

NORTH OGDEN CITY COUNCIL MEETING MINUTES

February 26, 2010

The North Ogden City Council convened in regular session on February 26, 2010 at 8:00a.m. at the City Offices. Notice of time, place and agenda of the meeting was delivered to each member of the City Council, posted on the bulletin board at the municipal office and posted to the Utah State Website on February 25, 2010.

PRESENT:	Richard Harris	Mayor
	Martha Harris	Council Member
	Wade Bigler	Council Member
	Ron Flamm	Council Member –left at 3:50pm
	Carl Turner	Council Member
EXCUSED:	Brent Taylor	Council Member
STAFF PRESENT:	Edward O. Dickie	City Manager
	Annette Spendlove	City Recorder
	Debbie Cardenas	Finance Director
	Gary Kerr	Building Official
	Polo Afuvai	Police Chief
	Mel Blanchard	Public Works Director
	Dave Nordquist	Community Services Director
	Craig Barker	Community Development Director
	Sue Richey	Deputy City Recorder
	Julia LaSeure	Commercial Development Coord.
VISITORS:	Dave Hulme	Shirley Nigro
	Natalie Nigro	Helen Taylor

1. WELCOME

Mayor Harris welcomed those in attendance. Council Member Martha Harris gave the invocation and led the audience in the Pledge of Allegiance.

Mayor Harris explained that Council Member Taylor will not be here physically as he is serving in military training. He will try to participate by phone if possible.

2. PUBLIC COMMENTS

Dave Hulme, 513 E. 1700 N., stated that he recognizes that there are laws about transparency but he feels that North Ogden City has gone far beyond that to help the citizens be involved. He appreciates the City making sure that he can have a copy of the budget.

3. DISCUSSION AND/OR ACTION ON FISCAL YEAR 2010-2011 BUDGET.

Mayor Harris stated that he appreciates the privilege of working with staff adding that they are unselfish and have the city's best interests at heart. It has been a great experience thus far and Department Heads will present a balanced budget. There is a lot of decision space and decisions to be made today.

Edward Dickie asked Kent Jones to give his presentation on the 5 year Capital Improvement Plan.

JONES & ASSOC. PRESENTATION

Kent Jones stated that he is glad to be here to go over the Capital Facilities Plan (Attachment A). He assisted with the plan but it was mostly done by staff. This particular plan will need to be a little flexible because things change. He thinks they have a good handle on the future. The first item is the Public Works Building. It will require 5 acres minimum for the facility. \$7,680,000 is the estimate for this project and the city is currently working on the design while working on the land.

Mayor Harris stated this will take some work from the City Council as it will take more than the current savings. Options for bonding will come up and the city will need to start to move forward.

Kent Jones stated that Road Maintenance is a critical item. Back in the 1980's North Ogden City was getting behind in the street maintenance. They did a maintenance bond and got caught up which ended up saving the city a lot of money. If the pavement has to be rehabbed it will cost 8 times the cost of crack seal and slurry seals. Because of the downturn in the economy we are down about \$100k, meaning the money won't go as far right now. The cost of some materials has gone down. Item 2C is a recommendation to supplement road funds \$100k per year in addition to Class C road funds. Mayor Harris stated this would not include this year's budget but beginning in 2011. Edward Dickie explained that the chart shows cost in one column and the construction year in another. He reminded the Council that this is a 5 year plan. This shows the City trying to save \$100k per year, each year from 2011 – 2014.

Kent Jones explained that item 2D specifically relates to Ben Lomond Estates. Soils in that area are caustic to water pipes. All the pipes were initially coated for protection but during construction and service line installation some connections were not rewrapped. There have been several repairs but the City has to do others. The estimate of \$224k is for the overlay of the pavement in that subdivision to fix the streets after those water pipe repairs are made.

Kent Jones moved on to the Water Division explaining that some of the items have been completed and are shown as such. The next major project going out to bid is the 500 E. area, north of the cemetery. There is old cast iron pipe that needs to be replaced this will be bid within the next month. Other items include some hydraulic valves that are needed in the canyon, a pressure monitoring station and an additional well. The next step is to do some exploratory drilling which could cost as much as \$400k. Edward Dickie stated that we have set aside funds for that. Kent Jones explained that we will work with Weber Basin on that. Another cast iron project is further north on 3100 N which is a main trunk line in town. Item

3I has to do with equipping the new Well #4. This well will cost about a million dollars total. The only other option is to purchase from Weber Basin which would cost us much more.

Council Member Flamm asked how much money is in that water fund. Debbie Cardenas stated that the numbers Kent Jones brought up are going to be short. Edward Dickie stated that we will have money to do the exploratory drilling.

Council Member Flamm asked about locations. Kent Jones stated there are six or seven locations they will look at. The next step will be to meet with Weber Basin. Edward Dickie hopes that since no water was found with the last well they will be more accommodating. Debbie Cardenas stated that if the water fund is kept at \$500k we have about \$317k towards the well. Kent Jones reminded the Council that well drilling is not an exact science.

Council Member Turner asked if this is only exploratory or if there will be a casing. Kent Jones stated both, adding that at some sites they may do a 6" casing to see what's down there. If the quality looks good they can pull it out and put in a larger permanent casing, if not they will move to another site. Mayor Harris stated that it has to be at least 100' deep and go through an impervious layer. Kent Jones stated that is correct.

Kent Jones moved on to item 3J, the Coldwater Springs rehab. This area was developed in 1985/86. Since then there has been some groundwater seeping up that needs to be fixed; cleaned up and dried up. They will have to spend some money this summer to fix that.

Kent Jones stated that on March 8, 2010 he will meet with a Water Attorney to square away water rights with the State of Utah. Lakeview Heights had their own water system for a while so the city took over the system and they transferred to the city their water rights. Those water rights are dated 1963 and are coming to the end of their use. He and the Attorney will go over how to work with the State Engineer's Office. The City must retain all that we need for the future.

Kent Jones stated that item 4B, annual sidewalk repair and replacement, has increased from \$40k to \$50k. Item 4C, safe sidewalks, shows \$40k budgeted. These sidewalks are done pending a request from the school district. Edward Dickie stated that Staff did not include this item in this budget. Item 4D, the 2100 N. roundabout, was recommended in the traffic study because it is a very difficult intersection. This is not a real detailed estimate but it looks like it could be \$500k. This will be down the road a while but will be a nice improvement.

Item 4E is the CDBG Green Acres street improvements; these five phases relate to item 3A, replacement of cast iron lines. The pavement is deteriorating and is fairly old and we need another project now to go forward in phases and overlay those. If we get CDBG funds it would include curb and gutter as well. Gary Kerr stated that CDBG money has been fairly easy to come by in the past but it is getting more difficult. We came in tenth this year in the ranking of 30 – 35 cities. They only awarded seven and those seven ranked higher because they put more money in as a match. We are trying to make the match a little higher to increase our chances of getting it next year. This is an area of great concern regarding the pavement because it is really deteriorating. We don't want to wait too long because we hope to avoid a complete rebuild.

Washington Blvd. from 2600 N. to 3100 N. is a road widening project. We need to do something with the intersection of Elberta Dr. and 450 N. It is an area we would need to buy some houses and realign the intersection. The other is a joint project with Pleasant View City. This starts at the Divide Rd., goes across the top of the City, below long bench, to 4300 N. in Pleasant View then into Box Elder County and on to the Interstate. The Hwy 89 split, south of Willard, will be eliminated. This project is really long term. There are no cost estimates yet; they are still being refined. We will reapply every year and keep moving up the list. The environmental work can begin now. There are four phases, the first is in Pleasant View to serve the new station, and the second is on the North Ogden City side. We are to that point. Edward Dickie stated that was the number one priority in the traffic study. The name Mountain Rd. will remain until 3100 N. and then become Skyline Dr. Kent Jones explained that this requires a 7% match that will be shared with Pleasant View. The idea is to get the project completed as a whole rather than in bits and pieces.

Kent Jones stated that there is new technology regarding sewer. There are older sewers that need to be replaced but we can now install new slip-lining therefore avoiding digging up the streets. The idea is to program about \$150k each year for four years to continue the slip-lining.

Council Member Flamm mentioned that a local newspaper recently compared private vs. public sewer systems. He thought about certain areas that could not sustain a septic system. He asked Kent Jones whether it would be more cost effective if we were to do part of the system or to do the city as a whole. Kent Jones stated that when you are talking about a large rural parcel with nothing around it is cost effective. In North Ogden City there are a lot of Federal Regulations regarding water. In his experience in late 1970's Uinta Highlands was all on septic tanks. It was not long before they cried for a public sewer. They were tired of maintenance and all of that goes into the ground and we have source protection areas all around our wells and cannot have those pollution devices in those zones. In an urban setting like this it would be very difficult and also will not work with high groundwater. He doesn't think it would even be feasible here.

