

1 **NORTH OGDEN CITY COUNCIL WORK SESSION MEETING MINUTES**

2  
3 June 2, 2015

4  
5 The North Ogden City Council convened in an open meeting on June 2, 2015 at 6:35 p.m. at the  
6 North Ogden City Council Chambers at 505 East 2600 North. Notice of time, place and agenda  
7 of the meeting was delivered to each member of the City Council, posted on the bulletin board at  
8 the municipal office and posted to the Utah State Website on June 1, 2015. Notice of the annual  
9 meeting schedule was published in the Standard-Examiner on December 21, 2014.

10  
11  
12 **PRESENT:** Brent Taylor Mayor  
13 Kent Bailey Council Member  
14 Lynn Satterthwaite Council Member  
15 Phillip Swanson Council Member  
16 James Urry Council Member

17  
18 **STAFF PRESENT:** Bryan Steele City Administrator/Finance Director  
19 Annette Spendlove City Recorder/HR Director  
20 Jon Call City Attorney  
21 Dave Espinoza Public Works Director  
22 Kevin Warren Police Chief  
23 Gary Kerr Building Official  
24 Rob Scott City Planner  
25 Tiffany Staheli Parks & Recreation Director

26  
27 **EXCUSED:** Cheryl Stoker Council Member

28  
29  
30 **VISITORS:** Alex Ander Davis Bailey Connor Clow  
31 Jake Ballard Connor Crittenden Easton McKay  
32 Matt Schweppe Martin McKinnie

33  
34 **WORK SESSION MEETING – 6:35 P.M.**

35  
36 Mayor Taylor welcomed those in attendance.

37  
38 Council Member Satterthwaite offered the invocation and led the audience in the Pledge of  
39 Allegiance.

40  
41 **AGENDA**

42  
43 **1. PUBLIC COMMENTS**

44  
45 Boy Scouts Jake Ballard, Easton McKay, Connor Crittenden, Davis Bailey, Connor Clow, and  
46 Alex Ander introduced themselves and stated they are working on their Citizenship in the  
47 Community Merit Badge.

48 Mayor Taylor then moved item two to the end of the meeting agenda.

49

50

51 **3. DISCUSSION AND/OR ACTION ON CHANGE ORDER CONSIDERATIONS AT**  
52 **THE NEW PUBLIC WORKS FACILITY**

53

54 A staff memo from Acting City Administrator/Finance Director Steele reviewed the change  
55 orders presented for consideration for the Public Works Building:

56

57 1) Change order to install 30” storm drain pipe from Chamberlain’s property to the detention  
58 basin (needs to be done before asphalt)

59 a. Cost - \$18,341

60

61 2) Change order for south gate. It needs to open to the east instead of the west because of future  
62 detention basin vertical expansion

63 a. Cost - \$2,994

64

65 3) Change order to install curb & gutter down the sides of the driveway on the south end of the  
66 property

67 a. Cost - \$11,840

68

69 The memo indicated change order one can be paid from the Storm Drain Fund, while change  
70 orders two and three can be paid from the General Fund, Capital Projects Fund or Enterprise  
71 Fund reserves.

72

73 Mr. Steele reviewed his staff memo and Public Works Director Espinoza used the aid of the site  
74 plan for the Public Works Facility project to provide an explanation of the need for the change  
75 orders. The Council and staff engaged in a general discussion regarding the purpose for the  
76 change orders, with a focus on funding sources for the change orders; the Council ultimately  
77 concluding to support the change orders.

78

79 **Council Member Satterthwaite motioned to approve change orders one through three with**  
80 **the stipulation that the cost of the change orders to be paid from the General Fund or the**  
81 **Storm Drain Utility Fund will be reimbursed by a commercial development area (CDA) to**  
82 **be created a future date. Council Member Bailey seconded the motion.**

83

84 **Voting on the motion:**

85

86 **Council Member Bailey aye**

87 **Council Member Satterthwaite aye**

88 **Council Member Swanson aye**

89 **Council Member Urry aye**

90

91 **The motion passed unanimously.**

92

93 Mayor Taylor then provided the Council with an update regarding the progress on the creation of  
94 a Commercial Development Area (CDA) for the City.

