.A.M.P. day; they pay us \$2,500, which is an average Saturday in July and the pool is packed with people. He said they have to keep some people out because it is full. It gives the pool some exposure and helps them stay on top of R.A.M.P. Council Member Hulme asked if it helps with grants. Dave Nordquist replied that it does. Council Member Hulme asked if season pass holders stay away on that day. Dave Nordquist replied yes. He said they have taken to the business people an opportunity to have a company party at the pool. They have sent fliers off to all local business owners and they have three so far. He said he thinks this could really be a good thing for us. He said regarding the utilization of the pool that people start using the pool at 5:30 am and it ends at 9 pm.

Council Member Bigler asked if a specific business such as an ice cream business can bring ice cream and sell their stuff. Dave Nordquist said we have asked them to set up a booth outside or something and do a giveaway; we ask them to bring something for a giveaway and that is the only cost and they can have their canopy and sign.

Dave Nordquist said City employees will get a pass. All you have to know is your employee number. They have up to 100 passes. Last year they had 635 visits. Twenty-two employees never used their pass. Fifty-three point seven percent used their pass five or fewer times. He said they have already made them. Council Member Bigler said the 10 visits are for family and extended family. What if there are more than 10 in a day. Dave N. said if there were 15 people he would just mark five more. Council Member Hulme asked if the employee has to be there with that family. Dave Nordquist replied no. Council Member Bigler asked if this includes family and extended family, not friends. Dave Nordquist said that is correct. He said it's been great; they want the employees to use the pool.

He said in the individual budgets there is something called Sport Sites. He explained that they had to switch to a program which was tailor made for North Shore. He said they are set to go at the pool and if we have a warm June we will have a banner year. He hopes to make \$350,000 this year.

Dave Nordquist asked for \$500 to be put in for amphitheater programs; we have to have something going on there this summer. Council Member Bailey asked if the funding for fireworks goes in this budget. Dave Nordquist said it would but we have not funded it. He asked the Council if they want to do this in another year and said they need to have a committee and it needs to start during the 4th or shortly after the 4th. He said a Council Member could lead a committee; he is leaving it up to the Council to tell him what to do. Council Member Hulme suggested collecting money as people leave the fireworks. Council Member Fawson said he believes they can get sponsors and need a committee. Edward O. Dickie III said he thinks a Council Member needs to do this. Council Member Fawson asked if the City would support the Little Miss Pageant if it was paid for. Mayor Harris said sure.

Council Member Bailey asked about the concession stands on line 10-62-620. Dave Nordquist said it was for the Movies in the Parks concessions. He said everyone's departments are revenue funded. He said their department pays over \$30,000 for credit card fees. Dave Nordquist said Sports Sites charges us 3.5% on credit cards and they built that into the schedule. There is tax on admissions but not lessons or classes.

Those fees went up and the Sport Sites bill is a \$6,000 bill plus 3.5% on every credit card purchase. He said we are recovering credit card fees and tax so revenues will go up just because of that.

Council Member Bailey asked if Sport Sites is only for credit card processing. Dave Nordquist said no it is a recreation/team making program; when you go onto their site people can register for sports. Council Member Bigler asked if it is worth \$6,000. Council Member Hulme said it would be worth it to him for the convenience, 95% of what they do is on line. Council Member Bigler asked if staff time is reduced with the site. Dave Nordquist said they have the option of either paying the \$6,000 or having a transaction fee. Council Member Bigler said for \$6,000 it could be a good deal if it cuts down on staff time. He said staff used to do it so what are full time staff doing if they are not doing that. Dave Nordquist said it builds the team and leagues. Dave Nordquist said it is not a staff saver, it sends out emails to provide information. He said it would be a huge step back to go back to where they were. It is a program building/team building software in addition to a transaction program.

Dave Nordquist said the trail maintenance is for a fence from 750 E to McGriff. He said the south side is complete and he thinks it will take about 3 more years at \$5,000 each year.

Dave Nordquist asked about Christmas decorations, he said last year the Civic League gave them \$1,000 but they will not receive that this year. They need those funds to light Bicentennial Park. He said he put those funds back in the budget for this.

He moved on to Capital Equipment and said they need a four-wheeler to spray the parks. The one they have is 13 years old and they need to replace it. He said they had to push it up the hills last year.

Council Member Bailey asked if we expense capital purchases in the year they're purchased. Debbie Cardenas said they do in the General Fund but not in the enterprise funds. Edward O. Dickie III said the 2.1% increase in this budget is because of the benefits but he believes it will go down.