Kent Jones stated, regarding Storm Water, that there is nothing that needs to be done immediately but there is a long list of master plan items. These projects total as much as \$300k a year but will depend on development. The total for all of the projects is about \$8 million but that is for the ultimate population of the city.

Kent Jones moved on to Parks stating that Barker Park can't get some of the RAMP grant money relating to access roads and parking lots. He thinks we should funnel some money to those things in order to make available those Federal grants. This is potentially about \$2 million over time. Most Parks projects are completed, on hold or in progress with grant funding. Kent stated that Dave Nordquist has used RAMP to the absolute max. In the last 3 – 4 years we have used very little general funding. We got \$29k for the sand volleyball courts, the North Ogden Park restroom was funded, and we will finish the five lights needed at Wadman Park this spring. The plan is to overlay that path through the middle of North Ogden Park to allow for proper access to Cherry Days and the restrooms.

LEWIS YOUNG PRESENTATION

Matt Millis and Marc Edminster presented a document titled “North Ogden City Revenue Requirement Discussion Related to the Water, Sewer, Storm Drain, and Garbage Rate” (Attachment B). This presentation will be made part of the official minutes.

Mr. Millis explained that the rate analysis objectives include meeting revenue requirements to ensure coverage of the City’s operational expenses, planning for the construction of the new Public Works building, planning for long-term fund financial stability and minimizing future debt financings.

Regarding the Project Status, Mr. Millis stated that they are in the final stages of the rate analysis and now need to review the financial plan with the Council for input and determine the best approach to allocate the cost of the Public Works Building to each utility. Once the levels of revenue increases are determined, the annual revenue requirements will be applied to the rate structure for final recommended rates. Those rates must provide debt service coverage ratio of at least 1.25x annual revenue to annual debt expenses. This means that revenue must be at least \$1.25 for each \$1 of debt. We must also maintain strong positive cash fund balances.

Capital Project Timings looks at a 5 year timeline. Red are water projects. Blue are sewer improvements. Green is for storm water projects. The table shows sewer improvements are not that significant and could be cash funded. There is almost \$2 million in water projects. There might be an opportunity to look for some financing for that to avoid depleting the cash balance.

Council Member Flamm asked out of the three, sewer storm water and water which of those services have a monthly billing. Matt Millis stated that all three have monthly billings. They propose the City do a financing on the water. The monthly collections would be used to pay the annual debt service on the bonds for 20 years.

Financing for Public Works building is Par \$7.9 million there is an error on the slide showing \$2,795,000. This is the primary piece of debt for analysis. Assuming it was done in 2010 financing with proceeds of 7.6 million for a 20 year term. TIC (true interest cost) is about 4% to borrow funds. This means an annual payment of \$580k. They worked out four different scenarios on how to allocate. Water capital for proceeds \$1.5 million over 20 years at about 4% interest. This is an annual payment of \$115,000 per year paid purely through water monthly revenues collected. Those different scenarios are as follows: equal allocation to each utility, % of total expense by utility, % of floor space by utility and according to financial capacity of each utility. They have determined that financial capacity is best method; 40% water, 5% sewer, 35% storm and 20% garbage. Storm water and water systems have a little better capacity to cover that debt.

Council Member Martha Harris stated that this is just for the purpose of debt service adding that we can’t legally combine those long-term. Debbie Cardenas stated yes, we are just talking about how to pay for it. Matt Millis stated that everything will still be separated on an accounting basis.

Mr. Millis explained, regarding Rate Increases, that there are different options. One approach is if the City wanted to make some adjustment each year, smaller adjustments like cost of inflation, we could assume 4% inflation. That is pretty realistic. The first of these slides shows each of the four utilities with an annual 4% increase. The first two years sewer takes a very steep jump and another 30% jump the next year. This is justified because Central Weber is increasing their rates. That is just keeping us current for sewer. Storm water shows a 25% bump the first year and 10% the following year those bumps are intended to put the City on track to cash fund the annual \$300k capital improvements that Kent Jones talked about. This will put the City in a position to cash fund. The first three years are more significant bumps and then the flat 4% annually after that. The intention is to accumulate cash funds to have healthy reserves; we don't want to deplete them.

Mayor Harris asked whether the 50% bump included the Central Weber increase. Mr. Millis stated yes.

The second approach looks at more periodic rate increases. Instead of an annual increase of 4% there is essentially an 11.5 –12% increase every three years. It is really a philosophical discussion for the City Council, do you want to communicate that each year there will be a rate increase or hit them every so often and give them a chance to recover.

Council Member Martha Harris asked if the City Council decided on a certain strategy, would future councils be held to follow through on that. Mr. Millis stated that the rate resolution would be dealt with on a periodic basis to adopt a general approach. A lot of these increases come from capital projects while others are based on operations. He explained that the future councils would be required to meet the \$1.25 to \$1 ratio. If the City continues to maintain it a new council may decide not to do the increase but at a minimum they have to cover operational expenses and the \$1.25. Annette Spendlove stated that a new council cannot be bound; it would have to come back each year. This would be done as a resolution and brought back to the council. Council Member Flamm asked whether bonds have to go to a public vote. Matt Millis stated that if it is a revenue bond or utility revenues they do not but there could be a Public Hearing to get feedback.

Council Member Flamm asked if we are talking about bonding for both the Public Works building and water projects. Mr. Millis stated that it comes down to the timing of the projects. The Public Works building seems to be the most immediate need. Edward Dickie stated that we were planning to have a work session on bonds before a future City Council meeting.

Debbie Cardenas stated that once the true cost is established the rate would be set at the \$1.25. Matt Millis stated yes for a 5 year term. He stated that the five years is very important as that is all the projects that Kent Jones has given them.

Council Member Martha Harris asked whether both the annual and periodic options give the same revenue after five years. Debbie Cardenas replied that it would be covered. Council Member Martha Harris does not want this City Council thinking they have something in place to fund a facility and not have thought through whether they are jeopardizing future council's opinions. Matt Millis stated that rather than the 4% increases you could go and have higher increases now. Future councils will have to make sure those projects are covered.

Mayor Harris stated that West Bountiful is in a mess now. The Councils have not had the courage to raise rates and taxes and now have to raise it 100% to provide basic services. They need to make painful decisions now to ensure the city's future in years to come.

Council Member Flamm commented that this study makes it easier to follow the path as it was recommended. He feels this will be helpful in passing future resolutions. Matt Millis reviewed comparable utility rates stating that not all of the other cities were hit with increases like we were from Central Weber. Red is average. Yellow is proposed. Green is North Ogden City's current rates. North Ogden City is currently well below average on Sewer and the proposed rate is slightly above average. Storm water utility is relatively new within the state and initially cities set a small token rate without taking into consideration the actual cost of the service. The proposed increase is roughly \$2 per month to bring it up to just over \$7 per month. For garbage, North Ogden is just under the average while the proposed increase is just above the average. With the proposed increases we are not throwing ourselves out of line with other cities. The idea is to set up a good financial base and avoid significant shocks.

Council Member Flamm stated that he would like to see a chart showing totals by city to see how our total rate compares.

Mayor Harris stated that he wonders if some of the capital improvements would be covered by impact fees. Matt Millis assumed that impact fees would be minimal for the next few years because of the slump we are in at this time. Mayor Harris suggested they get with Kent Jones to look at that and make sure the numbers are correct.

Council Member Martha Harris asked whether these rates are broken down on residential vs. commercial. Mr. Millis replied that they have not prepared that for today but there will be breakdowns regarding residences that have indoor culinary usage with secondary for outdoor and those that use culinary for both.

Council Member Martha Harris explained that the City has not been charging the same rate for residential uses as we do for schools and churches. That has been discussed previously and she asked whether that is appropriate. She wants to make sure users are charged fairly. Mr. Millis stated that will be addressed adding that schools and commercial uses should be billed differently. Residential is very predictable regarding usage. Commercial and schools could be using vastly different amounts of water. It is unfair to apply a residential tier schedule to commercial operations and they are looking at all of the utilities.

Mr. Millis stated that sewer is the utility they are most concerned about because of the increases from Central Weber Sewer District. Storm water requires increases to fund the annual capital outlay. Water and garbage don't require as significant upfront increases beyond meeting inflation. Rates should support the financing of water improvements and the Public Works building. They will meet with Staff to discuss this further and continue the study to come up with a final recommended rate structure.

Mayor Harris thanked Matt Millis and Marc Edminster for coming.

TECSERV PRESENTATION

Kevin Carpenter and Charles Vandalsul.

Charles Vandalsul stated that times are tough therefore TecServ's costs will remain the same for now. He thinks they have done a good job staying under the allowed hours.

Kevin Carpenter presented his recommendations (Attachment C) and stated that City Wide needs include a new server, firewall, 48 port switch and USB hard drives. The current servers are over seven years old and at least one should be replaced. The firewall is quite old and outdated also; if it were to go out it would be difficult to replace. There is currently no spare switch and it would be down for an entire day if it went out. The cost on the USB hard drives has to do with backups. Right now there is only a month's worth of backups with nothing off site. He suggested we switch to a new tape drive but that costs much more.