95  
96

97 **4. DISCUSSION ON BUDGET FOR FISCAL YEAR 2015-2016**

98

99 Mayor Taylor reported that he and City Administrator/Finance Director Steele have updated the  
100 tentative budget in response to direction received by the Council during previous discussions  
101 regarding certain items contained within the budget document.

102

103 Mr. Steele used the aid of a PowerPoint presentation to provide the Council with a review of the  
104 updates to the tentative budget. He began by reviewing information regarding the creation of  
105 new employment positions within the City; first is a part-time Administrative Assistant for the  
106 Planning Department:

- 107 • This request is to add a part time (20 hours per week) clerical staff position to handle the  
108 administrative day to day aspects of the planning function. This person would log in  
109 applications, create and manage files, develop agenda packets, attend Planning  
110 Commission meetings and take minutes, take Technical Review Committee minutes,  
111 advertise public hearings, and take phone calls. This position will allow the professional  
112 planners to work full time processing applications and accomplish long range planning  
113 activities, e.g., General Plan policies, code writing, etc. The work this position would be  
114 doing is currently being completed by the Deputy City Recorder. Filing this position  
115 would free the Deputy City Recorder to help the City Recorder/HR Director more. In  
116 2014 the Planning Commission handled the following number of applications:
  - 117 ○ Annexations - 4
  - 118 ○ City Property Purchase / Lease Requests - 2
  - 119 ○ Conditional Use Permits - 5
  - 120 ○ Site Plan Reviews - 7
  - 121 ○ Subdivisions – 18 subdivisions, 143 lots, 221 units, 85.44 acres
  - 122 ○ Rezone Map Amendments - 6
  - 123 ○ Rezone Text Amendments - 8
  - 124 ○ Variances - 2
- 125 • The cost for the position would be approximately \$14,000, to cover wages and benefits
- 126 • The Planning Department is in the process of reviewing and adjusting the Building &  
127 Planning fees which will offset some of the costs.

128

129 The Council had a discussion regarding the proposal to create the new position, with a focus on  
130 whether the fees charged for applications handled by the Planning Department are covering the  
131 cost of staff work. Mayor Taylor stated the Planning Department is currently very busy and he  
132 anticipates growth will continue and accelerate and the position is needed. Council Member  
133 Urry stated he would prefer to be able to identify a revenue source to cover all expenses within  
134 the budget. City Planner Scott stated that is difficult to do in some situations because it can be  
135 hard to quantify indirect costs associated with a certain program or application process. Mayor  
136 Taylor noted he has been working closely with Administrative and Planning staff to identify  
137 deficiencies within the City's impact fee schedule; they have been reviewing the actual cost of  
138 development, but it will take several months to complete an in-depth analysis. Council Member

139 Bailey asked if there is an intention to adjust impact fees in a manner that they will cover the  
140 cost of the additional employee. Mayor Taylor stated the impact fees will generate greater  
141 revenues, but not for the purpose of covering the cost of this employment position. Council  
142 Member Satterthwaite stated he would like to create a model that can be used to determine when  
143 new employment positions are needed in the City; the model could include measurable data for  
144 each Department. Council Member Bailey agreed and stated he hesitates to take money from the  
145 General Fund each time City Administration feels a new employee is needed. Discussion and  
146 debate regarding the creation of the position continued among the Council and staff, with the  
147 Council concluding that they would be comfortable creating the position as long as staff  
148 understands it is not a permanent position and the Council will review the status of the position  
149 during the preparation of next year's fiscal year budget with the potential to eliminate the  
150 position if it is no longer needed. Council Member Swanson stated that he will support creating  
151 the position on a temporary basis, but noted that it is important for the Council to understand that  
152 it is not always possible to quantify everything and sometimes it is necessary to trust staff when  
153 they say that they need certain things to improve efficiencies in their respective Departments.  
154

155 **Council Member Bailey motioned to approve the request for a part-time administrative**  
156 **assistant position for the Planning Department contingent upon reviewing the position**  
157 **during preparation of the FY2016-2017 budget. Council Member Urry seconded the**  
158 **motion.**