Dave Nordquist moved on to the Recreation budget. Edward O. Dickie III said the only over time that is used is normally for Cherry Days but that's it; they have come down quite a bit. Edward O. Dickie III said overtime has to be preapproved and the department head has to sign off on it. He said a big expense is drug testing and background checks. Council Member Hulme said these are volunteer coaches. Council Member Bigler asked if the drug testing is for part time employees. Dave Nordquist said that is correct. Council Member Bailey asked if volunteer coaches have to be background checked. Annette Spendlove replied yes because they work with children.

Dave Nordquist said there is a Red Cross fee and he is looking at either getting an exemption from that or else not using their name. Council Member Bigler asked whether, if they weren't sanctioned by Red Cross, the number of swimming lessons would decrease. Dave Nordquist said he is worried that he will spend more money training them to do a good job. He said if he can do it cheaper he will. He said if he can get an exemption then he will stick with them.

Dave Nordquist explained that they are now treating the Aquatic Center grounds as a park and he has transferred some of those funds into the Grounds budget. He pointed out the defibrillator (AED) in the budget. He said we have one that is seven years old and it's broken. We have looked at what we could do to get a new one. He said there is a program that would allow us to rent one for \$90 a month for three years and then the cost drops to half. They do maintain it and you don't have to get a doctor to sponsor it. He said it is a better way for them to go. He explained that it will be at the pool during the summer and at the Municipal Building the rest of the year.

Council Member Bigler asked if there is a legal obligation to have one of those at the City pool and what the liability is; can someone sue the City if they did something wrong. Dave Nordquist said no because they will hold a card; they will get sued if they do nothing. If you do the best you can you can't get sued. Council Member Hulme said he would think it is under the liability insurance.

Council Member Bailey asked how much of a loss the swimming pool runs at. Edward O. Dickie III said it was in the packet and most of the loss has to do with the mandates. Council Member Hulme asked if the break even number includes all soft and hard costs. Edward O. Dickie III said they should be proud because they are so close. Dave Nordquist said they need to remember the value of the pool. Half of the swimming lessons are nonresidents. People are coming from all over and spending money in our community. He said it also provides kids with jobs.

Dave Nordquist said the rentals are the second biggest thing aside from lessons. He said the average usage of passes is 4.3 uses and it is based on a 12 use pass. Council Member Fawson asked if there is a difference in resident and nonresident. Dave Nordquist said the big difference is in swim lessons and there are some others. Council Member Fawson said he thinks nonresidents should pay more and he wonders what percentage are nonresidents. Dave Nordquist said the rate increase this year is just to cover the transaction increase. He said it is packed but not sold out; they can have more people come to the pool. They need people from other areas.

Council Member Bigler said he agrees with Council Member Fawson but in the end it was decided they wanted one fee for both. He said he wants to look at that when they vote on the price. He said maybe nonresidents can pay more. Dave Nordquist said they got aggressive when they raised the prices for rentals at the Senior Center quite a while ago and they still haven't recovered. Almost everybody is around \$5 so he doesn't want to raise it too much; right now it is \$5.50. Council Member Bigler said he was against raising that. Dave Nordquist said there are large lines at the pool and to do those things like verifying residency would take time; it bottlenecks the operation. He said it is easy to do on a pass or swim lesson.

Council Member Stoker said it sounds good in theory to raise those fees but you could end up shooting yourself in the foot on general admission. Council Member Bigler said this is something a couple of Council Members will want to look at. He said he is in favor of raising the fee for nonresidents at the Aquatic Center. He said residents could be \$5 and nonresidents would pay \$6. Dave Nordquist said the Council can do whatever they decide to do with the fee he just wants to make sure they can get the people in without standing in the sun for too long. Council Member Hulme said nonresidents have contributed to the pool as well with the bricks and such. Mayor Harris said there is one other aspect to this whole thing too. He suggested the Council make an appointment with Dave Nordquist to go through the equipment building; it is an engineering marvel. He said they need to go through and see all the valves, electrical equipment, UV and everything. He said it takes a highly trained person to keep it going. He would like everyone to look at it.

11. **Administration, Non-Departmental, Legislative, Election.**

Annette Spendlove said her department consists of three full time employees, one part time and the City Manager. She reviewed her department's vision statement. She mentioned that she was in another community and the staff there just wasn't very friendly; like they didn't have the time. When she came back to our office she noticed again that her staff is so friendly and kind to all the citizens. She said her staff is usually the first people the citizen sees or talks to.