The recommendations for Administration include replacing two desktop systems and upgrading with Office 2010 licenses. These need to be rotated; if this is not done this year it will need to be done next year and then we will be doing four instead of two. Most machines in the City run on Office 2000; the Office 2007 format is not compatible with 2000. As time goes on it will become harder and harder to make this work.

Council Member Flamm stated that 'Open Office' is out there and is free, is that something the City could use and save money? Kevin stated that he likes it for home use but overall does not think it will solve the problem. Charles explained that there are also support issues; there is no support on a free service. Kevin stated that Microsoft is lowering its prices on Office now. He hates telling people to buy Office because it is so expensive but most of the city is on 2000. He stated that we have skated for 10 years and it is time to upgrade.

Council Member Bigler asked whether there is less expensive group license. Kevin stated that there is for schools but not municipalities.

Council Member Flamm asked if all the machines at the pool need the new Office package. Kevin stated that he wouldn't be able to answer that. The department would need to decide. He is not down there working on it. Council Member Flamm asked Edward Dickie to look into the cost effectiveness of not having Office 2010 on all of the machines.

The total cost is estimated at around \$30,000 but it could go + or - \$2k.

Mayor Harris thanked Kevin and Charles for coming.

Council Member Bigler stated that he appreciates the recommendations and the breakdown on critical items.

Break 1025 – 1040

BUDGET OVERVIEW

Edward Dickie stated that the Staff has worked hard to present a balanced budget to the City Council. We are not hurting like some other cities we read about in the newspaper; we are fairly healthy.

Our recommendation leaves a balance in the reserve of just over 10%. From last year this budget sees \$116,286 less revenue. We cut \$192, 240 from the 2009-2010 budget. I am impressed with the Budgeting process here in North Ogden City. They budgeted \$537, 206 or 8.2% less than the 2009-2010 budget. This year we are asking for an increase of \$308,838 in expenditures, this is 5%. Changes include:

- A cut in Cherry Days budget.
- Projected 10% increase in health and dental.
- 1.71% increase in regular employee retirement.
- 2.49% increase in public safety employee retirement.
- Computer and software license updates - We want to do the recommendation from Tecserv not just the critical items.
- One new Police Officer and vehicles.
- General Plan update.
- 2.5% COLA for all employees.

We are maintaining the tax rate which may not require truth in taxation. The Storm Sewer fund big-ticket expenses include a street sweeper and leaf collector. That is the overview of the proposed budget.

COUNCIL'S GOALS DISCUSSION – (Attachments D and D2)

Edward Dickie reviewed an update of Council goals for 2009-2010.

Council Member Martha Harris –

- Spending freeze in 2008-2009 budget – *budget cuts*
- Transportation study put into a plan – *approved and implemented*
- Website calendar to show meeting dates – *completed*
- Public Works building committee and program committee set back one year – *completed*

Council Member Flamm –

- Agree with Council Member Martha Harris only spend what is necessary
- Would like to see artesian well back at SW corner of North Ogden Park – *stabilized, capped, determine future use*
- Look into windmills – *haven't pursued, need clarification*
- Would like Wadman Park on the 5 year plan – *on the plan*
- Look for property to house Public Works building – *in process*
- Remove chain link fence on Cherry trail – *done this past spring*

Council Member Turner –

- Finish Barker Park – *in progress*
- Finish Frog Rock Trail – *completed as natural trail*

Update the parks plan on open space and trails – *RAMP grant ongoing*
Restroom at North Ogden Park – *RAMP grant in progress*
Basketball courts at North Ogden Park – *in plan, scheduled for 2011-2012*

Council Member Rich Harris –

Look into transportation impact fees and implement – *Lewis Young analysis*
Limit length on cul-de-sacs to 400' – *coming up on Planning Commission agenda*
Master Plan needs to be reviewed – *budgeted \$40k in 2010-2011*
After traffic study done to make a plan to implement – *in regional study for Skyline and widening of 450 E*
Freeze on 2008-2009 budget – *budget cuts*

Council Member Musgrave –

Finish Barker Park – *this is a huge project; we will need to get some improvements started to work on getting grants.*
Freeze on 2008-09 budget – *budget cuts*

(Former) Mayor Gary Harrop –

Finish Barker Park
Sell land by the Equestrian Park
Republish history book – *turned over to the Museum Committee*
Lights at Wadman Park – *completed*
Roundabout at Fruitland Dr and 2100 N – *submitted as a stimulus project*
Widen 450 E – *submitted as a stimulus project*

Edward Dickie reviewed the current Council Goals (Attachment E).

Mayor Harris –

Farmers Market
Study incentives for business attraction and development
Master Plan for land acquisitions
Update General Plan
Update sign ordinance
New museum study – work with Museum Committee

Council Member Martha Harris –

New Public Works building
Barker Park development
Traffic study implementation
Cherry Days
Consider liquor license – attract higher end restaurants

Craig Barker explained that just the other day in the paper it stated that all the State liquor licenses have been used. Edward Dickie asked what the City needs to do to work on this. Council Member Martha Harris stated that her reason for putting this on is that if we have a developer that wants to come in she would prefer that they not have to go through the process that they had for the beer license. Edward Dickie stated that there are a couple developments that have said this change in the ordinance would help them as well. He directed Craig to get the Planning Commission started on this.

Council Member Turner –
Trails
Barker Park Development

Council Member Taylor –
Infrastructure funding
Add one new police officer position
Fund snow blower and seasonal activity guide
Improve employee salaries

Council Member Bigler will submit his goals at a later date. He was having issues with his email which have now been resolved.

Mayor Harris asked whether there is any more discussion on those goals. There was not.

REVENUES – (Attachment F)

Debbie Cardenas reviewed revenues stating that they are down by 2%. \$894,193 was taken from the General Fund to balance the budget. That leaves the fund balance at 10%. That amount is the portion that we had over the maximum allowed 18% and all the budget slashing and the revenues came in a little over. Mayor Harris stated that amount came from good management. Last year we took \$478k out of the reserve to balance the budget and now are taking out another \$412k. He hopes the economy turns around soon. We have been cutting so much he doesn't know where we are going to cut again.

Edward Dickie stated that the buyouts played a big factor in the budget also.

Debbie Cardenas stated that most revenues were not shown with increases. The huge reduction is interest income at 67%. Property tax projections are staying the same because we don't know how Weber County will assess values this year. If they are assessed lower the County will have to raise the tax rate and we will not have to hold a truth in taxation. If the assessments don't go down we will see some growth by maintaining the rate. They tried to calculate it to come up with same amount of money.

Council Member Martha Harris asked whether there is any projection on the amount of our fee in lieu and when we will receive it. Debbie Cardenas stated that fee in lieu is done by fiscal year. This budget is based on maintaining the tax rate. That is what staff is recommending. Council Member Martha Harris asked how sensitive the County is to local governments trying to prepare a budget. Debbie Cardenas stated she doesn't know. Council Member Bigler asked if we can ask them. Debbie Cardenas stated yes we can ask them.

Debbie Cardenas continued the review of the General Fund Revenues stating that 61% of those revenues come from taxes, 17% is from transfers in which are taken from the General Fund reserve. Also included are money coming in from each of the Enterprise Funds as well as intergovernmental, charges for services, licenses and permits, fines and forfeitures, and miscellaneous.

We are afraid to project any new homes; in fact some builders are coming in asking for their money back because they are not building. On all of the funds we have had to dip into the

reserve but we still have a healthy reserve. Council Member Martha Harris stated that she doesn't want to do that on an annual basis.

DEPARTMENT BUDGET PRESENTATIONS:

BUILDING AND GROUNDS, INSPECTIONS

Gary Kerr explained that he is in charge of Buildings and Grounds. The Police station and Administration building are doing ok. He is projecting the same as last year. The Senior Center was an interesting maintenance situation. He stated that right after the one year warranty period expired, many things broke. Since that time things have slowed down and this has been reduced the past two years. This year it is being cut by \$2k.

Senior Center personnel costs will remain the same. Council Member Martha Harris asked how many employees there are. Gary stated there are two full-time employees. Their salaries are paid 1/2 by the City and 1/2 by Weber Human Services.

The Inspections budget has gone down 8% because we didn't replace the full-time Code Enforcement Officer. Brandon Boydston, our Building Inspector, is currently doing Code Enforcement. He is enforcing when he gets calls and grabs illegal signs while he is out. Edward Dickie stated that we think we can get by another year and a half or so without replacing this position.

Council Member Martha Harris stated that it appears the new system is working very well. She gave her complements to that department. Edward Dickie stated that they don't know if they'll be proposing a full time Code Enforcement Officer. He thinks maybe they will consider a part-time person to help Brandon.

Gary Kerr stated that Travel and Training is up \$800 for GIS (Geographic Information System) training. The City started a GIS program recently and he is moving along very well on it; learning as he goes. He is confident in setting up the data and we have started several department's GIS data systems including maps, aerials, the street light GIS is almost done as well as street sign GIS. This program takes a map and allows you to add data to it such as fire hydrants, lights, and other information.