159  
160 **Voting on the motion:**

161  
162 **Council Member Bailey** aye  
163 **Council Member Satterthwaite** aye  
164 **Council Member Swanson** aye  
165 **Council Member Urry** aye  
166

167 **The motion passed unanimously.**  
168

169 Mr. Steele then reviewed the request from the Parks and Recreation Department for a full-time  
170 Assistant Park Supervisor/Irrigation Specialist. The City had budgeted \$39,000 for the two  
171 permanent part time positions, but the actual costs incurred for those positions in the fiscal year  
172 was \$13,500; the difference is \$25,500. The Parks and Recreation Department has had to use  
173 personnel from a temporary employment agency to make up for the absence of having those  
174 positions filled, so the net difference will end up being around \$20,000.  
175

176 Ms. Staheli provided the Council with information regarding the need for the new position, with  
177 a focus on the number and types of sprinkler systems that her Department is responsible for  
178 throughout the City. She noted that she needs to increase her staffing levels to provide her with  
179 the ability to monitor and better maintain sprinkler systems, some of which are currently failing.  
180 The Council discussed Ms. Staheli's proposal to increase her staffing levels; they also discussed  
181 a future project to research technology available to the City that could improve efficiency of the  
182 City's sprinkler systems and make maintenance easier. Ms. Staheli stated she would love to  
183 work on a project like that and one thing she would like the new employee to do is conduct an  
184 inventory of all of the sprinkler systems currently in use.

185 Council Member Bailey inquired as to the fiscal implication of Ms. Staheli’s request. Mr. Steele  
186 stated the position would cost approximately \$65,000, which is an approximate increase of  
187 \$40,000 over what has been budgeted in past years. The focus of the discussion then shifted to  
188 the potential of privatizing the maintenance of City parks in the future, with Ms. Staheli noting  
189 that she feels contractors would not be willing to maintain City parks knowing the current  
190 condition of the sprinkler systems within the parks. Council Member Bailey stated he is in favor  
191 of approving Ms. Staheli’s request, with the caveat that the position also be reviewed during the  
192 process to prepare the 2016-2017 budget. Council Member Satterthwaite agreed and added he  
193 would even be supportive of budgeting an additional \$5,000 to aid in the completion of an  
194 inventory project and inputting all inventory data into iWorqs.  
195

196 **Council Member Satterthwaite motioned to approve the request for the creation of a Full-  
197 Time Park Supervisor/Irrigation Specialist Position as well as up to \$5,000 for an inventory  
198 and data tracking project for the City’s irrigation systems. Council Member Swanson  
199 seconded the motion.**  
200

201 **Voting on the motion:**  
202

203 <b>Council Member Bailey</b>	<b>aye</b>
204 <b>Council Member Satterthwaite</b>	<b>aye</b>
205 <b>Council Member Swanson</b>	<b>aye</b>
206 <b>Council Member Urry</b>	<b>aye</b>

207

208 **The motion passed unanimously.**  
209

210 Mr. Steele then provided a review of the City’s water usage rates, beginning with what is  
211 currently charged:

- 212 • \$8.65 base rate
  - 213 • \$1.62 per 1,000 gallons usage rate for the first 19,000 gallons used
  - 214 • \$2.16 per 1,000 gallons usage rate for any usage 20,000 gallons and greater
- 215

216 He reviewed the proposed changes as well:

- 217 • \$8.65 base rate
  - 218 • 1.62 per 1,000 gallons usage rate for the first 6,000 gallons used (70% of the households  
219 would fall in this tier)
  - 220 • \$2.62 per 1,000 gallons for usage of 6,001- 12,000 gallons - (24% of households would  
221 fall in this tier)
  - 222 • \$3.62 per 1,000 gallons for usage of 12,001 – 18,000 gallons (4%)
  - 223 • \$4.62 per 1,000 gallons for any usage 18,001 gallons and over (2%)
- 224

225 Mayor Taylor reviewed rates charged in other cities noting that North Ogden’s rates have  
226 historically been much lower than rates charged in other cities. Council Member Urry stated that  
227 North Ogden is much different than other cities and it is not always appropriate to compare with  
228 rates charged in other cities. Council Member Bailey agreed, but noted the information about  
229 rates charged in other cities is valuable. Discussion then ensued regarding water sources  
230 available to the City, with Council Member Bailey noted that his goal when considering utility