Mayor Harris said he hears a lot and Annette Spendlove's staff are able to calm them down and they work with people on their bills. He told the Council that there was an instance where an elderly gentleman

came in distraught, he is taking care of a disabled grandchild and one of our employees paid that bill for him. That is what we have going for us. He said he was amazed. Annette Spendlove said there are many people in the community that help with utilities. Council Member Hulme asked how many bills we get every month that the Church pays for our residents. Annette Spendlove said there are a number of them. There are a lot of good citizens who help. Edward O. Dickie III said Annette Spendlove's staff is able to deal with people that are sometimes very upset and calm them down. He said he has only had to come out twice since he has been here. Council Member Bigler said he appreciates that kindness and working with residents. He said there is a difference between people who just don't want to pay their bill and those who have fallen on hard times. He said he wants to say thank you; he is happy with what is happening here.

Annette Spendlove, City Recorder, said her department consists of Human Resources and all that entails. We also maintain all official records of the City. She discussed the duties of her office which includes preparing the City Council packets and agendas, elections, notary services, overseeing the website, newsletter and social media as well.

Regarding the Administration budget she said she increased travel and training by \$450 for Stacy Cain to attend Caselle training in Salt Lake City. Computer services, 10-47-255, includes the need to change two wireless routers, update the firewall and purchase the antivirus license.

Annette Spendlove stated that account 10-47-260, Equipment supplies, last year didn't include the upkeep to the printers and they need some work. Council Member Bigler asked if the City owns the copy machine. Annette Spendlove replied yes. Council Member Bigler asked if we have looked at leasing. Annette Spendlove said we received a good price. Council Member Bigler said his employer leases them and they have regular service and in the long haul it is more efficient. Annette Spendlove said she looked into that and buying it was more efficient for us. She said when we are ready to get another one we will look at that. Council Member Hulme asked who does the maintenance and is it done only as needed. Annette Spendlove replied that we work with Les Olson Company and the maintenance is only as needed. Council Member Bigler asked how many copy machines the City has. Dave Nordquist said there are five total.

The Professional Services account, 10-47-310, has some money in it. Annette Spendlove said every time an ordinance is changed we have to pay Sterling Codifier. She said she feels \$4,000 will cover it. Council Member Hulme said if they are not getting the latest thing online it is important for residents to have that done. Council Member Bigler asked who does the website service. Annette Spendlove said her son Parker Spendlove does all of the website services free of charge but they need to keep an amount in there if there is something that takes him a while to do.

Council Member Fawson asked about sending out newsletters. Annette Spendlove said since we have stopped sending them out with the utility bills we have had only a couple of complaints. She said we haven't funded the newsletter and this is the second year.

In the Purchase Equipment account Annette Spendlove stated that we had to take out the archiving software. She said that system is much newer than what we have; the current system is outdated and inefficient. She explained that the original documents are kept in the office of the City Recorder and the new system would allow the departments to scan their documents into a single system. Council Member Hulme asked how Public Works and Community Services link with this. Annette Spendlove said they have to do everything on the Internet because they are not linked with us right now.

Council Member Fawson asked about the telephone answering machine. Annette Spendlove explained that is the after-hours line for emergencies.

The Youth City Council (YCC) was increased by \$1,000. She reviewed the projects that the YCC does to serve the City and its residents. Council Member Bigler agreed that they do great things but questioned the dollar amounts \$6,000 expenditure and \$1,800 revenue. He asked whether there are kids from other communities participating. Mayor Harris replied that they do not participate any longer; it is only North Ogden kids. Council Member Bigler said the main cost is the Utah State University event and asked if we can ask the parents to help out with that. He said as a parent he would be willing to help out. Council Member Fawson said he agrees. He suggested at least asking the parents to pitch in. He also said he would be willing to subsidize those who can't afford to attend.

Council Member Bigler suggested even asking them to pay \$100 toward the total cost. Annette Spendlove said she is certain that some of the parents would contribute if they could. Mayor Harris agreed that is a good idea; he suggested that we ask the parents to help out.