Computer services for this department have increased 83.1%. Last year they had extra money to put into other items. This year the increase will cover the maintenance of those things.

Safety Equipment and Telephone have gone down due to the loss of the Code Enforcement position.

Purchase Equipment has gone up \$732.60 for this department's portion of the new copier and the replacement of two computers.

PLANNING

Craig Barker explained that his department is the smallest in the city. Julia LaSeure works not only for Community Development but also Administration and Commercial Development.

Our total budget proposed is roughly \$184k, up from \$135k last year. That is quite an increase; however that increase is mostly a proposed update to the General Plan. They show \$42,500 for consultants. This is an opportunity for the City to look toward the future. 2002 was the last time this plan was updated and it was a minor update. \$42,500 will not do a full update of the entire General Plan. Staff will come to the Council for direction. The General Plan is a guide for future development. When a project comes in we look at the General Plan to see how they conform to the plan. Does it proposal meet the vision we have for our community? Last year we created design guidelines for our commercial areas. Prior to that there were no standards regarding the style, color, materials, etc that we wanted to see in our community. If you can get to developers prior to them getting too far into the planning process they are happy to comply with these guidelines.

Council Member Flamm stated that now, while building is down, is a good time to work on this. Craig agreed and added that we are also going through our ordinances looking at things that are causing problems for us.

Council Member Turner asked where the \$42,500 came from. Craig Barker stated that he called around and talked to a few consultants. This will not cover a complete update; that would cost over \$120k. Right now we need to focus on commercial and economic development.

Council Member Turner stated that, in the building industry, fees are way down. This is a good time to go after this type of review while the fees are low.

Council Member Bigler stated that he wants to look at this as well. He is 100% for this review. He also wonders if there is something in place to see if we are on track, to see whether we are following the plan. Craig stated that when development occurs this is the first thing we look at.

Craig Barker stated that the transportation plan has some very specific ideas on what to do on an annual basis. This at least tells us whether we are on track or falling behind. There are some newer techniques used for development. 5-10 years ago the idea was for old style development to be brought forward while now they talk about mixed use or cluster developments.

Council Member Turner asked about the \$500 for the Making Life Better campaign. Craig stated that it came from the Utah League of Cities and Towns. Edward Dickie stated that this money will be used for the upkeep of the logos on the vehicles and buildings.

Craig mentioned that this budget includes their portion of the new copier. Edward Dickie mentioned that the new copier is going to be split between several departments.

Council Member Bigler feels that the \$500 for the Making Life Better could be better spent. Mayor Harris stated that he would like to see more money allocated to that campaign.

Council Member Martha Harris stated that of the banners that are now hanging on Washington Blvd.; none were funded by public money. Edward Dickie stated that the City paid the set-up fee. Martha added that right now they are not very distinctive because they are so few.

Mayor Harris stated that he is run ragged going to meetings. He explained that North Ogden City needs to have strong representation on all those committees and councils. The Wasatch Front Regional Council (WFRC) uses our General Plan in making their projections. It is important that we keep that updated. The WFRC is composed of four counties so there is a huge population represented there. All of the CDBG (Community Development Block Grants) grants are decided by the WFRC. It used to be individual counties but we are now competing on a much larger scale. The WFRC has a number of smaller committees and the various communities Mayors sit on those committees. The Weber Area Council of Governments (WACOG) is composed of the Mayors of Weber County and the County Commission. They decide what the priorities are for transportation projects. You have to jump in with both feet and have good representation. He stated that planning is serious business and \$42,500 is a lot of money but it needs to be there so we can compete.

AQUATIC CENTER SCHEDULE AND RATES

Dave Nordquist stated that the pool committee met about a month ago and he presented the 2009 Pool Report. They have over 70 employees that work at the aquatic center. 65% of them are North Ogden City residents and his department is sensitive to that. For many of them this is their first job. He stated that Tyson and Tiffany in Management are two of the best employees. Jeff Diamond is the head lifeguard and is the best on staff. Laura Wisner is head of water aerobics and does a great job.

They are proposing a significant schedule change to the pool to try to stimulate revenue. This year they will rent Tuesday and Thursday nights. This will be a slight cost increase but the revenue will be great. They are also going to begin offering Boy Scout merit badges, diving classes and more. The Saturday rentals will be one hour longer and they will stay open on Monday and Wednesday nights until 8p.

He has had to cut some training this year as each two hour staff meeting is a \$1,200 cost. They will be doing some training at Ben Lomond.

They use Facebook, Twitter and blogs to help with advertising and host events like RAMP nights and Battle of the Bands.

They propose issuing permanent part-time and full-time employees a 10 punch pass. Each punch will be good for up to six people including kids, grandkids and spouses. This is proposed as a benefit to the city employees.

They have a new concessionaire this summer. Pizza Man won the RFP (Request for Proposal) and they are going to be phenomenal for the City. The menu will be greatly improved. He is looking forward to a great season!

Council Member Bigler asked what the difference is between the employee passes last year and this year. Dave Nordquist explained that the employees would sign in and it was only for employees and their kids.

Council Member Bigler asked why we are imposing the limit of six. Edward Dickie replied it was 10. Council Member Bigler asked why not we just give them a season pass and let them come when they want. He suggested just giving the employees a season pass. They are trustworthy and it wouldn't be an issue.

Council Member Bigler asked if it would be possible to post an availability schedule for pool rentals on the website. That would make it easier for people to see when they could schedule something. He thinks it would fill up even quicker and stated that he is going to push this to let groups know.

Break for lunch at 12:45p.

Council Member Flamm needs to leave early but the Council will continue to work on the budget and will still have a quorum.

COMMUNITY SERVICES

This was a recent change to separate Community Services and Recreation.

Computer Services changes shows an increase of 14.4% which covers the items that Kevin Carpenter recommended. Building maintenance has to do with cleaning; the supply estimate was close but not quite enough. Telephone cost is going up also. Cherry Days is at \$30k this year down from \$60k a couple years ago. So far for the fireworks, concert at Weber High, parade, etc... they have raised about \$27k. There is no money budgeted for a float as Ogden Regional Medical Center is funding our float this year. They will try to keep that float for at least three years to see if they can save the money. Ogden City will store it at the BDO (Business Depot Ogden).

Edward Dickie stated that the overall savings on the float is \$6-8k per year.

Council Member Flamm stated that he has a snowmobile trailer he will share with the Youth Council if they need it.

The amount for fireworks has been dropped to \$15k. Edward Dickie asked if we are able to try to get some donations.

Mayor Harris asked how much we have to pay in advance adding that it has to be paid a year ahead.

Council Member Bigler stated that he sent an email that may have seemed a little far fetched. We offered Pleasant View to join with North Ogden and they declined. He suggests we cancel the fireworks and go to Pleasant View's show instead. The whole idea is to save money and he cannot see any reason not to combine the fireworks show. It is just stupidity. He stated that without question our parade and celebration are bigger and better than theirs. We can cancel the show, save \$15k and still enjoy fireworks. Even if we get donations it still

costs us and we could put those donations somewhere else. We don't have to feel stuck doing our own show we can just not have one.

Council Member Flamm stated that Pleasant View's fireworks are done on an odd day when people are working. Our attendance is much higher because of the date. It's the Fourth of July! He thinks a lot of people would be upset if we suggested they go to Pleasant View in June.

Council Member Martha Harris also feels that if there is any part of Cherry days that would be removed it would not be the fireworks. It is a traditional Independence Day component. It is unfortunate we weren't able to combine it but she would not like to see it removed. A City's celebration is organized and is really a reward to the citizens.

Council Member Taylor stated that he personally is ok not funding the fireworks adding that he is probably the only one. If there is not funding he would be ok cutting them. Council Member Turner asked him if we are going to cut something he would like the fireworks cut. Council Member Taylor stated that he doesn't want to see them cut but if they need to be he would be ok with that.

Council Member Turner stated that he doesn't want to cut the fireworks. It came up before to cut Cherry Days completely. It is silly to not combine them; he thinks Pleasant View is being stubborn about it. Together they could put on a great show! What Council Member Bigler said is appreciated. If we could get them sponsored that would be great but it's possible that we wouldn't get the money back. At this point he doesn't want to cut them. Later on if it looks even bleaker we can revisit this. There are options later but this would be the show for 2011 and he doesn't want to cut it.

Council Member Flamm moved to continue to have the fireworks at Cherry days, Council Member Turner seconded.

Council Member Bigler stated that he hopes we don't end up in a position later where we have to raise taxes because this money is spent on this now. We need to balance the cost vs. what we get. Mayor Harris stated we can always cut out activities at a later date. We do have to pay cash up front for these fireworks. We would be locked in for the upfront money but other activities can be cut if necessary later on.

Edward Dickie asked if we are budgeting \$15k now and do we want to give Dave Nordquist direction on the type of show we want?