231 rates is ensuring that the City charges appropriate rates to cover operation of each utility as well  
232 as depreciation costs. The Council concluded they are comfortable with presenting the rate  
233 increases being proposed to the citizens during an open house meeting scheduled for next week.  
234

235 **Council Member Satterthwaite motioned to approve the proposed rate increases**  
236 **referenced by Mr. Steele. Council Member Swanson seconded the motion.**

237

238 **Voting on the motion:**

239

240 **Council Member Bailey** aye

241 **Council Member Satterthwaite** aye

242 **Council Member Swanson** aye

243 **Council Member Urry** aye

244

245 **The motion passed unanimously.**

246

247 Mr. Steele then referred to the section of his PowerPoint presentation regarding recreation fees.  
248 Council asked staff to see if Recreation Fees could be increased to help cover more of the costs  
249 of the Recreation Department. Ms. Staheli and her staff came up with two proposals; the first  
250 proposal is most aggressive and would generate an additional \$20,000 in revenue. Proposal two  
251 includes increases that would bring in \$10,000 additional revenue.  
252

253

254 Ms. Staheli reviewed each of her proposals and these revenue calculations were based off the  
255 registration numbers falling within the 2013-2014 fiscal year. Because some sport seasons and  
256 registration dates span fiscal years, these figures are not to be interpreted as seasonal sport  
257 participation numbers. Estimated increases in revenue were calculated based on the proposed  
258 fees multiplied by the number of registrations taken in the 2013-2014 fiscal year. These figures  
259 are accurate to the extent that number of registrations remains the same after fee increases, and  
260 that the North Ogden resident to “non-resident” ratio remains the same. Staff estimates that  
261 registrations will drop slightly with the proposed fee increases, and that the North Ogden  
262 Resident to “non-resident” ratio average will remain the same. Staff proposes the “Non-  
263 Resident” or regular registration fees to be \$15 above the proposed discounted North Ogden  
264 Resident rate for applicable sports. On average, 20% of our recreation registrations for this fiscal  
265 year were made up of residents from cities other than North Ogden. This differential will  
266 generate additional revenue. The proposed figures will put North Ogden City resident discounted  
267 registration fees at the high end of registration fees for surrounding cities, but equal to or lower  
268 than the average “Non- Resident” or regular registration fee for surrounding cities. This proposal  
269 also includes charging outside organizations (AYSO Soccer, SWAT Soccer, etc.) a higher per  
270 player fee for the year. We currently charge a \$1 per player fee. By way of information, the  
271 AYSO soccer organization is currently charging \$65/\$85 fees for early and regular registrations,  
272 respectively, for their spring/fall season. Because multiple sports are currently in their  
273 registration period and/or span the City’s Fiscal budget year, we propose that these fees take  
274 effect for the next/upcoming registration dates for each sport.



275 Council Member Swanson asked how long it has been since recreation participation fees were  
276 increased. Ms. Staheli noted she analyzes fees each year, but it has been approximately five  
277 years since they have been adjusted.  
278

279 Council Member Urry stated that he would also like for the City to increase the fees charged to  
280 the AYSO soccer organization as well as investigate other options for lowering costs associated  
281 with each program. Discussion then ensued regarding what it would take to discontinue use of  
282 AYSO and create a City-operated soccer program. Ms. Staheli stated she would prefer to  
283 increase the charges assessed to AYSO than operate an in-house program.  
284