Annette Spendlove stated that Travel and Training for the City Council was increased by \$1,800 because of the new Members and the comments she has received about training. Mayor Harris said he generally pays his own mileage for some of these events so we are already paying our own way for some of that. Council Member Bigler said he thinks it goes along the same idea as the YCC. The money is there for everyone who needs it. He said there may be situations where people can't cover those expenses. The City Council is taking time off work, spending time away from family and he would like to see that paid for. Council Member Hulme said he would like to look at consolidating rooms and carpooling to save money too. Annette Spendlove said most of the Council Members will go down with their spouses.

Annette Spendlove explained that Edward O. Dickie III changed the mileage reimbursement but it still covers the cost of gas. The new rate is half the IRS rate and you can make it on that amount. The preference is to take a City vehicle if it is available. If not, we will pay you mileage.

The Council Members asked Annette Spendlove to include the tablets (6) at \$600 for a total of \$3,600 in account 10-41-740, Purchase Equipment.

Annette Spendlove stated the special election will be coming out of this year's budget. She asked whether we should budget something for another election in November. If we are going to have another election we will have to budget for it. Council Member Bailey said he thinks the Council is split on that. Council Member Bigler said he would prefer not to have one. Council Member Bailey agreed. Annette Spendlove said that's fine but if the committee comes up with something we will probably have to reopen the budget. Council Member Hulme mentioned the \$600,000 that was set aside could perhaps be used to fund an election if necessary. Council Member Hulme said that is the logical place for that money to come from. Annette Spendlove said Account 10-50-310, Elections, will be left alone at \$0.

Council Member Bigler said he got a call regarding the YCC from his daughter who wanted to make sure that was not being cut. That is a resounding endorsement for the YCC.

Break at 4:34 pm and reconvene at 4:45 pm.

12. **Police, Judicial, Animal Control, Motor Pool.**

Chief Polo Afuvai said there are four wonderful ladies that work in their building in the front office and they do so much for their department. They are professional and helpful. They have the same frustrations that the City Office staff handles and they do a fantastic job. Two of them work in the Court; Laura Barker and Breanne Carter. Laura has really brought the Court up to where they need to be and has been there ten years. Breanne is part-time and does a lot of good things also and has been there two years. There are twenty employees in the police department and there are two members of support staff up front.

Gina Kochendorfer and Debbie Gailey; Debbie works with our IT Department on computer issues and troubles. Both of these ladies do an awesome job and save the City a lot of money as well. There are 18 officers with experience ranging from 5 months to 30 years. They provide great service and he said he appreciates them all.

Chief Afuvai said the Judicial budget is basically the same as last year with the exception of Computer Services, 10-42-255, which is slightly less.

Council Member Bigler asked regarding account 10-42-280 under Xpress Bill Pay what the \$2,000 is for. Chief Afuvai replied that is for us to accept credit card payment for fees and fines. Council Member Bigler asked if there is a convenience fee for credit card payments in this department also. Debbie Cardenas replied that is correct; there is an additional fee if they choose to use that form of payment.

Chief Afuvai stated that the Animal Services budget is essentially the same except for a decrease of \$200 for computer services. Equipment maintenance is up \$50 for cages, catch poles, and other items that they use. He explained there is a small building in the shops area where animals are kept for up to three days if they are caught roaming. We make sure they are fed and watered and after the three days they go to the Animal Shelter at the Weber County Fairgrounds. He said this is a service that helps our residents and the officers by reducing the distance they have to travel to pick up or drop off an animal. They pay \$30 to pick up their animal and they don't have to drive all the way to the Weber County Shelter.

Council Member Bigler asked if we call the owner if the animal has a tag. Chief Afuvai replied that we try and added that the first thing we do is to attempt to run the microchip information.

Council Member Hulme asked if the animal is picked up at the Weber County Shelter does the owner pay the cost. Chief Afuvai replied yes. Council Member Hulme asked if the City pays an amount per dog or is the amount the same regardless of the number of animals. Mayor Harris said if we have to take an animal to the shelter and the owner picks the animal up there they have to pay the fee. The City only pays if the animal is not picked up.

Council Member Bigler asked regarding the temporary facility here, whether we have a ballpark percentage of owners that pick their animals up within the three days. Chief Afuvai said we have not been able to collect that data but he thinks we can.

There was general discussion regarding animal services and whether it is more cost effective to provide those services within the City or through the County. Mayor Harris explained that with all the regulations for animal rights there is no way for us to get away from this. He said we have done a careful analysis and we can't provide those services for any less. Council Member Hulme said it is frustrating for him that the \$20,434 is a cost of more than \$1 per resident to pay the bond for the Weber County Animal Shelter when most of them have nothing to do with it.