Council Member Bigler stated that Wal-mart has donated \$7k to the City for whatever we want to spend it on.

Edward Dickie asked if the direction then is to add onto the \$15k.

Council Member Martha Harris stated that her feeling is if we are putting \$15k in and that will not be ordered until September, this item needs to come back to City Council for approval prior to anything happening.

Council Member Flamm stated that on the agenda in September they could discuss how much we want ordered for fireworks. If there is only \$15k then we may have to authorize additional funds at that time. He is hoping that we recoup some in donations before the end of the fiscal year.

Dave Nordquist stated that fundraising in the city has been very different this year. He has a lot more donations but not big donations. We will spend about \$60k it looks like. They have raised \$30k and the city has given them \$30k. That's what it takes to do Cherry Days.

Dave Nordquist stated that the only benefit to ordering early is that they add an extra \$3k worth of fireworks. Mayor Harris stated that he was told that in order to ensure a fireworks show they have to be ordered a year ahead of time, that is different than what was just said.

Voting on the motion:

Council Member Martha Harris	yes
Council Member Flamm	yes
Council Member Bigler	no
Council Member Turner	yes
Council Member Taylor	no

Motion passed 3 to 2.

Dave Nordquist stated that the amount budgeted for the Little Miss pageant has been reduced as well as the amount for drug testing. He stated that they are asking for a copier also adding that they will purchase the one that is currently in the Administration building. It would move to their building and then on to the pool at some point. Overall they show a very small decrease of 0.7%.

Council Member Martha Harris asked about salaries and wages and benefits. Salaries and wages have gone down but benefits are up 66.7%. Why? Dave Nordquist stated that one more employee is now on the insurance plan.

PARKS

Dave Nordquist stated that for Travel and Training he is requesting a \$300 increase for certifications. Office Supplies was reduced \$100. Computer services went up \$500 for Office 2010 licenses. Equipment and Building Maintenance has gone up \$1k to cover the renovation of every restroom in the City.

Gary Kerr asked whether they are just maintaining the restrooms or making them ADA accessible. Dave Nordquist stated that are just talking about paint.

They show a \$500 reduction in Engineering Services.

Dave Nordquist stated that he needs \$2k to complete the sod at the new building. He is asking to use the \$2k to do the last third of the sod by the McCormick property.

Dave stated, regarding fertilization, that they were asked to look at doing their own last year. They tried it and found that they can't even buy the fertilizer for the cost of having someone else do it.

This budget shows Forestry Tree Removal as a new line item; they are asking for \$1k to reduce hazard trees.

Graffiti was reduced from \$2k to \$1k; there is not a lot of graffiti in North Ogden City.

He asked for \$1k more for Eagle projects. These might include grooming trails, mowing, raking, paint projects, etc...

Rental equipment shows an increase of \$1k.

Christmas Decorations were cut last year and fewer lights were put up because they have less of them. They need to be repaired and replaced; basic maintenance. The City is going to have to do something to have lights at Bi-Centennial Park. Council Member Martha Harris stated that it should be left in.

The Capital Equipment increase is because they need another snow blower. He would like to add one a year until there is one for each of the five full-time workers. This also includes a tilt trailer to put the mower on to keep from running it on the streets.

Regarding the requested mower replacement, that is for a special mower to remove the grass after it is cut. This would be a big help for areas with heavy foot traffic like the pool. He stated that they spend a lot of time and money cleaning filters because of grass being tracked in.

The lease payment is the four year lease on the Jacobsen mower; this is the 2nd year.

Council Member Turner asked if Dave has any idea how much it is costing to have the filters changed. He stated that we are talking about an \$18k mower, that a lot of money. Dave stated that the Dixie Chopper mowers they are using are diesel and this will actually be replacing one of them. They decided to get one that does more than the Dixie Choppers. The City has got to start replacing these mowers at least one a year.

Council Member Bigler asked if the skate park restroom rental is a port-a-potty. Dave Nordquist stated yes. Council Member Bigler asked whether it needs to be there all year. Dave stated that it is there year round. Council Member Bigler asked whether we have looked into what it would cost to have a small permanent restroom built there. Dave stated that he would need to look into it. Gary Kerr stated that it would be a big cost to get the sewer over there and it would also have to be pumped. Council Member Bigler asked for a ballpark figure on a new permanent restroom. Dave stated he thinks it would be close to \$100k. Gary stated that it would likely be less than that but added that we could be talking \$50k just for the sewer.

Mel Blanchard stated that there isn't a sewer system in that location. It would have to be pumped all the way out to 2600 N.

Mayor Harris stated that we could have someone do a life cycles cost on port-a-potty vs. a permanent restroom. That area is used very heavily. He added that there has been talk in the past of moving the skate park also.

Council Member Turner asked whether that \$4k has been shopped around. Dave Nordquist stated that it has. Council Member Turner suggested that is high.

Council Member Bigler suggested that with the increased size of North Ogden Park the skate park could be moved there. That may be a way to cut costs also. Mayor Harris stated that the possibility does exist.

Council Member Bigler stated that he would like the skate park put on the goals list; to consider moving it to North Ogden Park. Mayor Harris stated that it would be put on the 5 year action plan.

RECREATION

Dave Nordquist stated that recreation is constantly growing and that is to be expected as the city grows. Every one of the sports leagues have increased and they do collect fees on those.

The wages went up this year; that is reflective of the amount that was used in the past year for help on games.

Computer Services is going up a bit also.

Department Supplies includes equipment for the athletic fields and is at \$1k.

They added to the Miscellaneous Program account to help with snowshoes and things; not for the big programs.

The only other change is more money for drug testing and background checks. This is under Services not Classified; an increase of \$2,500.

A 4-wheeler is also being requested for \$5k as well as their share of the copier.

Council Member Martha Harris stated several years ago the Council asked that recreation programs become self sustaining. She asked what the target age is for the hiking club. Dave Nordquist stated that those are the snowshoeing classes that take the final hike at the end of the year; probably more adults. Council Member Martha Harris asked what \$1k for a hiking club would be used for and added that snowshoeing was under another category too. She takes issue that with adults getting \$1k of City money. She would rather put money into recreation for youth; not so interested in hiking for adults. Mayor Harris stated that \$60k revenue is projected for recreation fees. He asked how that compares to what the costs are. Dave Nordquist stated that he was told they needed to maintain 50%. Council Member Martha Harris explained that was to start, with the hopes of increasing it.

Debbie Cardenas stated that it never got to that point; one year they made 30%. 50% has to be something to really work towards. The adult programs are where you make the money

and children's programs are then subsidized by the City. Dave Nordquist stated they are starting softball for adults but they can't do basketball because they don't have facilities. He stated that it is expensive to run a youth program. They have softball facilities but that is about it; a little volleyball and the snowshoeing. Council Member Martha Harris sincerely supports youth recreation but feels that if there are some programs geared toward adults they need to be self supporting.

Council Member Bigler feels very similar to Council Member Martha Harris on that. Group sports are ok, but somebody can go hiking on their own. He stated that there is a place for the City to help organize a league for group sports; but hiking?

Mayor Harris stated that the snowshoes are rented from the City. He thinks the hiking club is a worthy thing for the City.

Debbie Cardenas stated that right now this budget represents that it is 33% self-supporting.

Council Member Flamm stated that there are no facilities for basketball. He thought he saw a For Sale sign on the old Macey's building and asked whether it work for basketball? Dave Nordquist stated that if we expand into adult recreation the City has to understand that it will require an Assistant Recreation Director to come on. We are about maxed out right now. He has talked to Becca Godfrey about this and they may want to pursue adult recreation but they would have to change how they do business.

Council Member Bigler asked that if we were going to look at expenditures on that we look at how many adults have been involved to gauge interest. Mayor Harris stated that the goal is to strive for 50% self sufficiency.

Council Member Martha Harris moved to strive for a 50% of fees paid for by users of our recreation program and subsidized by the city for 50%. Council Member Turner seconded.

Council Member Martha Harris would like this to be incremental; she doesn't want for people to not be able to participate. She suggested striving for three to five years adding that progress would make her happy.

Voting on the motion:

Council Member Martha Harris	yes
Council Member Bigler	yes
Council Member Turner	yes
Council Member Taylor	yes
Council Member Flamm	yes

Motion passed.

AQUATIC CENTER

This budget shows just over a 3% increase. They are requesting an additional \$1k for training. Computer services increase is to cover the recommended upgrades. For telephone

they are asking for an additional \$1k. There is a fax line that was left there since Community Services was there. They are going to have a temporary phone line installed for card services. Chemicals shows an increase of \$5k. Chlorine is charged by the gallon and those costs have gone up.

Edward Dickie suggested that the pool pass for employees has 10 punches.

Council Member Martha Harris moved that the pass be ten punches. Council Member Flamm seconded.

Council Member Bigler suggested that employees just be given a season pass. Dave Nordquist stated that the passes are all individual so there would be a lot of people without passes. Council Member Bigler stated that he would rather have that than the 10 punch pass. It is given to the employees as a benefit.