285 The Council and staff engaged in a philosophical discussion regarding increasing recreation rates  
286 and offering in-house recreation programs versus working with private entities. Council  
287 Member Urry stated that the City is not required to provide recreation services to residents, but  
288 they are required to provide utilities and streets for residents. He stated that he is uncomfortable  
289 increasing utility rates and not increasing recreation rates. Mayor Taylor agreed, but noted that  
290 he is hesitant to increase the fee charged to AYSO so drastically without working with AYSO or  
291 other cities first. Council Member Urry stated that AYSO is taking advantage of the City and  
292 other cities and he feels it is time to take a stand. Council Member Satterthwaite stated he is  
293 comfortable moving in the direction of increased fees charged to AYSO, but he does not feel it is  
294 necessary to enact all increases included in Ms. Staheli's proposal one in one fell swoop. Mayor  
295 Taylor agreed and stated that he would like to approach the situation more cautiously to avoid  
296 negative publicity and damaging the relationship with AYSO. Council Member Bailey agreed.  
297 Council Member Satterthwaite suggested that City staff talk with other cities about their feelings  
298 about the fees charged to AYSO to determine if they can work together to address the perceived  
299 inequity. Council Member Urry stated that he will support Ms. Staheli's proposal one because  
300 he feels it is feasible at this time.  
301

302 **Council Member Satterthwaite motioned to direct staff to work with other cities and**  
303 **AYSO to discuss the potential of increasing fees charged to AYSO and table consideration**  
304 **of Ms. Staheli's fee increase proposals until that process is concluded.**  
305

306 Council Member Bailey stated he would prefer to adopt Ms. Staheli's fee proposal two. Council  
307 Member Urry stated he would prefer to adopt Ms. Staheli's first fee proposal because he feels  
308 revenues should cover 60 percent of the operations of the Parks and Recreation Department  
309 budget. Ms. Staheli stated that she would prefer the Council choose proposal number two  
310 because it would be better accepted by the residents. Discussion regarding the opportunity to  
311 increase fees charged to AYSO for use of City facilities continued.  
312

313 Council Member Satterthwaite withdrew his motion.  
314

315 **Council Member Bailey motioned to accept Ms. Staheli's proposal number two, with the**  
316 **exception of the increase of AYSO fees to give staff additional time to work with other cities**  
317 **to determine their appetite for negotiating a fee increase for AYSO. Council Member**  
318 **Swanson seconded the motion.**  
319  
320

321 **Voting on the motion:**

322

323 **Council Member Bailey** aye

324 **Council Member Satterthwaite** aye

325 **Council Member Swanson** aye

326 **Council Member Urry** nay

327

328 **The motion passed unanimously.**

329

330 **\*\*The Council meeting recessed at 9:45 p.m. and reconvened at 10:00 p.m.\*\***

331

332 Mr. Steele then refocused on utility rates, noting the additional utility rate changes that are being  
333 considered include a \$1.00 increase for sewer passed on by Central Weber Sewer District, a  
334 \$1.16 increase for storm water, a \$1.00 decrease for solid waste; and a new \$3.00 fee for street  
335 maintenance/construction. Mayor Taylor provided his own presentation regarding the proposal  
336 to create a \$3.00 fee for transportation and street maintenance/construction. He noted the  
337 purpose of the fee is to treat roads like other utilities, wherein we save funds over time to pay for  
338 future maintenance and infrastructure costs. He reviewed the model for the transportation utility  
339 fee for Provo City, noting they have several different levels of the fee for different residential  
340 and commercial users. He stated he feels a transportation utility fee is appropriate because it  
341 provides accountability and transparency, equity, and helps the City be fiscally sound by  
342 avoiding road repair bonds/debt in the future, by proactively dealing with road maintenance and  
343 by saving for future construction projects. He indicated there are two primary future expenses for  
344 the proposed transportation utility fund: maintenance and future construction. He noted road  
345 maintenance saves the City money in the long run. He reviewed the cost of pavement  
346 deterioration after which he referenced the current condition of North Ogden roads; the City had  
347 a professional engineering company assess the roads (note: *this company is connected to our*  
348 *pavement management software company, and is not bidding on any of the possible road work*).  
349 Their review found that the majority of our roads have a remaining service life (RSL) of under  
350 10 years—*increased maintenance can improve this*. Their review found that 716 segments of  
351 our 984 total road segments are recommended at this time for a treatment maintenance (72% of  
352 all segments are recommended for a maintenance treatment). The total cost of all these  
353 maintenance recommendations is \$5,430,703. It would take approximately 10 years of our full  
354 allocation of B&C road funds to pay for the maintenance that is recommended today for our  
355 roads—additional funds are needed now, or we will significantly degrade our road network by  
356 missing opportunities to extend RSL on our roads. He then reviewed photographs of  
357 deteriorating roads, after which Public Works Director Espinoza provided the Council with a  
358 demonstration of how street maintenance data is tracked in the iWorqs program. Mayor Taylor  
359 then reviewed a map that identified overlays and chip and slurry seal projects that have been  
360 completed on the City's roads, noting there are large areas within the City's center that have not  
361 been overlaid in the past 14 years; if overlay work is not being completed it is truly necessary to  
362 complete chip and slurry seal projects to extend the life of the road. He then reviewed the  
363 estimated costs of needed road construction projects, such as the widening of 450/400 East (\$10  
364 million), extension of 450 East to Skyline Drive (\$4 million), construction of Skyline Drive (\$30  
365 million), construction of Monroe Boulevard (\$20 million), Mountain Road operational