Council Member Fawson suggested looking into raising the fee for repeat offenders when people's dogs are caught roaming. They should know after the first times of letting their dog roam free that they will be charged a fee.

Council Member Bailey asked what we do about feral cats. Chief Afuvai said we don't license them and we don't take them in. He said animal control will not accept them.

Council Member Hulme asked regarding the wages and the increase of \$19,701.29. Is that for the new hire? Debbie Cardenas replied yes. Council Member Hulme asked if that is what we pay a new police officer. Edward O. Dickie III replied no, that is not for the full fiscal year. The new hire was in the last

fiscal year's budget but we didn't hire him at the beginning of the fiscal year so we didn't have to budget the full amount. This year we do, so that is the difference.

Council Member Bigler asked about the \$25,560 budgeted for overtime. He asked Chief Afuvai to explain why it is so much. Chief Afuvai replied that they try to manage their overtime pretty much all year but they do have some folks who convert that to compensatory time by law we have to allow them to do that. He said oftentimes we have investigations that go over the 10 hours that the officers work. Council Member Bigler asked if that is because they are in the middle of a call. Chief Afuvai said yes. Council Member Bigler said that seems like a lot of money. Chief Afuvai explained that if a call comes in at 2:00 pm and the officer is off at 3:00 pm that investigation is going to take him another 2 or 3 hours, we have to pay for that.

Council Member Bigler asked if it is pretty common that a lot of officers can't get off because they are in the middle of something that they can't leave and turn over to someone else. Chief Afuvai said not all the time but we do have some that we have to do that with.

Debbie Cardenas stated there are also programs like the Seatbelt program they have to do that take them into overtime. She said we also get grants for reimbursement back on some of that. She said there is revenue that offsets some of that overtime. Chief Afuvai explained that some of the guys work on their off days doing DUI enforcement or seatbelt enforcement and they are paid out of that grant revenue fund. Council Member Bigler said he doesn't mean this in any way demeaning or anything at all but asked Chief Afuvai if he feels that amount of overtime is necessary for a year or if there could be some trimming and still do the job as effectively. Chief Afuvai said he doesn't know that we used all of that every year; he doesn't know what the exact numbers are. Council Member Bigler said it is pretty close. Council Member Hulme said this past year it probably was. Mayor Harris said the Alexis Rasmussen case took three of our officers hours and hours and days, even months. He said he thinks we probably exceeded our overtime. Council Member Hulme said they probably weren't available for covering their own things and the other officers had to make up for that. Chief Afuvai said these homicide cases over the last two years really take a lot of time. He said there is a homicide taskforce in the County that two of our officers are a part of so whenever there is a homicide in the County they go with them when they call. The other cities pay their officers when they come here to help with a homicide; that's what we do.

Council Member Fawson said the Chief indicated that we might not have used it all last year; he said he is wondering if on the average year we are using between 2 to 3% of overtime. Chief Afuvai replied that he doesn't know that. Debbie Cardenas said we can check it.

Council Member Bigler thanked Chief Afuvai for answering that question. He said he knows that the Police Department is a completely different animal than the others when it comes to overtime and he appreciates the explanation. Chief Afuvai said Kevin Warren does a good job of monitoring the overtime coming in.

Chief Afuvai stated that Travel and Training was increased by \$300 and explained that State law requires 40 hours of annual training per officer. In addition to that he said he likes to have more. He said it takes about 2 to 3 years to really train an officer to do what they do. He stated that they try to attend as much free training as possible. He said he is a big believer in having a lot of trainings.

Chief Afuvai said Office Supplies was reduced by \$1,000 to help balance the budget. Computer Services is down \$2,555 he said that was an oversight on his part. Equipment and building maintenance is down \$2,000 to balance the budget. Telephone was increased by \$550 to cover the new phones. He said the Forensic Services account is up \$567.00 and explained that is the consolidated effort in Weber County for the CSI unit that goes out and does the crime scene investigation; that is a 3% increase.

Council Member Bigler asked when our officers have to go to court or something for like Alexis' case is that on the City's overtime or does the County pay for that. Chief Afuvai said the State pays for the time in court and he thinks it is about \$18.50 for each time they go to testify.

He said Narcotic Strike Force is up \$248 which is 3%. He explained that is a program that we have in Weber County that we have an officer rotate in and out of every two years. He said it is a great thing to be a part of and the training that our officers receive is terrific. It makes our City a lot better when these officers come back with that training and experience. Debbie Cardenas said when our officer is on the Strike Force we don't pay the \$8,488 fee.