Council Member Flamm stated the City could also do the season pass or give the employees the option. Give the employees the choice of unlimited access for immediate family or the 10 punch pass that would include extended family. Dave Nordquist stated that there are not a lot of people using it but he thinks it is worthwhile.

Voting on the motion:

Council Member Flamm	yes
Council Member Bigler	no
Council Member Turner	yes
Council Member Martha Harris	yes
Council Member Taylor	yes

Motion passes 4 to 1.

Council Member Flamm wondered whether an employee could take their parents. Edward Dickie stated no, it needs to be kids or grandkids.

ADMINISTRATION

Annette Spendlove explained that the increase to Subscriptions and Memberships is because they moved the Sam's Club and Costco cards to this account and added the SHRM (Society for Human Resource Managers) membership fees to allow her to get certified as a Human Resource Director. Federal and State updates are included with the membership also; the City was paying \$400 a month for books with updates on Fair labor, ADA, etc... and this membership is less money.

Office supplies went down \$500 because those items were moved.

Computer Services shows a 9.7% increase for the recommendations from TecServ.

Purchase Equipment includes the Administration portion of the new copier, a new scanner for archiving, 2 new computers and the server and USB drives.

COUNCIL –

This budget went up 19.7%.

The Subscriptions and Memberships increase is because the Utah League of Cities and Towns (ULCT) fees are expected to go up. This will also cover the cost of new handbooks for the Mayor and City Council.

Public Hearings will increase \$900 to cover the actual costs. Annette Spendlove explained that in the coming years those costs will go down because the noticing requirements are changing.

The Computer Services amount may be able to be reduced if they can get by with fewer Office 2010 licenses.

Capital Equipment includes the cost of a projector and screen requested for the City Council room at \$1200 and \$733 for their portion of the copier.

Travel and Training was cut in half last year and it did not meet the needs of the City Council. They are asking for a \$6k increase which brings the total up to \$10k.

Council Member Turner asked why the City Council wages shows an increase of \$825.00. Annette Spendlove stated that it is the COLA (Cost of Living Adjustment) for the Council members if it goes through for the employees.

NON DEPARTMENTAL

This has gone down 11.3% total.

Compensated Absences will go down \$20k to \$10k which is a 66.7% reduction.

Telephone answering machine – averages show this number has gone up asking for 17.3% increase

Miss North Ogden Pageant this amount shows a total reduction of \$7,900. \$5k of that amount is goes to Community Services for the float.

Council Member Flamm feels there has been enough struggle getting participants and would hate to see the City having more problems. He would like to see the girls from Pleasant View participate. Edward Dickie stated that staff needs direction from the Council.

Annette Spendlove stated that having been involved with the pageant she knows that it has been such a self esteem pageant for these girls. She explained that though many things are donated but North Ogden City is doing the most.

Council Member Martha Harris stated that years ago we decided we would have a pageant so we had to have contestants and were happy to have girls from other communities participate. Now if most of the participants are from outlying areas and our taxpayers are footing the bill

it doesn't sit right for her. Looking at the amount of people that are involved and participants in the pageant compared to the number of people affected; it doesn't compute. She is to the point of suggesting that we set a deadline not too far in the future and if we have North Ogden girls participating we continue the pageant.

Council Member Bigler feels the same way; for us to spend our taxpayers' money funding this doesn't make sense if we don't have girls that want to participate. Year in and year out we have girls from Pleasant View participating, it would be better to put that money somewhere else. A great way to gauge interest is to have parents do the work and get sponsors; if they want it they will work hard to get it. He is against us paying for girls from Pleasant View.

Council Member Turner stated that he would rather take this \$10k and dump it into the Youth Council or fireworks.

Council Member Taylor stated that since there are not a lot of people participating in this program he would look at reducing the funding also.

Mayor Harris stated that the first thing the Council needs to do is decide whether to allow Pleasant View girls.

Mayor Harris stated that the Miss America franchise fee is \$1500 and that has already been paid.

Council Member Martha Harris stated that if we have paid the \$1500 and walk away from that she can live with that rather than throw more money into it. If we do have the pageant this year she wants to make sure that by April 1st we have a roster of contestants and we have a budget to make sure that this pageant is done under budget.

Council Member Bigler asked how many contestants there were from North Ogden. Annette Spendlove stated that she didn't know off hand. Council Member Bigler stated that \$9600 is a lot of money.

Council Member Martha Harris moved to continue to fund the 2010 Miss North Ogden pageant if by April 13, 2010 we have a roster of participants and at least 50% of them are from North Ogden City with a minimum of eight girls. Council Member Turner seconded.

Voting on the motion:

Council Member Turner	yes
Council Member Bigler	no
Council Member Flamm	yes
Council Member Martha Harris	no
Council Member Taylor	no

Motion failed 3 to 2

Council Member Bigler moved to require a minimum of eight North Ogden girls with North Ogden girls only to continue the pageant for 2010. Council Member Flamm seconded.

Council Member Martha Harris asked for clarification on the motion. Council Member Bigler stated minimum eight girls and only girls from North Ogden City.

Council Member Taylor stated that the money we're talking about is more than what we're spending on the fireworks. He stated that doesn't seem like enough participation. Mayor Harris stated that there are some revenues; the girls spend \$70 a piece.

Voting on the motion:

Council Member Bigler	yes
Council Member Turner	yes
Council Member Flamm	no
Council Member Martha Harris	yes
Council Member Taylor	no

Motion passed 3 to 2.

Mayor Harris stated we have \$9600 in the budget for next year. Council Member Bigler asked can we leave it for now and look at the participation later.

Council Member Turner doesn't care if they do parade candy or not. Council Member Flamm likes the parade candy adding that he doesn't think we had enough last year. He would make a donation if necessary for more candy.

The \$9600 will stay in for next year.

Council Member Bigler suggested that anyone who wants to throw candy can pay for it.

Council Member Martha Harris likes the candy but not the method of distribution.

Non-departmental will be left the way it is.

FINANCE

Debbie Cardenas stated that this budget was established last year so there are comparables. Office Supplies went down by \$2k. Motor pool is in this Department because the Treasurer mostly uses the vehicle. The increase in Computer Services is for the Microsoft Office licenses. The only other increase is in the Credit Card Fees; there were some increases this year. The assumption is that more people are using that method of payment. That fee is distributed among all the departments that have payments coming in. There is also the contribution to the new copier.

POLICE

Chief Afuvai stated that something happened today in the Jr. High that was very special. A young man found a \$100 bill in the City and turned it in to the Police. Things like that are held for 90 days and if not claimed it is returned to the person who found it. Today is the 90th day and the \$100 bill was released to the young man.

JUDICIAL

The Court has two employees, 1 Fulltime and 1 Permanent Part-time and the Judge and Prosecutor. The City also has a contract with the Public Defender's Office.

Beginning March 1 there will be two Court sessions; at 2:30pm and 4:30pm.

Travel and Training shows a \$500 decrease because Pat Lambert is over three other courts in Weber County and part of his training is paid for by some of those cities.

Office supplies increased \$100 to cover the increased cost of supplies.

Computer Supplies shows a \$700 decrease since the court changed the way they handle their dealings. They are switching from Caselle to Coris.

Witness and Jury Fees increased because of the amount of people coming to court lately. There are times when there is standing room only so they have anticipated an increase there. Witness fees are about \$18.50.

Warrants shows a \$k increase.

Mayor Harris stated that Judge Lambert assesses fines but those fines don't all come to the city. He asked what the split is. Debbie Cardenas stated that it is 85/15 with 85% going to the State.

ANIMAL CONTROL

Office Supplies includes the cost of mailers for dog licensing reminders.

Telephone shows a \$250 decrease.

Regarding the Animal Shelter, they are anticipating consolidation with Ogden/Weber County shelter so that shows an increase of \$4k.

POLICE

Uniform Allowance increased \$840 for the new officer.

Computer services increase is for the Microsoft licenses.

Telephone includes the new hire and VIPS (Volunteers in Police Service).

Traffic school shows an increase of \$640.

Strike Force was cut last year but they are trying to bring up our contribution to the Weber Strike Force.

Homeland Security shows a \$1200 increase; that was cut last year also and this will include the cost for a Coordinator for CERT (Community Emergency Response Team).

Council Member Turner stated that the VIPS were paid through Homeland Security; Chief Afuvai stated they are different than CERT.

Radio Fee shows an increase \$5760 for the new hire.

Purchase Equipment includes three laptops, three vehicles, a duty weapon and equipment for the new officer's vehicle.

Council Member Martha Harris moved to hire a new officer for the Police Department and all necessary equipment. Council Member Flamm seconded.

Council Member Bigler asked how many Fulltime officers we have. Chief Afuvai stated that there are 17. Council Member Bigler asked what the need for the additional officer is. Chief Afuvai explained that calls have increased quite a bit.

