

# Memorandum

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**To:** Mayor and City Council  
**From:** Gary R. Kerr  
**Date:** 10/25/2010  
**Re:** Final Acceptance Mason Cove Subdivision

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M-13 Construction has completed all subdivision improvements for Mason cove Subdivision. Bruce Higley, our Public Works Inspector, has inspected this subdivision and found all subdivision improvement items completed and in good condition. Kent Jones, our City Engineer, has also signed it off. It is my recommendation we give final Subdivision approval for the above-referenced Subdivision.

Final Acceptance will release all escrow funds to the developer and give the City the responsibility to maintain street improvements.