Council Member Bailey asked when our officers are there are they there the whole time or part of the time. Chief Afuvai replied they are there the whole time; the entire two years. We pay the salary but the County pays the overtime. Council Member Bigler said they are gone for two years and we pay their salary. Is there anything that says they have to come back and work for us for a certain amount of years afterwards? If we are paying their salary do we say they are obligated to come back and work for North Ogden City. Chief Afuvai said we don't have a contract in place. Council Member Bigler said we could essentially pay their salary for two years and then have them get trained and go to some other city. Chief Afuvai said he guesses they could do that. Council Member Bigler suggested having a contract that would require the officer to come back to the City after their two years on the Strike Force since we are paying their salary for those two years.

Chief Afuvai said it makes their jobs easier knowing that we are a part of that Strike Force. When we have a problem here with drugs we call them up and they are here doing the work. It is really a neat thing to be a part of that. Council Member Bigler said he thinks we should be a part of that he would just like to see a safety net.

Council Member Hulme asked when we are scheduled to rotate another one in. Chief Afuvai replied that he thinks it is next year. He mentioned that he had anticipated getting a call after the incident in Ogden City with the members of the Strike Force. He thought there may be some that didn't want to go back because of that incident but he has heard that they all want to go back.

Chief Afuvai said the last item is Department Supplies and that is down \$1,000 to balance the budget. He said this includes ammunition, duty weapons, a shotgun, Taser, badges, phone and radio batteries, narcotic test kits, gloves and medical supplies.

The Police budget shows a total increase of 0.8%

Council Member Bigler asked if Chief Afuvai feels the number of officers is just right for the City and the salaries of the officers; are they fair and competitive. Chief Afuvai said in response to the first question due to the economic situation we are in right now he is comfortable with what we have. As far as salaries go, he said we are way behind. Council Member Bigler asked salaries and benefits both? Chief Afuvai said yes both. He said some of our officers have been offered jobs elsewhere but have stayed with us because of the City's 401k benefit. Edward O. Dickie III reminded the Council that they just cut that benefit. Council Member Bigler said Edward O. Dickie III had indicated that the employees would prefer the 401k cut rather than the insurance premium doing from 90% to 80%. Edward O. Dickie III said the 80% would hit them more because it hits their check. Chief Afuvai said a lot of our employees are young so that benefit is so important to them.

Council Member Bailey asked if the Police Retirement System is different than the rest of the City. Chief Afuvai replied that it is; 20 years then retirement.

Council Member Hulme said when we look at benefits, no one likes to raise taxes but if we have to do that to keep our best officers, we better do it. It's going to cost us way more in the long run if we don't. Chief Afuvai said things are not getting better; we are in hard times, we all know that and crime is going to continue to go up.

Council Member Bigler said it was stated in the newspaper that he wanted to cut the police by 30% and so forth. He said that is not true and asked Chief Afuvai to tell his officers that. He said that will all be looked at by the benefits committee and he will make sure that it is fair and competitive. He said we will also come up with a public works facility that is very good and very usable too. Chief Afuvai said we are building our force for 20 years down the road and we need to train our officers so the City is better in the long run.

Council Member Bailey asked how it is determined what number of officers we need. Chief Afuvai said it is suggested by the FBI that we have two per every 1,000 residents. Council Member Hulme said we have one per 1,000 right now. That is half what the FBI recommends. Council Member Hulme said a lot of it is proactive and the presence of an officer on his street helps reduce speeders. He said police presence and visibility is a deterrent and he appreciates seeing them there.

Chief Afuvai went over the Motor Pool. He said we try to rotate the vehicles and equipment. He then reviewed the dates the vehicles were purchased and all of the equipment on each vehicle. He said they try to make sure that vehicle maintenance is being taken care of and they keep track of it on a chart. He said they try to keep their patrol cars for about 4 to 5 years because of the hard City miles on those.

Council Member Bigler asked what VIPS is. Annette Spendlove replied it is Volunteers in Police Service.

Council Member Bigler asked how many years they keep the vehicles before they rotate them out. Chief Afuvai replied every 4 to 5.

Council Member Hulme asked how far away the officers are allowed to live. Chief Afuvai said it is about 15 miles.

The meeting recessed at 6:15 pm and reconvened at 6:30 pm.

The Council moved to agenda item 15.