Edward Dickie explained that we are actually one short even with this new hire. The standard is one officer per \$1k people adding that we estimate our population at \$18-19k people now.

Council Member Bigler stated that from City to City that need might be different with the types of crimes, etc... There is a lot less here than in Ogden City. Chief Afuvai stated that all the calls are recorded. There are times when calls are being put on hold because officers have a lot of calls. It is also safer for two officers to go to a house. There are times when we have to involve officers from other cities to assist.

Mayor Harris stated with Fire and Police Departments there are recognized national standards.

Mayor Harris stated that the new officer will not be coming in until January 1, 2011 as part of the balancing act.

Council Member Taylor stated that he didn't hear the motion. Council Member Martha Harris repeated the motion.

Voting on the motion:

Council Member Flamm	yes
Council Member Bigler	yes
Council Member Turner	yes
Council Member Taylor	yes
Council Member Martha Harris	yes

Motion passed.

Council Member Flamm is excused. 3:50pm.

POLICE MOTOR POOL

Debbie Cardenas explained that the guys at the shops work on the vehicles. We calculate the fuel uses, maintenance and mileage to determine the motor pool costs. The Police Department has their own motor pool account.

Vehicle Maintenance will increase slightly and there is a \$25k+ decrease in Capital Equipment.

STREETS

Computer Services shows a \$1k decrease.

Mel Blanchard explained that to be more proactive in certain segments of our infrastructure he has requested some extra funds. The Street Maintenance increase is \$14k and the Sidewalk Repair increase is \$20k.

Council Member Bigler asked whether the work is done in house. Mel Blanchard stated that it is all bid out.

Paint Supplies increased by \$5k. Mel Blanchard explained that painted areas are painted generally twice a year in the spring and fall.

Services Not Classified shows an increase of \$320.

Council Member Turner asked, regarding crosswalks, are they doing a different system? Mel Blanchard stated they are doing both; depending on the situation.

Mayor Harris stated that the safe sidewalk program has nothing in it and added that was by design. The PTA has to request that service and we have not gotten any requests so there is nothing budgeted. Council Member Martha Harris stated that it takes an active member on the PTA to get that going. She is ok not having it as a line item in the budget.

WATER

Uniform Allowance has gone down slightly.

Travel and Training should show \$4k since Bill left. He will check that amount.

Computer Services shows an increase for the Microsoft license.

Regarding Capital Equipment, Mel Blanchard stated that there are things that are needed but this has dropped significantly, \$115,850.

Capital Projects dropped \$138,999.85.

Council Member Turner asked whether most of the stuff we do in the streets and under the streets is contracted out. Mel Blanchard stated no; large street projects are done with a contractor. Culinary water is almost exclusively done in house.

SANITARY SEWER

Wages decreased over \$25k.

There is a reduction for Uniform Allowance.

Travel and Training is also down \$1k.

Central Weber Sewer District rates went up. That explains the increase of over \$78k.

Dept Supplies is increased to cover inflation.

Capital Equipment includes a directional arrow safety board. They feel they have the need to put this on the sewer truck.

Computer Supplies increased to cover one desktop replacement.

Sewer Line relining shows \$150k.

STORM WATER

Travel and Training is down \$500.

Capital Equipment shows an increase of \$352,400. The City needs a street sweeper and leaf collector. Mel Blanchard explained that Cities can now be audited to insure compliance with standards regarding storm water.

The contribution to the new Public Works building is down 44% to \$14,026.

Council Member Martha Harris clarified that the street sweeper is eight years old. She stated that when this was purchased a City Council member suggested that this may not be a necessary piece of equipment. She stated that if contractors and developers are leaving messes in the roads we need to be sure that the taxpayers are not paying to clean up the streets.

Mayor Harris stated that we need to make the distinction between the street sweeper and leaf collector. They are totally different pieces of equipment and will not do the same job.

Council Member Bigler asked whether there is a schedule to cover the city with the street sweeper. Mel Blanchard stated that there is.

Council Member Turner agrees with Council Member Martha Harris about not cleaning up contractor's debris. He stated that there are stiff penalties for those contractors. The question is whether we have a plan to finance this equipment. Debbie Cardenas stated that we would pay cash and added that it is in the budget.

SOLID WASTE

The Mulching Fee is going up from \$24k to \$28k. The problem is that there are not very many vendors that do what we need them to do.

Capital Equipment includes the cost to cover the need to rotate a high mile pickup truck.

Council Member Turner asked since we increased the fees on the pit has the use decreased at all? Annette Spendlove stated she has not noticed a decrease.

MOTOR POOL

The Utilities increase is simply an item that was miscoded.

Travel and Training will cover the mechanics.

Department Supplies increased 29.3%. Mel Blanchard explained that they do their own cleaning.

Capital Equipment has gone down from \$25,100 to \$3,800. They have their own crimper now but need the materials to stock up the supply.

FUND BALANCES – RDA (Attachment G)

Debbie Cardenas explained that she put in a property tax increment number of \$600k. Interest is down but she is projecting getting 3%. Debt service on the Aquatic Center bond interest is \$135,838, down 7%. The \$297,163 is a ghost figure. All we take is what we need to balance the debt.

With this budget we will use over \$800k out of the General Reserve. We had \$1,594,570 in there. We \$6,049,241 spend out of this budget. \$484,000 belongs to Class C. Items on reserve

\$12,500 for insurance
\$25k for seed money for land purchases
10.08% General Fund balance

Fund balance in General Fund Reserve is \$545,488.

Debbie Cardenas will email that info to the City Council.

The Water Fund had a \$2,252,870 balance in June.

\$368,797 has been set aside for Well #4.

\$610k this fiscal year

YTD contribution to the Public Works building is \$265,799.

\$26,444 was taken out for employee buyout.

Balance of 500k

Sewer fund has a balance of \$1,044,951.

June 20 \$1,775,000

\$309k next year

Contribution to the Public Works building is \$155,464.

Storm water has a \$529,664 balance.

June \$956,321.

350,321 next year

Accumulate \$76,336 toward the Public Works building.

This is where the large purchases would come from.

Mayor Harris asked if the Council wanted to leave that fund balance larger or do other projects could we look at making some adjustments to how the equipment is acquired.

Council Member Martha Harris stated that the major capital improvement project coming up is the Public Works building. What is the benefit to leasing equipment and have more money to put toward the facility?

Mayor Harris stated that it would increase our fund balance if we leased. We have to decide which way to go.

Edward Dickie stated that he thinks it would help to commit the difference between leasing and buying outright. We don't know right now how much the cost of property acquisition will be. Leasing would give us more leverage if the option to purchase came up.

Council Member Bigler thinks that is a smart thing to do and would give the City more flexibility. He feels that we should at least pursue this. Mayor Harris stated that we will end up paying interest if we lease.

Council Member Turner stated that he wonders whether this is a need or a want. It is the property owner's responsibility to pick those leaves up and the only time we would use it is in the fall.

Mel Blanchard stated that if we lived in a perfect world people would clean their leaves up but not too many people have picked up on that. We tried but couldn't get any help with that so we have started going in 50/50. If people will bag their leaves we will pick them up. This was the suggestion to solve the issue.

Council Member Martha Harris stated that there is an eight year rotation on the street sweeper and the consensus is that it is a good purchase. If the leaf vacuum is delayed one year will there be another rotation of a large piece of equipment next year. Mel Blanchard stated that he doesn't think so.

Council Member Martha Harris stated that she is in favor of having a new Public Works facility that she is looking for any way to save funds for that.

Edward Dickie recommended that we hold off on the leaf collector for one more year and finance the sweeper now. That takes \$150k off the top; of that the City could put \$100k toward the Public Works building and \$50k back in the reserve.

Council Member Turner asked if anyone has looked into the possibility of having someone come clear the leaves. Can we see if that will work? \$150k for a few months a year for eight years seems like a lot of money. Mel Blanchard stated that if you go out and price outside work it is expensive but effective. The problem with the leaves is that it is not a one time shot.

Edward Dickie asked about leasing both pieces. Council Member Turner stated we need to have someone look into leasing these items. Edward Dickie stated that staff will bring that information back to the City Council.

Council Member Turner asked how long it will take to figure out the info on the leasing. Edward Dickie stated that he will get it out in his update.

Debbie Cardenas stated that on an equipment purchase this big we will have to get bids from at least three vendors.

Council Member Martha Harris asked for clarification on items that have been reviewed. Computer services increases are for the recommended items as well as critical. Edward Dickie stated yes.

Debbie Cardenas stated that if we got the same interest rate for a lease purchase, and she assumes we would, depending on the structure if we did \$200k on the sweeper for eight years we would pay a total \$238,155. The annual payment would be \$29,705; that is a big difference, but we would pay that every year for eight years.

If we lease both for the total \$350k we would ultimately pay \$416,737 or \$52,092 per year for eight years.

Those are the approximate numbers for leasing.

Council Member Martha Harris stated that perhaps we wouldn't be paying that interest on a bond for the Public Works building. The money in reserve could be used for capital projects and just bond for the building.