366 improvements (\$2.5 million), and 2550 North operational improvements (\$2.5 million). He then  
367 reviewed various revenue sources for road construction or maintenance as follows:

- 368 • Class B & C state road funds (generated by the “gas tax”), which includes an increase  
369 passed this year by the State Legislature.
- 370 • Property & sales tax revenues (General Fund revenues).
- 371 • Impact fees on new developments (we currently do not have).
- 372 • Utility Transportation Fee (we currently do not have).
- 373 • Cuts in other areas to shift funds towards roads.
- 374 • State & Federal road grants: this is the best funding source for major road projects,  
375 but funds are limited and higher “matches” will greatly enhance our chances of  
376 success. To offer higher “matches,” we need additional road revenues.

377 He concluded the total amount of revenue generated by all existing sources is approximately  
378 \$1.1 million. He then reviewed his 10 year transportation proposal:

- 379
- 380 • **Years 1-5**
  - 381 ○ Complete \$6 million in road maintenance
  - 382 ○ Set aside/expend \$500,000 for new construction projects (leveraged much higher  
383 by grants; ROW purchase is priority)
- 384 • **Years 6-10**
  - 385 ○ Complete \$4 million in maintenance
  - 386 ○ Set aside/expend \$3 million for new construction projects (leveraged much higher  
387 by grants)
- 388

389 Council discussion regarding the Mayor’s proposal ensued, with a focus on the steps the City  
390 needs to take to increase the life expectancy of the City’s roads. Council Member Satterthwaite  
391 noted the information provided by Mayor Taylor presents a good argument for increasing impact  
392 fees and creating the transportation utility fee. He noted he looks forward to presenting the  
393 information and discussing it with the residents at the town hall meeting scheduled for next  
394 week. Mayor Taylor stated that he feels if most residents take the opportunity to learn about the  
395 purpose of the fee they would support it.

396  
397 Mr. Steele then reviewed additional budget issues:

- 398
- 399 • **Salaries**
  - 400 ○ Average increase this year will be 3.5% which again is a combination of salary  
401 range adjustments and merit increases
- 402 • **Benefits**
  - 403 ○ Health Insurance
    - 404 ■ Increasing City’s contribution percentage to:
      - 405 • 90% for Traditional Health Plan
      - 406 • 95% for HDHP
    - 407 ■ Costs of increase
      - 408 • \$25,480 for the General Fund
      - 409 • \$6,064 for the Enterprise Funds
  - 410

411 Council Member Bailey inquired as to the total fiscal impact relative to total compensation  
412 including benefit increases. Mr. Steele stated personnel costs will increase by approximately 4.3  
413 percent.

414  
415 Council Member Urry stated he appreciates the City's employees, but there are many employees  
416 in the private sector or retired residents that do not get any assistance in paying for their health  
417 benefits. He stated he is not prepared to support the proposal to pay an additional percentage for  
418 employee benefits. Discussion then centered on the health benefit options available to the  
419 employees, with Council Member Bailey indicating that the annual increases for health benefits  
420 are not sustainable and at some point in time the City will need to make the decision to pass  
421 increases on to employees rather than absorbing them. Mayor Taylor stated that he agrees there  
422 are some big problems with the health care system, but he feels the benefits being afforded to  
423 employees along with a pay increase for employees have been greatly appreciated by the  
424 employees and employee morale is currently good. Council Member Bailey asked if City  
425 Administration has developed a system by which employees will be eligible for pay increases  
426 that is not subjective. Mayor Taylor answered yes and noted that the City has developed a  
427 performance evaluation system that will be used by all Departments in the City. Discussion then  
428 centered on whether employees are being paid within their range according to benchmarking that  
429 was done recently, with Mayor Taylor noting that most employees are pleased with the salary  
430 they are earning and only two employees have left recently for higher pay in other cities.