15. **Public Works, Streets, Motor Pool, Class "C", Enterprise Funds (Solid Waste, Storm Water, Sanitary Sewer, Culinary Water).**

Mel Blanchard reviewed the streets budget and stated that Travel and Training was increased \$3,000 to cover the cost for two employees to go to the ULCT road school. Equipment maintenance went up by \$1,000 to pay for cones and barricades that need to be replaced. He said because they will be staying in their existing facility, the Building Maintenance account went up \$2,800; he explained that there is a gas furnace that needs to be replaced. He stated that the safety training budget has been cut out the past few years to save some money for the budget but that has been put back in at a cost of \$1,500; this is for monthly safety meetings for his staff. He indicated that they have an excellent safety training program that covers everything they do. Snow removal was cut by 29.4% to \$30,000 as a gamble on next year because of this winter's lack of snowfall. He said we are going to take a chance on that. He stated that the paint supplies budget is going up \$2,000 because he went over by approximately that amount in that account this year. That account includes crosswalks, line striping in the roads, etc... Services not classified went up quite a bit because everybody in Public Works at some point in time will have access to the sewer truck. Anytime you deal with sanitary sewer there is the possibility of coming down with

hepatitis. This has been recommended by Annette Spendlove and will cover the cost of vaccinations for hepatitis. He stated there is a real need to protect the employees.

Council Member Fawson mentioned the additional poles up on Mountain Rd. that will eventually need to be removed. He asked when the utilities need to be moved over and the poles need to be removed; where in the budget does that fall. Mel Blanchard said that has nothing to do with us it would be the utility companies' responsibility.

The Council went back to agenda item 13.

13. Finance & RDA.

Debbie Cardenas, Finance Director, reviewed her department's duties and stated there are three fulltime employees in Finance. She explained that two of the employees have their degrees because the duties they perform require them to have certain certifications. She explained that theirs is a very basic budget because they are a support department. Travel and Training has been decreased by 13%. Office supplies have been reduced by 9.6%. Professional and Technical services are down 9.9% and insurance is down 10.7%.

Council Member Fawson said, regarding GL account 10-45-310, the Council received an update stating that we are not required to pay the transparency requirement. Debbie Cardenas said that means this account will be reduced by \$1,000.

Debbie Cardenas stated regarding the RDA that she budgeted high because if you don't budget high you won't get the full amount. She did this so that we get every increment dollar that we should get. Council Member Hulme asked why they are giving us money. Debbie Cardenas said it is because we established the RDA a number of years ago when we built the pool and we get that money on a scale for the remainder of the RDA which is 32 years.

Council Member Bailey asked where the money comes from. Debbie Cardenas replied it is the property tax increment on the development within the RDA areas after the RDA was established. That is collected based on a scale over the years of the bond.

Debbie Cardenas said it was a valuable tool for us to build the Aquatic Center without the tax burden on the citizens. Mayor Harris said that property tax would have been paid anyway but this way it comes to North Ogden City rather than some other entity. He said with the RDA we can say we truly do break even on the pool. Debbie Cardenas said the bond is for 20 years and we issued it in 2004.

Council Member Bailey asked whether we are using the RDA tax increment for anything other than the pool. Debbie Cardenas replied that we are paying down the debt and to pay back the General Fund and the other accounts that were borrowed from to start the RDA. She explained how she calculates the RDA to balance the budget.

Mayor Harris said we are collecting the maximum amount that we can. Council Member Hulme said if that money would have gone to another taxing entity but they didn't get those funds they probably would have raised their fees or taxes. We probably would end up paying for it somewhere.

Council Member Bigler left at 7:23pm.

14. **Enterprise Funds**

Debbie Cardenas said there is not a lot with the enterprise revenues. There are some miscellaneous fees like connection fees and impact fees when a new home is built. Impact fees are an assumption that the new home is going to have an impact on the system.

The big increases are in utility billing and those reflect the fee increases adopted at the last two Council meetings. Mel Blanchard has significant expenses in each of these funds and revenue is not covering those expenses. Most of those were approved by the Council as part of the Capital Improvement Plan. There is a concern that those increases were to go into effect 9 months ago but were not so we have no way to recoup the revenue lost over those 9 months.

Council Member Bailey asked what the Council has set as a minimum. Debbie Cardenas said since she has been here it has been \$500,000 each. We have always been around \$2 million for the enterprise funds but we said we never wanted the Water Fund fall below \$500,000. That is something we told Lewis, Young, Robertson and Burningham and they made sure the fund would never go below that as they forecast it out.