Council Member Turner asked if we lease both for the \$350k, what would we do with that cash? Mayor Harris stated that we could do anything we want with it.

Edward Dickie mentioned that things pop up with storm water quite often.

Council Member Turner stated that it makes sense to him to lease it. Council Member Martha Harris is in favor of leasing also.

Edward Dickie stated that staff will bring back all the information for the Council to consider. Council Member Turner suggested looking at lease options on both and also see what the feasibility is on having someone come collect our leaves for us. He stated that we also need the life expectancy for the leaf collector.

Mel Blanchard stated that it is a large piece of equipment. In 1985 the largest piece of equipment was the end dump and that is still in the fleet and still being used. He stated that we should try to sell by advertising not auction.

Mayor Harris stated that we will wait on the information before making any decisions.

CONSOLIDATED FEE SCHEDULE

Annette Spendlove stated that the Consolidated Fee Schedule is a Resolution and a working document. She explained that we can't decide the utility rates until we get the info from Lewis, Young.

An increase to the Notary fee is recommended because we get a lot of people coming in because we charge less than the bank.

On the business banners, if a business needs us to hang those and use our brackets there is a fee of \$15.

Council Member Martha Harris asked who owns the brackets adding that needs to be decided by the Council because the business banners are benefiting the city.

Council Member Bigler stated it might simplify things to say there is a \$15 fee and we put them up.

Edward Dickie stated that the Civic League and Kiwanis would be exempt.

Building Department fees will be unknown until the increases come in; none of those are being considered.

Late Fees – currently business licenses are supposed to be renewed by 12/31 but they're not considered late until 3/1 and no late fee is charged until then; this is the same with animal licenses. If they are late why not make them late 12/31 and charge fees 1/1.

Mayor Harris stated that it makes sense that the fee is due on the due date and the late fee hits the next day.

Council Member Turner and Council Member Bigler stated that they agree. Mayor Harris said it is especially true for dog licenses.

Council Member Turner asked whether we should include a grace period and suggested 15 days.

Annette Spendlove stated that renewals would have to go out sooner but it would be on the website and in the newsletter.

Mayor Harris suggested that they be due on January 15th and late thereafter.

Recreation –

Little stars and flag football should be \$30; that is a correction.

North Shore –

3 and under should be changed to free with a swim diaper and plastic pants.

Swim diapers are \$1.

Plastic pants are \$1.

Family night should be a limit of 6 people.

Council Member Bigler states that some families are larger and asked why not make it ten?

Dave Nordquist said he doesn't care but he doesn't want his employees to have to guess.

Council Member Bigler suggested eight.

The non-resident 10 punch pass is being removed.

The Fitness pass/Season is also good for Snap Fitness; this is a change.

The 10 punch fitness pass for \$10 should take the place of the fitness pass/month.

The fitness pass rental equipment 20 punch pass is out.

Bowery rentals now have 3 hour slots and 2 hour slots.

Under swim lessons; there are no more private lessons.

Water walking, lap swimming and water aerobics are \$3 each time.

Cherry Days booth rental fees and parade fees –

Remove 10'x 10' booth fee.

Miss North Ogden Pageant participation fee is \$70 and is NON-refundable.

Dog licenses will be due March 1st and late on March 2nd.

Utility info will be decided later.

The Impact fee on storm water is shown as .0527 that should be .527.

Council Member Turner asked regarding the storm water charge for hard surface and roof area if any thought has been given to green building and LEED. They are big deals as is pervious concrete, are we going to have to address that in the future? Is this something we should start to look at now? Gary Kerr stated that we would have to come up with something like that.

Mayor Harris stated that we are at the end of our agenda and asked for any thoughts.

Council Member Martha Harris asked for a time table on the Public Hearing for the tentative budget truth in taxation. Debbie Cardenas stated that we won't know until June. We will work under the tentative budget until we get the certified tax rate from the county. If the County's rate is higher we can adopt it the first meeting in June.

Debbie Cardenas stated that it can't be adopted any later than August 17th.

4. PUBLIC COMMENTS

Dave Hulme, 513 E 1700 N, wanted to commend the staff and council. It is clear that they have an understanding of the community. He doesn't think the cuts went deep enough in some things. Looking at the hit we took in the General Fund balance he thinks that if the economy doesn't turn around we will be sorry. He recognizes the work that has been done but added that some "nice to have" things may cause us to have to raise taxes for the "have to have" things. He doesn't think that you can ever know if something will be privately funded as long as the citizens know the city will pay for it if they don't. Like the fireworks; he likes the idea of matching funds. Have the residents pony up. The staff was instructed that hopefully the city will be paying no more than 50% for recreation programs. He thinks we should push these programs to keep the kids out of trouble. Would like to see what would happen if those fees were raised. He would like to see on the budget the revenue and expenses and thinks that needs to happen. He would like to see in some cases where the money comes from on the revenue sheet. It is discussed verbally but is easier to understand on paper.

He stated that the Aquatic Center budget is lopsided and the Council needs to see that. He heard four years ago we put in the UV system and we are still paying for it. Debbie Cardenas stated it was put in last year and paid for immediately; this year it is the drains.

He suggested, regarding the Miss North Ogden Pageant, having a higher entrance fee with the understanding that the city will pay \$250 if you are a North Ogden resident. He thinks if

we adopt an approach like that it ends up showing the value of what we are giving the women of our city. He added that on some things, like recreation fees, non-residents are required to pay 150% of the total fee. He appreciates the opportunity to comment.

Natalie Nigro, 204 W. 3225 N., stated that this has been a truly interesting experience. The numbers were flying fast but this was a great experience. She thanked the Council and staff.

Shirley Nigro, 204 W. 3225 N., stated that she has been in a political coma for many years. It is upsetting that there are only three citizens here today. This has to change and it's not up to the City Council to change it, it is up to the citizens who came. This is where you get your answers. People should be here to tell the city their thoughts. She hopes to get many more people to these meetings.

5. COUNCIL COMMENTS

Council Member Martha Harris asked where we go from here on the Public Works facility. It is a project we should pursue once we get the final data from Lewis Young, but how does it work? Do we have to make sure we have our funding source and ducks lined up before we come up with any timetable? Debbie Cardenas stated yes we will have to approve a rate and they are thinking it will be about two weeks. Council Member Martha Harris stated then the public hearings are held. Debbie Cardenas stated yes. Council Member Martha Harris asked how long on that? Debbie Cardenas stated that it is probably a three to four month process. By the time we enact all the rates, hold the Public Hearing, we have to notify the public that we are planning to do a revenue bond, they then have 30 days to respond. Then we start the process of preparing our presentation. After that we decide when we will take it out to market. Council Member Martha Harris stated that it could be maybe six months or more? Debbie Cardenas stated that it could be.

Mayor Harris stated that another factor is obtaining the land because the design will depend on the site. We will need to look at land acquisition and bond possibilities. Edward Dickie stated will have a Bond 101 type workshop so we can really understand.

Edward Dickie stated that Dave Hulme brought up a good point for him. He asked Dave Nordquist about the nonresident fees stating that he likes the idea of at least asking the question. Dave Nordquist stated that he doesn't see a problem with it if they are not trying to verify it. Edward Dickie asked what would that rate be and suggested \$6 for non-residents. He asked for the Council's thoughts.

Council Member Turner thinks it should be \$5 for residents and \$6 for non-residents. How it is administered doesn't matter to him.

Council Member Martha Harris stated that when this pool was first opened they asked the other cities whether they would be willing to participate and they were not. Our citizens did take the risk so she feels there should be a different rate for residents.

Dave Nordquist stated that he researched out the pools and made sure our fees were in line with the facilities around us and we are. He asked the Council to consider that we can't make more money with fewer people coming. There will be a lot of grumbling from non-residents.

He is totally in support but there will be some noise. The honor code system will not take any more time for the staff.

Council Member Martha Harris stated if this is published and it turns out bad Dave should come back and let the City Council know.

Council Member Bigler stated that the gas to take them somewhere else would cost more than the extra \$1.

Council Member Taylor likes the idea but doesn't think employees should be bringing things up; it should be on the honor system.

Council Member Bigler thanked the employees and stated that it was good to get to know them. He stated that the staff does a great job and he appreciates all the hard work.

Council Member Turner thanked everyone also including the citizens. It was a good experience to go over this stuff. These folks do a very conscientious effort on this. He stated that he will make a phone call on the port-a-potties and see if he can come up with a lower cost. He stated that he thinks pervious pavement should be looked into. LEED is the trend and we need to try to do it too; to become green. He suggested offering discounts on fees for gold LEED construction. There should be some benefit that we can offer.

Council Member Taylor thanked everyone for coming.

6. ADJOURNMENT

Council Member Turner moved to adjourn. Council Member Bigler seconded. Voting on the motion was unanimous.

The meeting adjourned 6:20pm.

Mayor

City Recorder

Date approved