431  
432 **Council Member Bailey motioned to accept Administration's proposal relative to salaries**  
433 **and benefits for City employees. Council Member Satterthwaite seconded the motion.**  
434

435 **Voting on the motion:**

436  
437 **Council Member Bailey**                    **aye**  
438 **Council Member Satterthwaite**       **aye**  
439 **Council Member Swanson**             **aye**  
440 **Council Member Urry**                   **nay**

441  
442 **The motion passed unanimously.**  
443

444 Mr. Steele then reviewed capital project and equipment purchase costs included in the tentative  
445 budget.

- 446
- 447 • Capital Projects Fund
    - 448 ○ Pleasant View Trail - \$85,000
    - 449 ○ Renovate Oaklawn Park Restroom - \$400,000
    - 450 ○ Form Based Code Consultant - \$55,000
  - 451 • Water Fund
    - 452 ○ Ranger & Accessories - \$19,050
    - 453 ○ Coldwater Creek Waterline Replacement - \$400,000
    - 454 ○ New well – Exploration & Equipping - \$600,000
  - 455 • Sewer Fund
    - 456 ○ Replace Department Work Truck - \$37,000

- 457                   ○ Replace Sewer Line Flush Truck - \$400,000
- 458                   ○ Slip Lining - \$300,000
- 459                   ○ Installing Manholes - \$20,000
- 460               • Storm Water Fund
- 461                   ○ Leaf Collector Truck - \$160,000
- 462                   ○ 1500 North Piping - \$250,000
- 463               • Motor Pools
- 464                   ○ Mowhawk Lift - \$21,000
- 465                   ○ Replace Pickup Truck (Streets) - \$36,500
- 466                   ○ Kubota Tractor (Parks) - \$45,000
- 467                   ○ 2 Trailers (Parks) - \$7,000
- 468                   ○ Pesticide Sprayer (Parks) - \$4,500
- 469                   ○ Lease on Backhoe - \$6,000
- 470                   ○ Lease on Skidder - \$6,000
- 471                   ○ 4 Police Trucks - \$157,576
- 472               • RDA
- 473                   ○ Walking Path around IHC property - \$28,000
- 474                   ○ Washington Blvd Beautification - \$50,000

475  
476 There was general discussion regarding a few of the capital projects or equipment purchases  
477 throughout Mr. Steele’s presentation.

478  
479 Mr. Steele and other members of staff briefly reviewed other budgetary issues for Council  
480 consideration:

- 481
- 482               • Legal Fees in Judicial Department
- 483                   ○ Judicial has requested an increase in Attorney Services, GL 10-42-310, which
- 484                   includes prosecutor wages, payment for certified interpreters, and payment for the
- 485                   public defender.
- 486                   ○ There is an increase in the amount of time the prosecutor is utilized by the City.
- 487                   More and more criminally based cases are being filed, which result in a longer
- 488                   court schedule, which directly corresponds with how much time the prosecutor is
- 489                   present. For example, from Jan. through April of 2014, there were a total of five
- 490                   DUI's. In 2015, for the same time period, there were a total of 21 DUI's. Also the
- 491                   prosecutor remains after court hours, or arrives early to address questions about
- 492                   cases from police officers. The prosecutor is also regularly consulted on relevant
- 493                   topics concerning the City, for example, youth courts and juvenile curfew.
- 494                   ○ We have had more and more people who qualify under the poverty guidelines to
- 495                   be appointed a public defender. The public defender is paid a set fee for each
- 496                   case, \$200.00.
- 497                   ○ We are encountering more and more Spanish speaking only defendants which
- 498                   requires the use of certified interpreters.
- 499               • Snowplowing reserve/City Manager savings reserve
- 500                   ○ Any amount we save in those items goes into Fund Balance. If Council wants to
- 501                   “set aside” or reserve an amount of the Fund Balance for those purposes they have
- 502                   the ability to do so.