15. **Public Works, Streets, Motor Pool, Class "C", Enterprise Funds (Solid Waste, Storm Water, Sanitary Sewer, Culinary Water) Continued.**

Mel Blanchard reviewed the Culinary Water budget, the computer services listed, who uses them and how they are used. These services include those that allow us to keep track of all of our streetlights, fire hydrants, manholes, street signs, etc... This account has increased 93.6%.

Council Member Hulme asked which of these items are new. Mel Blanchard replied that he will look into that and clarify it. He said some of these programs have been used previously by other divisions but are new to culinary water.

Mel Blanchard explained that 51-40-411 is a brand new account that was created to cover the costs of patching the streets. We plugged \$100,000 in there to pay for that. Council Member Bailey said Ben Lomond Estates is not a very old part of the City and asked why we are having so many problems in that area. Mel Blanchard explained that the soil in that area is very corrosive and there were also some construction issues initially.

Council Member Fawson said regarding the patchwork in those areas of the City he noticed that we have had to do some patchwork and then we get dips and it starts to erode and there are more problems. He asked what we can do about that. Mel Blanchard said we have a year to have them come back and fix it. Bruce Higley, Public Works Inspector, inspects those areas and will get in touch with Mel Blanchard if he has a question on a patch.

Mel Blanchard stated that Preventive Maintenance increased 500%. We do this every three years and have the wells inspected and repaired. This account went from \$17,000 to \$102,000; that's a big jump.

The revolving pump repairs account is for a pump that dies and has to be replaced. We want to build up a fund that would cover pumps that have to be replaced. Mel Blanchard said he wanted the Council to think about this one. Council Member Fawson asked what a pump costs. Mel Blanchard replied that he doesn't know for certain but will find out.

Council Member Bailey asked if he is talking about building a contingency fund on top of the reserve. Mel Blanchard replied yes. Council Member Fawson said why we would have the reserve and the

contingency plan. Debbie Cardenas said we wanted to ask as a backup. Edward O. Dickie III said it would be nice but is not necessary and suggested just scrapping that idea.

Mel Blanchard reported that 51-40-740 Capital Equipment is increasing 83% which includes a new cut saw for pipe cutting and replacing the large number of meters that have failed. It also included recessed meter lids, two generators for Rice Creek and North Ogden, a security system upgrade for inside the pumps and a toolbox for the 1-ton pickup.

Mel Blanchard said Capital Projects is up 233.7% and includes the drilling of well #4 and corrosion issues at Ben Lomond Estates among others.

Mel Blanchard said the only item that changed in Storm Water is \$360 for the cell phones. He talked about the storm drains that drop down along the curb in the gutter and said we had two people drive their vehicles into them this year. One woman parked her car and walked away, the other was a 4-wheel drive truck. He said we want to make that safe and put some type of grate over those. Council Member Fawson asked if we could make those. Mel Blanchard said we could. He talked about some ground water issues in Silver Springs and other areas of the City. We need to get those fixed and the only way to solve that is to go down and pipe it back into the storm sewer.

He then reviewed the Sanitary Sewer budget and stated that it shows an increase of 15.7%. The items include travel and training, sewer line maintenance, computer services, asphalt patches, replacement hose for the sewer truck and capital projects. There were reductions in department supplies and capital equipment.

Mel Blanchard said solid waste shows a reduction of 3%. He mentioned the green waste pit and the benefit that it provides to the City and its residents.

Garbage can replacement has gone up \$5,000 in anticipation of the cost of cans going up. Five thousand dollars buys us 63 black garbage cans. Council Member Bailey asked that we check prices of different vendors of the cans to make sure that our current vendor out of Brigham City is competitive.

Craig Barker left at 9:30 pm.

Gary Kerr stated that the fee for initial garbage and recycling cans will be updated on the Consolidated Fee Schedule to more closely match the actual cost.

16. **Finish or continue on Saturday.**

Mayor Harris said it is probably time to finish for tonight. He suggested meeting another half day to go over any amendments.

The next meeting will be held Tuesday, March 20, 2012 beginning at 3 pm.

17. **Public comments.**

There were no public comments.

18. **Council comments.**

There were no Council comments.

19. **Adjournment.**

The meeting adjourned at 9:47 pm.

Richard G. Harris, Mayor

S. Annette Spendlove, MMC
City Recorder

Date approved