- 503 • Uniform Allowance
- 504     ○ Reduced to last year’s budgeted amounts
- 505 • RFP for Credit Card services
- 506     ○ We will look at doing this next fiscal year
- 507 • Building Maintenance Fund
- 508     ○ Still compiling information. Will have to do a budget amendment after to
- 509     incorporate into budget
- 510 • Changes to the budget with no net effect
- 511     ○ Due to State Code and Accounting requirements (City’s portion of RDA
- 512     Increment, the City not charging itself for utilities).
- 513

514 The budget discussion concluded with a brief general discussion regarding a few of the  
515 additional budgetary issues, with the Council simply seeking clarification on a number of the  
516 items.

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519 **2. DISCUSSION ON NORTH VIEW SENIOR CENTER**

520

521 A memo from Mayor Taylor indicated he would like to have a discussion about the City’s  
522 support for and relationship with the North View Senior Center. In recent months some members  
523 of the Senior Center staff and Board have expressed concerns about the City’s use of the NVSC  
524 building for City events. Additionally, some concerns have arisen relative to the City’s rental of  
525 the building, including cleanliness of the building and availability of the building for rentals. The  
526 North Ogden City/Weber County interlocal agreement governing the NVSC has expired, and this  
527 is a good opportunity to discuss this agreement and re-negotiate the terms. We want to maintain  
528 a healthy and positive working relationship with the NVSC, while also ensuring that our citizen’s  
529 tax dollars are spent in a judicious and wise manner. To that end, I propose we discuss the  
530 following:

- 531 • City’s financial support of the NVSC
- 532 • City expectations of the NVSC
- 533 • Rental of the building
- 534 • Relationship with the NVSC
- 535 • City use of the building.
- 536

537 Mayor Taylor summarized his memo and facilitated a discussion regarding the City’s use of the  
538 facility. Council Member Urry stated he feels various community groups and other users should  
539 have the opportunity to use the facility, but some members of the NVSC Board are not  
540 supportive of that proposal. Mayor Taylor stated he has asked other Mayors about the use of the  
541 senior centers in their respective cities and their situations vary widely; one entity splits  
542 responsibility for the center 50/50; another funds their senior center entirely; and the third is  
543 entirely funded by the County.

544

545 Council Member Swanson stated he feels the center should be renamed as the Senior and  
546 Community Center and that it should serve a greater portion of the City than just the senior  
547 citizen population. He stated the City funds a large portion of the facility and it is inappropriate  
548 for any community member or group to be turned away from using it. Mayor Taylor agreed and

549 stated that he feels the next step should be to renegotiate the agreement with the County and  
550 focus on some of the concerns and expectations the City has.

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553 **5. PUBLIC COMMENTS**

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555 There were no public comments.

556

557

558 **6. COUNCIL/MAYOR/STAFF COMMENTS**

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560 The Council had a discussion regarding the practice of selling top soil located on the Public  
561 Works Facility site. Council Member Bailey stated he would prefer that the majority of the top  
562 soil be kept for use at future parks sites, but if residents are truly interested in purchasing the soil  
563 he is comfortable selling it. Mayor Taylor agreed. The Council directed staff to take  
564 appointments for loading of top soil during a specific time during the business day.

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566

567 **7. ADJOURNMENT**

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569

570 **Council Member Swanson motioned to adjourn. Council Member Satterthwaite seconded**  
571 **the motion.**

572

573 **Voting on the motion:**

574

575 **Council Member Bailey aye**

576 **Council Member Satterthwaite aye**

577 **Council Member Swanson aye**

578 **Council Member Urry aye**

579

580 **The motion passed unanimously.**

581

582

583 **The meeting adjourned at 12:28 a.m.**

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586

587 \_\_\_\_\_  
Brent Taylor, Mayor

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590 \_\_\_\_\_  
S. Annette Spendlove, MMC

591 City Recorder

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593

594 \_\_\_\_\_  
Date Approved

595